

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, OCTOBER 13, 2020**

**ROLL CALL:** Chairman Jason Wittek called the Board of Public Works meeting to order at 5:32 pm in the Common Council Chamber at the City Hall. Members present: Alderman Mike Gasper, Alderman Pat Tearney, Jim Haley, Phill Bruno, and Alderman John Sigwart. Also, present were: Water Supt. Leo Duffrin, Wastewater Supt. Dan Buehler and City Administrator Tony Brown. City Engineer Rob Vanden Noven was present on the phone. Absent and excused: Street Commissioner JD Hoile, and Forestry Supervisor Jon Crain.

**Chairman's Business:** There was none.

**Approval of Minutes for September 8, 2020: MOTION BY PAT TEARNEY AND SECONDED BY PHILL BRUNO TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.**

**Public Comments/Apearances:** There was none.

**Old Business:** Alderman Mike Gasper informed the Board Members that the Port Washington Saukville School District accepted bids for the hillside at the Park and Recreation Department. The Port Washington Saukville School District accepted their Plan B for a lower cost.

**New Business:**

**A. CONSIDER MILLER ENGINEERING PROPOSAL FOR GEOTECHNICAL STUDY OF UPPER LAKE PARK AND BEACH:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that staff had received a proposal from Miller Engineering to provide geotechnical services and preliminary engineering associated with the stabilization of the Upper Lake Park bluff and the North Beach. The proposal price is \$52,000. This is not a budgeted item. The erosion of the bluff is within 10' of the road through Upper Lake Park and continues to recede. The beach is unavailable during high water periods, such as the one we are in. The proposed work would begin to address these two issues. The 2001 JJR proposal was considered to be cost prohibitive and sparked concern from neighboring homeowners about accelerated erosion as occurred near Concordia. Recommend staff work with Miller to refine the scope of services based on review of soil boring and wells that have already been performed/installed. Evaluate grant opportunities to help pay for the cost of this preliminary engineering. Also, recommend that bluff stabilization and beach establishment be included in the ongoing CORP (Comprehensive Outdoor Recreation Plan). The Board of Public Works members discussed this item. **This is informational only. No action required.**

**B. REVIEW OF STRAND WWTP PLANNING AND RATE STUDY AND CONSIDERATION OF PLANNED CAPITAL ITEMS FOR DESIGN ENGINEERING:** Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that this presentation was also done at the Common Council meeting. Mr. Phil Bzdusek presented the information. He summarized key points from the planning and the rate study. Aeration and Solids handling are currently two unsettled areas that will be reviewed further. The Board Members discussed this item. **MOTION BY MIKE GASPER AND SECONDED BY JOHN SIGWART to accept the plan as presented. Motion carried unanimously.**

**C. CONSIDER CONTRACT ADDENDUM WITH FOTH FOR BREAKWALL SECTION A-C CONSTRUCTION SERVICES:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. This addendum covers construction related services associated with the ongoing walkway construction on section A-C. The services include construction inspection, shop drawing review, and project management. The cost is for Time and Material and is not to exceed \$40,600. This will leave \$60,814 in the budget for contingencies. It is critical to have a qualified inspector on site from Foth to determine the extent of daily concrete removals and to assure proper installation of the required steel and concrete for the finished walkway. Staff recommends approval of the contract addendum with Foth. **MOTION BY JIM HALEY AND SECONDED BY MIKE GASPER to approve the contract addendum with Foth for break wall section A-C construction services for time and material not to exceed \$40,600 as presented and with the City Attorney's review of contract. Motion carried unanimously.**

**D. CONSIDER STANTEC PROPOSAL TO COMPLETE DOCUMENTATION REQUIRE FOR THE AWARD OF FEDERAL FUNDING THROUGH THE NATIONAL FISH AND WILDLIFE FOUNDATION (NFWF) FOR A SUSTAIN OUR GREAT LAKES (SOGL) GRANT FOR THE PROPOSED SPINNAKER WEST DETENTION POND IMPROVEMENTS:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the 2020 Sustain Our Great Lakes grant includes federal funding and requires federal compliance documents be completed prior to an award. We have received a proposal for Stantec to complete the required documentation. The cost would be Time and Materials not to exceed \$2,521 which can be paid using FEMA reimbursement funds received earlier this year. Staff recommends approving Stantec's proposal. **MOTION BY MIKE GASPER AND SECONDED BY JOHN SIGWART to approve the Stantec proposal for time and materials not to exceed \$2,521 and can be paid using FEMA reimbursement funds received earlier this year. Motion carried unanimously.**

**E. CONSIDER CIVIL PLANS FOR PRAIRIES EDGE, PHASE I:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated the plans are currently being reviewed by Stantec and staff. The City Engineering and Board Members discussed this item. **MOTION BY PAT TEARNEY AND SECONDED BY PHILL BRUNO to approve subject to the review and approval by staff. Motion carried (5 Ayes, 1 Abstained (Sigwart)).**

**Project Updates:**

- a. **UPDATE ON NORTH BREAKWATER WALKWAY CONSTRUCTION:** City Engineer Rob Vanden Noven stated that concrete removal has occurred. Parts of the break wall need to be fabricated. It is unknown when they will pour the walkway, weather permitting. At this time, we do not know their schedule.
- b. **LIFT STATION 5 EMERGENCY GENERATOR:** Wastewater Supt. Dan Buehler reviewed this item stating that the generator is delayed due to the pandemic. The project is supposed to be done in November. Waiting for when the delivery is planned. This generator is for the Garay/Grant Lift Station. He stated that everything else in complete on this project.
- c. **EMERGENCY SEWER LINING PROJECT IN THE MARINA PARKING LOT:** City Engineer Rob Vanden Noven stated the manhole lining is complete. Sewer lining parts need to be fabricated and that will be done in 2 to 3 weeks. Sewer lining is about 3 weeks out and will be done in early November.

**Forthcoming Events:** There were none

**ADJOURNMENT: MOTION BY PAT TEARNEY AND SECONDED BY MIKE GASPER to adjourn the meeting at 7:01 p.m. Motion carried unanimously.**