

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, MAY 14, 2019**

ROLL CALL: Chairman Jason Wittek called the Board of Public Works meeting to order at 5:34 pm in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Gasper, James Haley, Phil Bruno, and Alderman John Sigwart. Also, present were: City Engineer Rob Vanden Noven, Water Supt. Leo Duffrin, Wastewater Supt. Dan Buehler, Street Commissioner JD Hoile, and City Administrator Mark Grams. Absent and excused: Park and Forestry Supervisor Jon Crain and Alderman Patrick Tearney. Alderman Dan Benning and Mayor Marty Becker were in the audience.

Chairman's Business: Election of Chairman: Alderman John Sigwart nominated Jason Wittek to be Chairman of the Board of Public Works Committee. Alderman Mike Gasper seconded the nomination. There were no other nominations. Jason Wittek accepted the nomination. All members voted aye. Election of Vice-Chairman: Alderman John Sigwart nominated Alderman Mike Gasper to be Vice-Chairman of the Board of Public Works Committee. Phil Bruno seconded the nomination. There were no other nominations. Alderman Mike Gasper accepted the nomination. All members voted aye.

Approval of Minutes for April 9, 2019: MOTION BY MIKE GASPER AND SECONDED BY JAMES HALEY TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.

Public Comments/Appearances: Mr. David Ross of 240-242 North Spring Street spoke regarding the flooding from August 2018. He stated he wanted updates. He reviewed information that he had with the Board Members. He said he has trouble getting tenants and he cannot sell his property. Wants to know what the plan of action is. He wants to see whatever process is being done to be sped up.

Karen Oleski of 415 North Lake Street #803 gave a brief talk about the flooding of August 2018. She doesn't want the Board Members to forget what happened. She showed pictures of the flooding at 415 North Lake Street. She stated that this flood was worse than the flooding in 2008. The Condo lost its electrical panel and lots of vehicles were lost. Some of the vehicles that were lost were: a Porsche, a Lexus, a BMW, and a Toyota. There were \$200,000 worth of damaged vehicles and many other repairs were needed to the garage areas. There is still sand and dirt over in the playground area of Veterans Park.

Old Business: City Engineer Rob Vanden Noven reviewed his meeting with the representatives of the Condo at 415 North Lake Street with the Board Members. He stated that the improvements that were done after the last flood functioned properly. The condo's garage flooded due to a connection to the street into the condo driveway that should be eliminated.

New Business:

A. REVIEW CITY STORM WATER PERMIT ANNUAL REPORT: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that each year the City is required by law to provide an annual report to the WDNR to comply with the terms of our *General permit to Discharge Under the Wisconsin Pollutant Discharge Elimination System WPDES Permit No. WI -S050075-1*. The permit requires a review of the annual report by the governing body, so staff will present this to the Board of Public Works and the Common Council. The abbreviated summary plus material is available

on the City's website to review. The annual cost of this permit is \$1,500 plus cost of compliance with the permit. The goal of the permit is to reduce pollutant loading carried by storm water. **MOTION BY MIKE GASPER AND SECONDED BY PHIL BRUNO to recommend to the Common Council to recommend to the Common Council to approve the City Storm Water Permit Annual Report as presented. Motion carried unanimously.**

B. CONSIDER PURCHASE OF HYDRAULIC HAMMER: Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that the DPW currently subcontract all frost work and major concrete removal to either Jentges Excavating or Jim Winnamueller. Between the Street Department and the Water Utility, staff have two backhoes. One backhoe would operate the hydraulic hammer while the other would be used for digging. With the purchase of this hammer it would allow the City to do more projects in house and work at our own schedule. A technical specification was developed, and three proposals were requested pertaining to the purchase of one Hydraulic Hammer for our John Deere 310SE backhoe. The hammer would be used by the Water Utility for water main breaks for the frost and the Street Department would use it for concrete projects. Staff chose Miller Bradford Indeco HP 1100 for a cost of \$14,725, This hammer is the ideal size for our backhoe. The hammer comes with a 3-year warranty, anti-blank fire, 3.15-inch tool diameter, auto greaser to prolong life of the hammer, and a smart hammer feature, so energy of the hammer adjusts to the hardness of material. This is a budgeted item. **MOTION BY JOHN SIGWART AND SECONDED BY PHIL BRUNO to approve the purchasing of the Miller Bradford Indeco HP 1100 for \$14,725 as presented. Motion carried unanimously.**

