

W. J. Niederkorn Library
Library Board Meeting
Minutes

Friday, February 17, 2020 8:30 a.m.
In the Community Room of the Library

1. Roll call: Kay Goodwin, Shelly Kichura, Justin Ritter, Pat Tearney, and Mike Weber Excused: Tom Hudson, Karen Vollmar and Marie Zirbes. Also attending Director Tom Carson, Assistant Director Rosalia Slawson. The meeting was called to order at 8:33 a.m. by President Justin Ritter.
2. No correspondence.
3. No public comment.
4. Approval of minutes: Tearney made a motion to accept the January 2020 minutes with the correction of the year 2019 instead of 2020 and Kichura seconded. Passed.
5. Approval of schedule of invoices: Goodwin made a motion to accept the January 2020 schedule of invoices and Kichura seconded. Passed.
6. Approval of revenue and expense report. Kichura made a motion to accept the January 2020 revenue and expense report and Goodwin seconded. Passed.
7. Final 2019 Budget Report Carson reported that it is not correct and he is working with the City of Port Washington on the issues.
8. Approval of State of Wisconsin Annual Library Report. Carson is waiting on final numbers from the City and the Library System. Kichura made a motion to accept the final Annual Library report and Tearney seconded.
9. Staffing. The first interview is today for the Adult Services Librarian and there is a good pool of candidates. A decision should be able to be made by next week.
10. Usage statistics were shared.
11. Director's report. There were three plumbing issues that were fixed. The tax forms are available, but not requested as much as in the past. Tom is looking at a large photo for the area above the steps.
12. Adjournment was at 9:06 a.m. with a motion by Tearney and seconded by Weber.

Minutes respectfully submitted by Kay J. Goodwin