

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, FEBRUARY 11, 2020**

**ROLL CALL:** Chairman Jason Wittek called the Board of Public Works meeting to order at 5:38 pm in the Lower Level Conference room at the City Hall. Members present: Alderman Pat Tearney, Alderman Mike Gasper, James Haley, and Alderman John Sigwart. Also, present were: City Engineer Rob Vanden Noven, Wastewater Supt. Dan Buehler, and Street Commissioner JD Hoile. Absent and excused: City Administrator Mark Grams, Forestry Supervisor Jon Crain, Water Supt. Leo Duffrin and Phill Bruno. Alderman Dan Benning, Alderwoman Deb Postl and Mayor Becker were present in the audience.

**Chairman's Business:** City Engineer Rob Vanden Noven put together a timeline for the flooding per Chairman Jason Wittek's request.

**Approval of Minutes for January 21, 2020: MOTION BY PAT TEARNEY AND SECONDED BY JIM HALEY TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.**

**Public Comments/Appearances:** Mayor Marty Becker of 669 West Pierre Lane stated he was glad to be back in Port Washington after being away for a month.

**Old Business:** Alderman John Sigwart asked if sidewalks would be on the Board of Public Works agenda in March or April of 2020

**New Business:**

**A. Consider Larabee/Spinnaker West Pond Preliminary Engineering:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that Mr. Rich Klein from Stantec was present to review his preliminary engineering services for the Spinnaker West Pond. He reviewed all 8 assumptions with the Board Members. He discussed the permitting of artificial wetlands that might be created. The Board Members discussed the engineering design. Also discussed was the stream bank stabilization and sediment going into channels and waterways. City Engineer Vanden Noven also discussed the SOGL Grant application. **MOTION BY PAT TEARNEY AND SECONDED BY MIKE GASPER to recommend to the Common Council to approve Stantec's proposal to provide 60% design of the Spinnaker West Pond retention improvements for a cost of Time and Materials not to exceed \$33,764.00 as presented. Motion carried unanimously.**

**B. Consider Donohue Engineering For WWTP Generator Project:** Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that the City had received a Notice of Noncompliance from the WDNR for violations of our Wisconsin Pollutant Discharge Elimination System permit conditions. Specifically, Sanitary Sewer Overflow and Treatment Facility Overflows that have occurred in the last year due to power outages. The Wastewater Treatment Plant requested bids from MSA Engineering and Donohue Engineering for Design, Bidding and Construction of Services for an emergency generator. MSA did not respond, but Donohue submitted a bid for \$29,465.00. A representative from Donohue was present at the meeting to answer questions that the Board Members had. This is a budgeted item and staff recommends approval of Donohue Engineering for this project. **MOTION BY MIKE GASPER AND SECONDED BY JOHN SIGWART to**

**recommend to the Common Council to approve of the Donohue proposal for design of the emergency diesel generator for the Wastewater Treatment Plant as presented. Motion carried unanimously.**

**C. Consider Purchase Of A One Ton Utility Truck:** City Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that a technical specification was developed, and 3 quotes were requested pertaining to the purchase of a one-ton cab and chassis with utility body truck. The utility truck is used on the sewer crew for jetting in winter and in summer is used as a primary vehicle for rebuilding manholes and catch basins. Quotes were received from Schmit Bros Dodge and Schmit Bros Ford. Lochens did not send in a quote. This purchase will be paid out of the Wastewater Capital Improvement Funds. Staff recommends purchasing the Ford F350 Super Duty truck with Knapheide Utility Body from Schmit Ford offers a ten-speed transmission, polished aluminum wheels, Wi-Fi capability, and operator command regeneration. The cost of this vehicle is \$70,816.00. **MOTION BY JOHN SIGWART AND SECONDED BY JIM HALEY to approve the purchase of A Ford F350 Super Duty truck with Knapheide Utility Body from Schmit Ford with a ten-speed transmission, polished aluminum wheels, Wi-Fi capability and operator commend regeneration for \$70,816.00 as presented. Motion carried unanimously.**

**D. Consider Purchase Of Mini Excavator:** City Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that a technical specification was developed, and four quotes were requested pertaining to the purchase of a Ten-Ton Excavator with buckets, a mulching head, and optional warranties. The Excavator will be shared between the Street Department, Water Department and Wastewater Department. Quotes were requested from Roland Machinery-Komatsu, Miller Bradford-Kobelco, Aring Equipment-Volvo, and Fabick Cat-Cat. The cost for this machine would come from Street Department Borrowing, Wastewater Capital Improvement Funds, and Water Department Capital Improvement Funds equally. Staff recommends purchasing the CAT 308CR from Fabick Cat for \$135,515 as presented. **MOTION BY MIKE GASPER AND SECONDED BY PAT TEARNEY to approve the purchase of a CAT 308CR Mini Excavator from Fabick Cat for \$135,515.00 which will be split between Water, Wastewater and Street Departments. Motion carried unanimously.**

#### **Project Updates:**

- A. Update: City Engineering Rob Vanden Noven stated that the 2020 Street Improvement Project is out for bids. Bids will be opened on Thursday, February 27, 2020 at 10:00 a.m. The bids will go to the Common Council for approval on Tuesday, March 2, 2020. The City Engineering reviewed this project with the Board Members. He also discussed the repairs to the walkway out to the lighthouse. He also stated that he is waiting for an email reply from Foth to some of his questions.

**Forthcoming Events:** There was none.

**ADJOURNMENT: MOTION BY MIKE GASPER AND SECONDED BY JOHN SIGWART to adjourn the meeting at 7:41 p.m. Motion carried unanimously.**