C. CONSIDER HIRING WATER DEPARTMENT SUMMER HELP: Water Utility Supt. Leo Duffrin reviewed this item with the Board Members. He stated that the Water Utility has traditionally hired summer help to assist with various maintenance tasks such as lawn and building maintenance, painting, and assisting the regular crew when needed. Staff has interviewed Brandon Kelling for the position. Brandon is currently a Senior at Port Washington High School. He has passed his background check. He will be paid \$10.00 per hour and he will start June 10, 2019. This is a budgeted item. **MOTION BY MIKE GASPER AND SECONDED BY JIM HALEY to approve the hiring of Brandon Kelling as a summer help employee for the Water Utility. He is to be paid \$10.00 per hour. Motion carried unanimously.**

D. CONSIDER INSTALLING PRV VALVE AT OAKLAND PUMP STATION: Water Utility Supt. Leo Duffrin reviewed this item with the Board Members. He stated that the Mineral Springs water tower is scheduled for an interior and exterior renovation (cleaning and painting) in 2020. It was last renovated in July of 2010. When these renovations take place, the Mineral Springs water tower will need to be drained and out of service for about six weeks. During this time the pressure to this zone needs to be maintained by running a high lift pump at the plant. The zone extends from the far south end of the City to the very northeast side of the City. The largest user of water in this zone is WE Energies. To supplement pressure drops, there are currently 3 pressure reducing valves that connect to the Mineral Spring zone. 2 are on the north side (Hales Trail and Parkview Lane) and connect the Thomas zone to the Mineral Spring zone, and 1 is on the west side (Woodland Avenue) and connects the West zone to the Mineral Springs zone. These valves allow water to flow from high pressure zones to the low-pressure zone when that pressure drops below a preset level. Stantec and Dorner Were contacted to help the Utility plan for the 2020 Mineral Springs renovation and future zone pressure needs caused by development to the south side of the City combined with the demands of WE Energies. The plan is to install a 4th pressure reducing valve in the Oakland Pump Station basement to create another connection from the West Zone to the Mineral Springs zone before that tower is down for renovation. This is a budgeted item. \$15,000 has been budgeted for this project. The total project cost is \$17,544.00 and any additional expense will be taken from the excess in a budgeted plant meter

project. Contracting with Dorner to install a 4" PRV for a total cost of \$17,544.00. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to approve the contacting with Dorner to install a 4" PRV for a total cost of \$17,544.00 as presented. Motion carried unanimously.**

E. CONSIDER MODIFICATIONS TO LIFT STATION 1 OVERFLOW WET WELL AND LIFT STATION 2 OVERFLOW LINE: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that in the past we have always understood that any potential bypass/blending line must remain shut until needed (Valve closed). The DNR has recently communicated to us that these lines can remain open if we have a set up for alarming and a system to measure flow if and when these lines are used. The proposal from Strand addresses the DNR requirements so that we can keep these lines open 100% of the time. The objective will be to develop spreadsheets for hydraulic models for both overflow points; Prepare specs., and drawings for a new relief/flow monitoring structure at Lift Station 2, complete DNR forms. In addition, Strand will prepare a hydraulic analysis of the Impact of Lift Station 2 Flow on Jackson Street Gravity sewer (this is where Lift Station 1 discharges as well, and staff have experienced backups in the past). **MOTION BY MIKE GASPER AND SECONDED BY JIM HALEY to approve hiring Strand to assist Staff in getting these overflow structures DNR approved so that the lines can be opened as presented. Motion carried unanimously.**

