

W. J. Niederkorn Library  
Library Board Meeting  
Minutes  
Friday, October 19, 2018 8:30 a.m.  
In the Community Room of the Library

1. Roll call: Bob Bretl, Kay Goodwin, Justin Ritter, Pat Tearney, Karen Vollmar, and Marie Zirbes. Excused: Tom Hudson and Mike Weber. Also attending Director Tom Carson, Assistant Director Rosalia Slawson, Teen Services Program Coordinator Paula Zaja and Intern, Megan Limberg. The meeting was called to order at 8:31 a.m. by President Justin Ritter.
2. Correspondence: None.
3. Public comment: None.
4. Approval of minutes: Zirbes made a motion to accept the September 2018 minutes and Vollmar seconded. Passed.
5. Approval of schedule of invoices: Zirbes made a motion to accept the September 2018 schedule of invoices and Goodwin seconded. Passed.
6. Approval of revenue and expense report. Tearney made a motion to accept the September 2018 revenue and expense report and Goodwin seconded. Passed.
7. Budget 2019. The Budget Review meeting will be held October 25<sup>th</sup> at 8:30 a.m. The final budget will be voted on the first week of December.
8. Approval of pay ranges for Head of Circulation and Teen Services Program Coordinator. Zirbes made a motion to accept the pay ranges and Goodwin seconded. Passed.
9. Relabeling Fiction Collection. Rosalia proposed the plan of switching the call numbers of all Adult Fiction books to a version with the author's last name. It would make the call number of Niederkorn Library's Adult Fiction books consistent with other library's call numbers and typical library call number procedure. The Library Board agreed with the plan to switch.
10. WLA. Tom will attend all of the Wisconsin Library Association Conference and Rosalia will attend half of it.
11. Library News. The Head of Circulation Dave McGregor will start November 5<sup>th</sup>. Painting the exterior of the library had some delays because of rain and will be done in October. Three new boilers were installed and are working efficiently. The One Book One Community author event with Kelly Jensen was a great success with 55 people attending.
  - a. Adults: Programs held in September: Wisconsin glacial landscapes, Port Conversations, Monday Night Book Group, Short Stories & Tall Pints, and Senior Center Book Club.
  - b. Teens: Our new Teen Services Program Coordinator, Paula Zaja, starts October 16<sup>th</sup>. Teen Café is expected to start back up on October 23<sup>rd</sup>.
  - c. Children: All picture and easy reader books have been cleaned and repaired. The non-fiction collection has been restructured. In Spring 60% of the collection was weeded to bring the collection up to date. All toys were cleaned and swapped out. The play house has been changed to a pet hospital and has received rave reviews.
12. Adjournment was at 9:15 a.m. with a motion by Zirbes and seconded by Vollmar. Passed.

Minutes respectfully submitted by Kay J. Goodwin