

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, MARCH 12, 2019**

**ROLL CALL:** Chairman Jason Wittek called the Board of Public Works meeting to order at 5:32 pm in the Lower Level Conference room at the City Hall. Members present: Alderman Patrick Tearney, Alderman Mike Gasper, Phil Bruno, James Haley, and Alderman John Sigwart. Also, present were: City Engineer Rob Vanden Noven, Water Supt. Leo Duffrin, Street Commissioner JD Hoile, Mayor Marty Becker, and City Administrator Mark Grams. Absent and excused: Park and Forestry Supervisor Jon Crain and Wastewater Supt. Dan Buehler. Alderman Dan Benning, Alderman Paul Neumyer, City Planner Robert Harris and soon to be Alderwomen Deb Postl were in the audience.

**Chairman's Business:** There was none.

**Approval of Minutes for February 12, 2019: MOTION BY MIKE GASPER AND SECONDED BY PATRICK TEARNEY TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.**

**Public Comments/Appearances:** Mr. Tom Urban of 1002 Hales Trail read his letter to the Board Members regarding sidewalks on the Bluff Subdivision. (Letter is attached to the minutes). Mr. Ken Jensen of 915 Hales Trails stated his remarks regarding sidewalks on Hales Trail and other streets in this subdivision. He stated that house has been around for 62 years and that he has lived in it for 39 years. The street is 36' wide and every house has a long driveway and good visibility. It is such a unique neighborhood and it doesn't need sidewalks.

**Old Business:** There was none.

**New Business:**

**A. CONSIDER LARABEE STREET DRAINAGE BASIN:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the February meeting, staff had not made any progress in obtaining voluntary construction easements from residents affected by the flooding in the Larabee drainage basin. The Board Members directed staff to work with Stantec on a proposal that would protect properties from the 100-year storm at the lowest cost possible. Working off the 2015 study from Stantec, it appears that the only improvement that needs to be made for protection of the six homes affected by the 100-year storm was to construct the proposed 8' x 4.5' culvert under North Spring Street. In order to control the flow of stormwater downstream of North Spring Street and to reduce potential flooding of the home at 231 North Garfield Avenue, the stormwater detention basin in Spinnaker West will need to be enlarged and re-built as a wet pond. Staff recommends Stantec provide a proposal to perform engineering and pre-design work associated with construction an 8' x 4.5' box culvert under North Spring Street and increasing the capacity of the stormwater detention ponds in the Spinnaker West Subdivision for a 100-year and a 500-year storm. **MOTION BY MIKE GASPER AND SECONDED BY PHIL BRUNO to approve City Staff receiving a proposal for additional/pre-design engineering for a 100 year and 500 year flood, increase the storage capacity of the Spinnaker West retention pond, enlarging the culvert under North Spring Street and reviewing the downstream effect on Simplicity property and the culvert under the railroad tracks, and the storm sewer leading to Sauk Creek. Motion carried unanimously.**

**B. DISCUSS NEW ALLEY IN THE NEW SPEAS SUBDIVISION:** City Engineer Rob Vanden reviewed this item with the Board Members. He stated that Mr. Mike Speas is the developer for this approved concept plan for single-family homes on South Division Street and South Wisconsin Street. Mr. Speas would like his development to have an alley which would serve all the garages for the homes. Alleys are addressed in the Municipal Code Section 18.05.040 *Alleys B. Residential. Alleys shall not be approved in residential areas unless necessary because of topography or other exceptional circumstances. C. Width. The width of alleys shall be not less than 24 feet.* The developer is requesting that this alley be a public alley, primarily because of the desire to have City-provided garbage collection on the alley. The larger question is whether we would like to continue forward with an ordinance that discourages alleys. Alleys have many benefits, including denser development, added greenspace/less pavement, and more appealing street frontage (no garage doors and driveways). While there are added costs in maintaining the pavement, plowing, etc., the added property value should more than offset these expenses. Staff recommends that if approve, the alley should be concrete, 16' wide and in a 20' ROW. Staff also recommends removing language from the Municipal Code that discourages the creation of public alleys and include those changes in the ongoing recodification. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to recommend to the City to accept construction of the public alley with the City Engineer approving the final design for a 16' wide alley, a 20' right-of-way. Motion carried unanimously.**

**C. CONSIDER HISTORICAL MARKER AT THE AMERICAN LEGION:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the request was from Adam Draeger of Investors Brewpub and that Dr. Draeger would like to place the Wisconsin State Historical Marker in the North Lake Street right-of-way. The City would install and maintain the sign and Mr. Draeger would be responsible for the cost of purchasing the sign. Staff recommends approval of placing the proposed historical marker in the North Lake Street right-of-way subject to the review of the maintenance agreement with the State of Wisconsin by the City Attorney. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to recommend to the Common Council to approve the installation of the Historical Marker in the North Lake Street right-of-way and for the City to maintain the sign. Motion carried unanimously.**

**D. REVIEW 2018 ANNUAL REPORT FOR STREET DEPARTMENT:** City Street Commissioner JD Hoile reviewed his 2019 Annual Report with the Board Members. He reviewed equipment purchases in 2018, removing and replacing 225 tons of asphalt; crack filling; repair and replacing of storm sewers, sanitary sewers, and curb and gutter. He also reviewed the use of salt for 2017 and 2018. Street Commissioner Hoile reviewed the August 26, 2018 flood issue with the Board Members.

**E. REVIEW 2019 BENCHMARKS FOR STREET DEPARTMENT:** City Street Commissioner JD Hoile reviewed his 2019 Benchmarks with the Board Members. He stated that is benchmarks for this year were to set up and utilize GIS for tracking maintenance and cleaning of sanitary; convert the 150 City owned street lights from high pressure sodium to LED, and to crack fill 3 miles of City streets.

**F. APPROVE HIRING STREET YARD EMPLOYEES FOR 2019:** City Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that the Street Yard will be opening on Tuesday, April 2, 2019. The hours of operation will be Tuesdays and Thursdays, from 3 pm to 6 pm and Saturdays from 10 am to 4 pm. We have Don Ryer and Randy Kasten returning from 2018. Don will be paid \$12.00 per hour and Randy will be paid \$10.50 per hour. Pat Corrigan will be the new employee at the Street Yard. Pat will be paid \$10.00 per hour. **MOTION BY JOHN SIGWART AND PATRICK TEARNEY to approve the rehiring and hiring of Don Ryer, Randy Kasten and Pat Corrigan at the rates stated above. Motion carried unanimously.**

**Project Updates:**

- A. **2019 STREET IMPROVEMENTS:** City Engineer Vanden Noven updated the Board Members regarding the 2019 Street Improvement program. The ad for bids was emailed to the Ozaukee Press and the email went into the Spam email account. So, the ad was never published in the paper. The bid for this project will go into the paper and will have the Bid Opening on Thursday, March 21, 2019.

**Forthcoming Events:** Discussion on why the Board of Public Works starts at 5:30 pm.

**ADJOURNMENT: MOTION BY PATRICK TEARNEY AND SECONDED BY PHIL BRUNO to adjourn the meeting at 7:24 p.m. Motion carried unanimously.**