

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, OCTOBER 9, 2018**

ROLL CALL: Chairman Jason Wittek called the Board of Public Works meeting to order at 5:31 pm in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Gasper, Alderman Patrick Tearney, James Haley, Phil Bruno, and Alderman John Sigwart. Also, present were: City Engineer Rob Vanden Noven, Street Commissioner James Hoile, City Administrator Mark Grams, and Water Supt. David Kleckner. Absent and excused: Parks and Forestry Supt. Jon Crain, and Wastewater Supt. Dan Buehler.

Chairman's Business: There was none.

Approval of Minutes for September 11, 2018 and October 2, 2018: MOTION BY JAMES HALEY AND SECONDED BY PATRICK TEARNEY TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.

Public Comments/Appearances:

Dave Ross of 240-242 North Spring Street stated that he had questions regarding Stantec report and requested clarification. He stated that his shed is off his land and needs help repairing his land and moving his shed back. He also stated that his foundation is no good. He wants help to move the shed back. He doesn't know what to do.

Karen Oleski of 415 North Lake Street stated that she pays \$5,000 in property taxes. She also stated 10 years ago in 2008, her condo assessed her \$2500.00 per unit after the flood. That did not include the vehicles that were lost. Fast forward to 2018, and the condo association is assessing each condo \$5,000.00. The 2011 Street Improvements were supposed to help with the control of the flooding problem. The City needs to clean up the creek. The City needs to place a \$5,000 credit on her taxes.

Old Business: There was none.

New Business:

A. CONSIDER STANTEC PROPOSALS FOR ENGINEERING SERVICES FOR VETERAN PARKS AND THE LARABEE DRAINAGE BASIN: City Engineer Rob Vanden Noven along with Rich Klein from Stantec reviewed the Stantec Proposals. There are two proposals, one associated with flood mitigation in the Larabee Drainage Basin and the one for the Valley Creek outfall. These proposals were prepared in response to the August 27 flooding and were requested by the Board of Public Works at the September 11th meeting. Lake Street: Staff recommends approval of "Task 1 a". Based on the results of the hydraulic analysis, staff would expect to understand whether the flooding was caused by an inlet problem (tree stump/debris) or an outfall problem (high lake level) or both, with additional tasks being considered once that information is obtained. Larabee Street: Staff recommends the underlying assumption of Task 1 is that residents are willing to sell their homes or provide easements, or the City is willing to use eminent domain to obtain properties or easements. Prior to moving forward with additional study related costs, these assumptions need to be confirmed. To date, two of the four most critical properties have not indicated a willingness to provide needed easements or to sell their homes. Staff's recommendation is that the City should first confirm whether or not

residents in critical locations are willing to voluntarily provide easements and/or sell their property at fair market value. Appropriate agreements should then be made in writing. If all required agreements are not obtained, Staff recommends that the Council vote to confirm its commitment to use eminent domain if necessary to provide flood relief to the area. If residents remain unwilling to provide easements and the City is reluctant to use eminent domain, further study would be fruitless. Recommend that staff contact residents who would not provide an easement in 2015 to see if they are now willing to provide an easement or sell their property to the City at fair market value and report the findings at the earliest possible upcoming Board of Public Works meeting. Board members and staff discussed these two items. **MOTION BY MIKE GASPER AND SECONDED BY JASON WITTEK to recommend to the Common Council to approve LAKE STREET Task 1 A and B not to exceed \$6,000 as presented. Motion carried unanimously. MOTION BY MIKE GASPER AND SECONDED BY JOHN SIGWART to direct City Staff to approach the impacted landowners on their willingness to grant easements to the City, and to gauge the willingness of owners of the aforementioned parcels, including the current owners of the former Simplicity property regarding the parking lot along Melin Street to sell their property, in whole, to the City. Also, this body resolves that the Common Council should themselves resolve to use eminent domain, if necessary, to construct the Larabee Street flood mitigation project. Motion carried unanimously.**

