

W. J. Niederkorn Library  
Library Board Meeting  
Minutes  
Friday, March 19, 2021 8:30 a.m.  
In the Community Room of the Library

1. Roll call: Kay Goodwin, Tom Hudson (virtual), Shelly Kichura, Justin Ritter, Pat Tearney, and Mike Weber. Excused: Karen Vollmar.  
Also attending Director Tom Carson, Assistant Director Rosalia Slawson and Public Services Librarian Katie Miles. The meeting was called to order at 8:32 a.m. by President Justin Ritter.
2. No correspondence.
3. No public comment.
4. Approval of minutes: Weber made a motion to accept the February 2021 minutes and Tearney seconded with the following correction 8:32 a.m. start time. Passed.
5. Approval of schedule of invoices: Hudson made a motion to accept the January and February 2021 schedule of invoices and Kichura seconded. Passed.
6. Approval of revenue and expense report. Tearney made a motion to accept the February 2021 revenue and expense report and Kichura seconded. Passed.
7. A discussion of the W.J. Niederkorn building report was held. Carson and Tony Brown, City Administrator, met to discuss the report and Brown would like some other information added. Carson will meet with other City officials and continue discussions.
8. Discussion of Educator Library card policy. The reading of the Educator Library card policy at this meeting and the policy will be voted on at the April meeting.
9. Discussion of Gifts and Donation Policy. The Gift and Donation policy was reviewed. It was suggested to add a \$5,000 limit. This will be voted on at the April meeting.
10. The Staff Meeting will be held in April. The report will be shared next month. All staff members have had their first COVID vaccine.
11. Usage statistics were shared. We are getting more foot traffic.
12. Director's Report. The City attorney confirmed that there are no restrictions on the Arno Guenther donation to the Library. Carson thanked Shelly Kichura for her time on the Board as this is her last meeting. Carson also noted that Kay Goodwin will be stepping down from the Board; her last meeting will be in May. The sculpture in the front of the library will be removed in April. Very successful blood drive last week. We will be looking at the Volunteer form. Pat Tearney's wife Mary Fran Lepeska from the League of Women Voters thanked all the staff for their help with the Mayoral Forum. It was a successful community event with talented Library staff. Ritter would like to switch the day/time of the Library Board meetings.
13. Adjournment was at 9:28 a.m. with a motion by Tearney and seconded by Hudson

Minutes respectfully submitted by Kay J. Goodwin