

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, MAY 8, 2018**

ROLL CALL: Vice-Chairman Jason Wittek called the Board of Public Works meeting to order at 5:36 pm in the Lower Level Conference room at the City Hall. Members present: Alderman Patrick Tearney, Alderman Mike Gasper, and Alderman John Sigwart. Also present were: City Engineer Rob Vanden Noven, Street Commissioner James Hoile, City Administrator Mark Grams, and Water Super. Dave Kleckner. Absent and excused: Parks and Forestry Supt. Jon Crain, Craig Czarnecki and Wastewater Super. Dan Buehler.

Election of Chairman and Vice-Chairman: MOTION BY JOHN SIGWART TO NOMINATE JASON WITTEK FOR CHAIRMAN AND SECONDED BY PATRICK TEARNEY. JASON WITTEK ACCEPTED. ALL MEMBERS VOTED AYE. MOTION BY JOHN SIGWART TO NOMINATE MIKE GASPER FOR VICE-CHAIRMAN AND SECONDED BY PATRICK TEARNEY. MIKE GASPER ACCEPTED. ALL MEMBERS VOTED AYE.

Chairman's Business: There was none.

Approval of Minutes for April 10, 2018: MOTION BY MIKE GASPER AND SECONDED BY JASON WITTEK TO APPROVE THE MINUTES OF APRIL 10, 2018 AS PRESENTED. Motion carried unanimously.

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. CONSIDER CITY STORM WATER PERMIT: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that each year, the City is required by law to provide an annual report to the WDNR to comply with the terms of our *General Permit to Discharge Under the Wisconsin Pollutant Discharge Elimination System WPDES Permit No. WI-S050075-1*. The permit requires a review of the annual report by the governing body. The annual cost of permit is \$1,500 plus costs of compliance with the permit. The goal of the permit is to reduce pollutant loading carried by storm water. City Engineer Vanden Noven reviewed the permit with the Board Members. He reviewed the item that the City is doing to keep pollutant from being discharged into the lake. **MOTION BY MIKE GASPER AND SECONDED BY JOHN SIGWART to approve the City Storm Water Permit subject to City Engineering Vanden Noven correcting his name of the Permit as presented. Motion carried unanimously.**

B. CONSIDER WE ENERGIES REQUEST FOR EASEMENT ON BIKE TRAIL: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that We Energies is requesting an easement for placing electrical cable and duct which is necessary to supply power to the new downtown developments. This easement would be between the Condo and the American Legion along the bike path. We Energies would be doing directional drilling. The Members discussed this item. **MOTION BY MIKE GASPER AND SECONDED BY PAT TEARNEY to recommend**

approval to the Common Council for the easement request by We Energies along the Bike Trail as presented subject to the City Attorney's review. Motion carried unanimously.

C. CONSIDER CHANGE ORDER FOR ADDITIONAL SEWER LINING: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that with the change in the street improvement program for 2019, we will need to televise and likely line the sanitary sewer on the following streets. Summit (Lincoln to Portview): 1,545 LF; Garfield (Second to Fourth): 704 LF; 3rd Avenue (Second to Fourth): 183 LF; Crocker Avenue (Grand to Melin): 670 LF and Rogers (Melin to dead end): 400 LF; for a total of 3,502 LF. The bid price for 2018 is \$21.90/LF (clean, televise line and televise). $3,502 \text{ LF} \times \$21.90/\text{LF} = \$76,693.80$. If televised pipe does not require lining, the cost is \$1.35/LF for televising and reporting. Staff recommends approval of performing this work with Visu Sewer under this year's contract, the City will save \$1.35/LF on televising, potentially \$4,728 in total. The City will also save money by attaching this work to this year's bid prices. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to approve the change order for additional sewer lining as presented. Motion carried unanimously.**

D. CONSIDER STREET LIGHTING REQUEST AT THE CORNER OF CTH LL: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that a resident in the Misty Ridge subdivision has requested that the City install a street light at the intersection of CTH LL and STH 32. There is one on the east side of the intersection, but it does not cast light on the west side and the crosswalk is very dark. The west side of the intersection is in the Town of Port Washington, and the ROW is county and State. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to table this item. Motion carried unanimously.**

E. CONSIDER OAKLAND AVENUE PUMP STATION ROOF: Water Utility Supt. Dave Kleckner reviewed this item with the Board Members. He stated that the shingle roof on the Oakland Avenue pump station is in very poor condition. Staff received bids from three contractors for tear-off of existing shingles and reroofing the pump station. Bids were from Noffke Roofing, Prah Roofing and Dehling Voigt. All shingles bid were CertainTeed Landmark dimensional shingles and have a lifetime limited warranty. Noffke's bid was \$3,629 with a 5 year workmanship warranty; Prah Roofing's bid was \$2,292 with a 5 year workmanship warranty; and Dehling Voigt's bid was \$1,741 with a 10 year workmanship warranty. After the budget was approved, it was discovered that the roof on the former Lake Park pump station was in equally bad shape. Money will be budgeted for replacement of that roof in 2019. The Water Utility has \$1,800 budgeted in the 2018 Budget for this item. Staff recommends approving Dehling Voigt's bid for \$1,741 to replace the Oakland Avenue pump station roof as presented. **MOTION BY JOHN SIGWART AND SECONDED BY PATRICK TEARNEY to approve Dehling Voigt's bid for \$1,741 with a 10 year workmanship warranty as presented. Motion carried unanimously.**

F. CONSIDER HIRING STREET SUMMER HELP: Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that he will be hiring 5 summer help employees for this year. They will be working on lawn care, brush pick up, landscaping management and other projects. Ethan Heinecke was worked in the Street Department for the last couple of summers. Ethan would be paid \$11.50 per hour and Brianna Schnell is new to the Street Department. She is a very hard working person. Brianna will be paid \$10.00 per hour. **MOTION BY PATRICK TEARNEY AND SECONDED BY MIKE GASPER to approve the hiring of Ethan Heinecke at \$11.50 per hour and Brianna Schnell at \$10.00 per hour as presented. Motion carried unanimously.**

Project Updates:

- a. City Engineer Rob Vanden Noven reviewed the 2018 Street Improvement Project. He stated that they finally got their DNR Permit on Wednesday or Thursday of last week. Woods at White Pine have their water mains in. Hales Trail will have their water mains in tomorrow. They have 2 crews working on Hales Trail. Water Main will be done by the middle of June. The completion date is around the middle of July. The Breakwater railing was also discussed.
- b. Street Commission JD Hoile discussed the LED lighting project with the Board Members.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to adjourn the meeting at 6:44 p.m. Motion carried unanimously.