B. CONSIDER MAIN STREET HARBOR PLAZA: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated Amanda Williams and Jeff Lamont were here from a Sub Committee of the Main Street Board to present their concept plan for the Main Street Harbor Plaza. This item will be reviewed by the Design Review Board and the Plan Commission. The plan called for a screened firepit with movable chairs around it and small wall seating with plantings. **MOTION BY JOHN SIGWART AND SECONDED BY PHIL BRUNO to approve of the concept of a gathering space at the end of the cul-du-sac area as presented and to send it to the Design Review Board, Plan Commission and Common Council for final review. Motion carried unanimously.**

C. CONSIDER PURCHASE OF ONE V-PLOW ASSEMBLY AND ONE TAIL GATE SALTER ASSEMBLY FOR F-350 ONE TON PICKUP TRUCK: Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that a technical specification was developed, and three proposals were requested pertaining to the purchase of one V-Plow Assembly and one Tail Gate Salter Assembly for a 2019 F350 1 Ton pickup truck. Quotes were sent out and staff received quotes from Casper's Truck Equipment for \$16,600; Monroe Truck Equipment for \$11,535; and Belgium Service Center for \$10,586. This is a 2018 budgeted expenditure. Staff recommended purchasing the V-Plow and Salter Assembly from Monroe Truck Equipment for \$11,535. Monroe Truck Equipment sells Boss Plows that come with a 2-year warrant and Boss is the highest quality plow you can buy. Monroe also has a large inventory of parts on hand for faster repairs where Belgium Service Center is much smaller, and parts could take longer. **MOTION BY PATRICK TEARNEY AND SECONDED BY JAMES HALEY to approve the purchase of 1 V-Plow Assembly and 1 Tail Gate Salter Assembly for the F-350 One Ton Pick Up for \$11,535 from Monroe Truck Equipment as presented. Motion carried unanimously.**

D. CONSIDER REPLACING WATER MAIN: Water Supt. David Kleckner reviewed this item with the Board Members. He stated that on August 29, 2018, the Filtration Plant began pumping an unusual amount of water to the Mineral Springs Tower zone, indicating a possible water main leak. Over the next few days staff performed a preliminary leak survey by listening on all the fire hydrants in that zone and visually checking potential trouble areas such as creek crossings. The next step was to start listening on water main valves. On September 4, 2018, Todd Hayes heard a leak on a 10-inch valve on Western Avenue. Staff isolated a section of the 10-inch main that ran under the creek at

Ravine Street. The water had to be left on because that water main fed the fire protection for Voeller. American Leak Detection out of Sussex was called to correlate the exact location of the leak. They determined the leak was directly under the creek and further visual inspection confirmed water to be bubbling into the creek. The Water Utility would not be able to repair this type of leak. Staff determined that the leaking main could be temporarily abandoned. City Engineer Rob Vanden Noven contacted several contractors and Gulseth Construction was available to do the work. The fitting that was plugged on Western Avenue was heavily crusted and many of the bolts were badly corroded. The water main that was capped on Ravine Street appeared in good condition. Staff recommends that the 10-inch main that was abandoned should be replaced which will involve directionally boring polyethylene pipe under the creek as well as some traditional open cut work. The length will be about 525 feet. To extend the replacement to Oakland Avenue would add about 195 feet. There have been 3 significant water main leaks between the plugged wye and Division Street. Replacing this would add about 760 feet. To replace the entire main from Oakland Avenue to Division Street would be about 1420 feet. Another consideration for this job would be the abandonment of the 6-inch water main that also connect Oakland Avenue with Division Street. There have been 2 water main leaks on the 6-inch water main. There are 6 water services and 2 fire hydrants that come off the 6-inch main. The services would have to be reconnected to the 10 inch and the hydrants relocated when the 10-inch main is installed. This is discussion only.

Project Updates:

- a. **2018 STREET IMPROVEMENT PROJECT:** The 2018 Street Improvement Project is complete. The rains helped a great deal with the landscaping. There are just a few items left on the punch list.
- b. **UTILITY EXTENSION FOR PRAIRIE'S EDGE:** City Engineer Vanden Noven stated that water and sewer work for Prairie's Edge has been completed.
- c. **SWIMMING POOL PARKING LOT:** City Engineer Vanden Noven stated the excavation of the swimming pool parking lot will be starting on Thursday.

Forthcoming Events: There was a brief discussion on the City's Street Lights.

ADJOURNMENT: MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to adjourn the meeting at 8:52 p.m. Motion carried unanimously.