

W. J. Niederkorn Library  
Library Board Meeting  
Minutes  
Friday, September 18, 2020 8:30 a.m.  
In the Community Room of the Library

1. Roll call: Kay Goodwin, , Shelly Kichura, Justin Ritter, Pat Tearney, Karen Vollmar, Mike Weber, and Marie Zirbes. Excused: Tom Hudson.  
Also attending Director Tom Carson, Assistant Director Rosalia Slawson, Head of Children's Services Jamie Mercer and Mayor Marty Becker.  
The meeting was called to order at 8:33 a.m. by President Justin Ritter.
2. Correspondence: None.
3. Public comment. Mayor Marty Becker remarked what a great job that Tom Carson and all the Library Staff have done an excellent job
4. Introduction of Jamie Mercer, our new Head of Children's Services
5. Approval of minutes: Tearney made a motion to accept the August 2020 minutes and Zirbes seconded. Passed.
6. Approval of schedule of invoices: Kichura made a motion to accept the August 2020 schedule of invoices and Zirbes seconded. Passed.
7. Approval of revenue and expense report. Goodwin made a motion to accept the August 2020 revenue and expense report and Vollmar seconded. Passed.
8. Goodwin made a motion to approve the City's Telecommuting Policy and Kichura seconded. Passed.
9. The Board reviewed the 2021 Budget Report.
10. Processing materials. The Library will explore options with Baker & Taylor for pre-processing books to save staff time and costs.
11. Big Read Update. The WJ Niederkorn Library, along with the USS Liberty Memorial Library in Grafton, Frank L. Weyenberg Library in Mequon-Thiensville, and the Cedarburg Public Library are working together for the virtual One Book One Community event in October. More information can be found at: [wjnlib.org/nea-big-read-ozaukee](http://wjnlib.org/nea-big-read-ozaukee).
12. Usage statistics were shared with the Library Board.
13. Director's Report. We are still having HVAC issues in the building. The goal is to be open on Saturdays in October if numbers are OK. Masks will still be required. Virtual teen café is starting up again September 28<sup>th</sup>. There is a billboard on Spring Street for the Monarch Library System that the Library is contributing to.
14. Adjournment was at 9:20 a.m. with a motion by Tearney and seconded by Weber.

Minutes respectfully submitted by Kay J. Goodwin