

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JUNE 12, 2018**

ROLL CALL: Vice-Chairman Mike Gasper called the Board of Public Works meeting to order at 5:39 pm in the Lower Level Conference room at the City Hall. Members present: Alderman Patrick Tearney, James Haley, and Alderman John Sigwart (by phone). Also present were: City Engineer Rob Vanden Noven, Street Commissioner James Hoile, City Administrator Mark Grams, and Wastewater Supt. Dan Buehler. Absent and excused: Parks and Forestry Supt. Jon Crain, Dave Kleckner and Craig Czarnecki (who has resigned from the Board). Chairman Jason Wittek arrived at 5:42 pm.

Chairman's Business: There was none.

Approval of Minutes for May 8, 2018: MOTION BY PATRICK TEARNEY AND SECONDED BY JAMES HALEY TO APPROVE THE MINUTES OF MAY 8, 2018 AS PRESENTED. Motion carried unanimously.

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. APPROVE 2017 CMAR REPORT: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that there are nine categories and he reviewed each category with the Board Members. Wastewater Supt. Buehler informed the Board Members that the Wastewater Treatment Plant received a's in all the nine categories. **MOTION BY MIKE GASPER AND SECONDED BY PATRICK TEARNEY to approve the 2017 CMAR as presented. Motion carried unanimously.**

B. CONSIDER HIRING OF DAVID SUMNER FOR A SUMMER POSITION AT THE WWTP: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that the summer position has been budgeted for 2018. This employee would assist with a variety of jobs around the plant including painting, grass cutting, landscaping, and janitorial type duties. This would be David's first year at the plant. He would be paid at the first-year rate of \$10.00 per hour. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to approve the hiring of David Sumner for the summer help at the Wastewater Treatment Plant for \$10.00 per hour as presented. Motion carried unanimously.**

C. CONSIDER CHANGE ORDER FOR COAL DOCK RAILING: City Engineer Rob Vanden Noven requested that this item be tabled. **MOTION BY MIKE GASPER AND SECONDED BY JASON WITTEK to table this item. Motion carried unanimously.**

Project Updates:

- a. Street Commissioner JD Hole updated the Board Members on the LED Street Lighting Project. He stated that 9 new LED street lights were put in on North Wisconsin Street from Walters to Whitefish about 1-1/2 weeks ago. John Thill showed Gary Fischer of the Street Department how to convert the street lights. It is a very simple conversion and takes about 10 to 15 minutes

- per pole. All maintenance work will be done by the Street Department employees if all the City Street lights are converted to LED. This would be a savings on maintenance and lighting costs.
- b. City Engineer Rob Vanden Noven reviewed the 2018 Street Improvement Project. He stated that they have finished the underground on Crestview. The final testing and pressure testing is done on Crestview. The last of the storm sewer work will be done soon. They will then jump over to Noridge Trail. The contractor ran into a problem with the gas laterals. The gas laterals need to be lower on East Whitefish Road. Heartland did not seem to be upset about this. They are behind schedule with the weather. Heartland will give staff a revised schedule. Probably will be done by the end of July. Hales Trail and Crestview should be done by 06/15/2018. Landscaping and restoration to be done by the end of July.
 - c. City Engineer Rob Vanden Noven reported that Visu-Sewer would be out of town by 06/15/2017. They are done with all the extra work for the 2019 project.

Forthcoming Events: City Engineer Rob Vanden Noven reported that Water Utility Supt. Dave Kleckner would be retiring at the end of 2018.

ADJOURNMENT: MOTION BY MIKE GASPER AND SECONDED BY PATRICK TEARNEY to adjourn the meeting at 6:17 p.m. Motion carried unanimously.