

W. J. Niederkorn Library
Library Board Meeting
Minutes

Friday, February 15, 2019 8:30 a.m.
In the Community Room of the Library

1. Roll call: Bob Bretl, Kay Goodwin, Justin Ritter, Pat Tearney, Dr. Mike Weber and Marie Zirbes. Excused: Tom Hudson, Karen Vollmar and. Also attending Director Tom Carson and Assistant Director Rosalia Slawson.
The meeting was called to order at 8:32 a.m. by President Justin Ritter.
2. Correspondence: None.
3. Public comment: None.
4. Approval of minutes: Bretl made a motion to accept the January 2019 minutes and Zirbes seconded. Passed.
5. Approval of schedule of invoices: Zirbes made a motion to accept the January 2019 schedule of invoices and Goodwin seconded. Passed.
6. Approval of revenue and expense report. Zirbes made a motion to accept the January 2019 revenue and expense report and Tearney seconded. Passed.
7. Tearney made a motion to go into Closed Session to adjourn to Executive Session pursuant to Wisconsin Statutes 19.85(1) (c) for purpose of conducting performance evaluation for the Library Director and Zirbes seconded. Roll call vote was held and all voted aye. Tearney made a motion to back into Open Session and Zirbes seconded. All said Aye.
8. 2018 Wisconsin Annual Library Report. The completed copy will be available next week and Carson will email it out to the Board Members to review. The Monarch Library System was having technical issues with the data.
9. 2019 Library Budget. Carson received the final 2019 Library Budget.
10. Meeting Room Policy Review. Board Members should review for next meeting for comments.
11. Collection Development Policy Feedback. Board Members to review for next meeting to
12. Library Report
From the Director: January had a lot of traffic and a few closings due to weather. The new staff chairs arrived. An interior library designer visited the Library 2/1 to brainstorm ideas for the upper floor. Some secondhand library furniture will be reupholstered to save money. February is Love your library month and there will be a photo booth in Children's and a Food for Fines campaign with proceeds going to the Food Pantry of Port Washington.
Adults: Many tech device questions have been fielded in person and on the phone.
Teens: The Teen Café was busy in January with final exams for high schoolers. The polar vortex affected some participation, but afterwards it was back to normal attendance. In February, Paula created a display with literary valentines and quotes from influential black authors and poets. A valentine making station was available to teens and they will have a Valentine's party. Two sergeants from The Army National Guard visited the Teen Café.
13. Other. None.
14. Adjournment was at 9:32 a.m. with a motion by Tearney and seconded by Zirbes.

Minutes respectfully submitted by Kay J. Goodwin