F. REVIEW THE 2018 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR): Wastewater Supt. Dan Buehler reviewed his 2018 Compliance Maintenance Annual Report (CMAR) with the Board Members. The CMAR is the annual report required by the DNR to measure the performance of the Wastewater Utilities. It covers the compliance and maintenance of the treatment plant and the associated collection systems. The report is graded A-F for 9 various categories to obtain a GPA for the utility. The Port Washington Wastewater Utility received A's in 8 of the 9 categories for a GPA of 3.83. The final step in the CMAR process is that the Common Council reviews the report and makes a resolution of the review for submittal to the Wisconsin DNR. **MOTION BY PHIL BRUNO AND SECONDED BY JIM HALEY to recommend to the Common Council to approve the 2018 Compliance Maintenance Annual Report (CMAR) as presented and to create the resolution as required by the DNR. Motion carried unanimously.**

G. CONSIDER EMERGENCY RESOLUTION SEWER CROSSING MINERAL SPRINGS CREEK: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that it was recently discovered that the 18" Sanitary Sewer which carries the flow south and west of the City is exposed in two places where it crosses Mineral Springs Creek. In one instance, the pipe is suspended over the creek, and the flow is now underneath it. Staff would like to correct this problem as quickly as possible. Staff is proposing to drive sheet piling on either side of each of the sewer crossing and place concrete between the sheeting to cradle the pipe where it is undermined, and to cover the pipe with approximately 6" of concrete at both crossings. Staff is working to obtaining proposals from three different contractors and the necessary permission from the DNR but would like to commence this work as soon as a contractor and DNR permission is secured. The estimated cost of the work is \$80,000. The money would come out of the Sewer Utilities' budget for contracted sanitary sewer improvements. Staff recommends approval of the Emergency Resolution. **MOTION BY JIM HALEY AND SECONDED BY PHIL BRUNO to approve the Emergency Resolution as presented. Motion carried unanimously.**

H. RE-CONSIDER STREET LIGHT REQUEST AT THE CORNER OF CTH LL AND STH 32 (SOUTH): City Engineer Rob Vanden Noven reviewed this item again with the Board Members. He stated that at the request of Alderman Pleitner (who received a request from a constituent) that he is

bringing this item back to the Board Members. Last year, a resident in the New Port Vista subdivision requested that the City install a streetlight at the intersection of CTH LL and STH 32. There is one on the east side of the intersection, but it does not cast much light on the west side and the crosswalk is not well lit. The west side of the intersection where the streetlight is being requested is in the Town of Port Washington (not in the City) and the ROW is shared between the County and the State. Last year's estimate to install a streetlight was \$2,100.00 and the yearly cost to operate and maintain it was \$150.00. **MOTION BY JIM SIGWART AND SECONDED BY PHIL BRUNO to deny placing a streetlight at the intersection of CTH LL and STH 32 as presented. Motion carried unanimously.**

I. REVIEW RIGHT-OF-WAY PERMIT FOR RASCALS PORT LLC: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that Rascals Port LLC is requesting permission to close the sidewalk adjacent to the building for the purpose of serving alcohol to their customers when they have live music performances outside. The sidewalk closure would not affect the only neighbor, Jimmy B's, and because the closure would be very infrequent, staff recommends approval of the use of the ROW if they meet all the other conditions for the sale of alcohol outside. **MOTION BY MIKE GASPER AND SECONDED BY PHIL BRUNO to approve the requested for closing the sidewalk adjacent to the building for the purpose of serving alcohol as a Right-Of-Way permit subject to meeting all the other conditions related to the sale of alcohol in the Right-Of-Way. Motion carried unanimously.**

Project Updates: City Engineer Rob Vanden Noven reviewed the 2019 Street Improvements project with the Members. He stated that the water main was installed on Summit and water services will be installed next. He discussed Ravine Street and Western Avenue and the sewer pipe across the creek. He also discussed the water services on Lincoln between West Second Avenue and West Portview Drive.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY ALDERMAN MIKE GASPER AND SECONDED BY ALDERMAN JOHN SIGWART to adjourn the meeting at 7:42 p.m. Motion carried unanimously.