

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JANUARY 30, 2018**

ROLL CALL: Chairman Craig Czarnecki called the Board of Public Works meeting to order at 5:35 pm in the Lower Level Conference room at the City Hall. Members present: Jason Wittek, Eric Ryer, Alderman Mike Gasper, Alderman Paul Neumyer, and Alderman John Sigwart. Also present were: City Administrator Mark Grams, City Engineer Rob Vanden Noven, Street Commissioner James Hoile, Parks and Forestry Super. Jon Crain and Water Super. Dave Kleckner. Absent and excused: Wastewater Super. Dan Buehler.

Chairman's Business: There was none.

Approval of Minutes for December 19, 2017: MOTION BY PAUL NEUMYER AND SECONDED BY MIKE GASPER TO APPROVE THE MINUTES OF DECEMBER 19, 2017 AS PRESENTED. Motion carried unanimously.

Public Comments/Appearances:

Tim Osowski of 1114 Crestview Drive stated he has a young family. He doesn't want sidewalks in his neighborhood. Neighborhood has charm without sidewalks. He wants a timeline of when sidewalk would be placed in neighborhood. He wouldn't mind a bike lane. He went around the neighborhood having neighbors sign a petition against sidewalks. If this is approved, he would like to see sidewalks bid out separately. He would want the City to pay for the sidewalks.

Old Business: There was none.

New Business:

A. Consider Hiring KSingh and Associates For Construction Inspection Services For 2018 Street Improvement Project: City Engineer Rob Vanden Noven reviewed this item with the Board Members. (Mike Gasper excused himself and sat in the audience. He works for KSingh). He stated that Mr. Clifton Janssen, P.E. whom KSingh has proposed for our lead inspector on the 2018 Street Improvement Project, is a Port Washington resident, a licensed Professional Engineer, and has an extensive background in construction inspection. The rate per hour is \$95.00. Because Mr. Janssen resides in Port Washington, there will be no travel costs, and because he is a salaried employee, overtime will be charged as straight time. This is a much better arrangement than with our previous consultant, Ruckert and Mielke. Estimated total time of construction is 25 weeks, 50 hours per week. $25 \text{ weeks} \times 50 \text{ hrs./week} \times \$95.00 \text{ per hour} = \$118,750.00$ to be split between water and sewer utilities and the street borrowing. **MOTION BY JOHN SIGWART AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve hiring KSingh for Construction Inspection Services for the 2018 Street Improvement Project subject to attorney approval of the Consultant Agreement. Motion carried (5 Ayes; 1 Abstained (Mike Gasper)).**

B. Approve Final Design of Street Improvements for 2018: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He reviewed the Final Design of the Street Improvements Project for 2018. The 2018 Street Improvements Project will be advertised on February 15, 2018 and design work is nearly complete. The Streets that are included are: Whitefish from Lakeview (N) to Lakeview (S); Lakeview from Douglas to Whitefish (N); Hales Trail from Whitefish to Kaiser;

Crestview from Noridge to Briarwood; Brentwood Court; Noridge Trail from Sunrise to the south limits at Upper Lake Park; and Lincoln Avenue from Summit to Portview. The current construction estimate is \$1,325,000 (street) and \$625,000 (water). Current staking and inspection estimate is \$80,000 (street) and \$40,000 (water). The 2018 Street Design is paid out of the 2016 borrowing. The Board Members discussed the sidewalks in this project. Some members wanted to hold off on the sidewalks until 2019 and then put sidewalk on all the streets in the area: Hales Trail, Crestview, Briarwood, Brentwood, Sunrise, and Niesen, but that motion failed. They discussed the placing of sidewalks as a standalone project. The discussion failed. The Board Members then discussed not placing special assessments on the sidewalk construction. That idea failed. Some members want to not have sidewalks on Brentwood Court and that discussion failed. **MOTION BY PAUL NEUMYER AND SECONDED BY ERIC RYER to recommend to the Common Council to approve the 2018 Street Improvements Project Final Design with street improvements and sidewalks as proposed. The Board recommends that the City install sidewalks on Crestview and Brentwood in 2018. Motion carried (5 Ayes; 1 Nay (Sigwart)); The Board also recommends to the Common Council to maintain the current special assessment policies for sidewalks. Motion carried (Ayes 4, 2 Nays); The Board recommends to the Common Council to direct staff to install sidewalks on Hales Trail by 2019. (No vote taken).**

C. Consider Update on LED Street Light Conversion: Street Commissioner JD Hoile reviewed this item for the Board Members. He stated that after further research, if we do not go with a complete conversion kit and just a bulb swap, we will not get any funding from Focus on Energy. We also have to consider that the fixtures we are looking at converting are enclosed and heat can be a major factor in LED lights failing so we must be careful that we purchase the correct bulbs with the correct drivers. We are working with Bill Driscoll. He has ordered some samples for us to try out to compare the light colors with the HPS Lights. Once they arrive we will have John Thill install them in a couple of light poles and make a decision to move forward. This is just an update.

D. Consider the Purchase of 1 Bobcat Toolcat 5600 Utility Tractor: City Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that a technical specification was developed and 1 quote was requested pertaining to the purchase of 1 Bobcat Toolcat 5600 Utility Vehicle to replace the 1996 Holder Tractor. The specification included the following attachments: 68" Angle Broom, 62" General Purpose Bucket, 60" Snow Blower, 72" Snow V-Blade, and Salter. /Manufacture is Bobcat Plus and the cost is \$66,672.00. This is a budgeted item and the Street Department has \$150,000.00 in their equipment account. Staff recommends purchasing the 1 Bobcat Toolcat 5600 Utility Vehicle from Bobcat Plus for \$66,672.00. **MOTION BY JOHN SIGWART AND SECONDED BY ERIC RYER to approve the purchase of 1 Bobcat Toolcat 5600 Utility Vehicle with the attachments above for \$66,672.00 as presented. Motion carried unanimously.**

Project Updates: There was none.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY PAUL NEUMYER AND SECONDED BY JASON WITTEK to adjourn the meeting at 6:42 p.m. Motion carried unanimously.