

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JULY 11, 2017**

ROLL CALL: Vice-Chairman Jason Wittek called the Board of Public Works meeting to order at 6:01 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Paul Neumyer, Alderman John Sigwart, and Alderman Mike Gasper. Also present were: City Engineer Rob Vanden Noven, City Administrator Mark Grams and JD Hoile. Absent and excused: Craig Czarnecki, David Kleckner, Dan Buehler, and Eric Ryer.

Chairman's Business: There was none.

Approval of Minutes for May, 9, 2017: MOTION BY JOHN SIGWART AND MIKE GASPER to approve the minutes as presented. Motion carried unanimously.

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. Consider Change Order 1 For 2017 Street Improvements: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the Change Order No. 1 has 5 minor items, which he reviewed in depth with the Board Members. The change order reduces the overall contract price by \$2,343.17. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to recommend to the Common Council to approve Change Order 1 for the 2017 Street Improvements as presented. Motion carried unanimously.**

B. Review Street Pavement Rating Report: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that in odd numbered years, the State of Wisconsin requires each municipality to submit a rating report on their local roadways. This is typically done using WISLR (Wisconsin Information system for Local Roads), a web based program that allows municipalities to provide road surface data to the state using the PASER (Pavement Surface Evaluation Rating) rating system, a simple scale of 1-10 by which all roads are judged. City Engineer Vanden Noven reviewed his current WISLR spreadsheet with the Board Members. He focused on streets that were rated 1 – 4. These are streets which typically require complete reconstruction and cannot be rehabilitated by patching and crack filling. The total liability for streets rated 1 – 4 is approximately \$20,000,000 at this time. Maintenance of streets rated 1-8 is typically performed by the Street Department whose annual budget, including labor, benefits, and materials (but does not include equipment costs) is approximately \$140,000 per year. This covers crack filling of streets typically rated 7-8, pothole patching of streets rated 5-6, and extensive area patching of streets rated 1-4. Unfortunately, like many communities, the budget does not adequately cover the costs of the needed work on an annual basis. The Board Members discussed Crestview Drive and if it would have sidewalks. They also discussed Usow Street. Other streets that were discussed were: North Lakeview Avenue, Crocker, Pierre, Sauk, Barnich, Noridge, Hales Trail, and all streets off of North Lakeview Avenue. Some Board Members would like to see sidewalks on Hales Trail. Alley ratings were not included in the spreadsheet. **This is informational only.**

C. Consider Request For Private Well Permit - 1501 North Wisconsin Street: Administrative Assistant Judy Klumb reviewed this item for the Board. She stated that this property is requesting a permit for a private well that is located on their property. The private well ordinance allows wells to be permitted for five years if in compliance with the following conditions: 1) That the well and pump meet the requirements of Wisconsin Administrative Code NR 812; 2) That proof of a bacteriological safe water sample is provided; 3) That no physical connection exists between the public water system and the private well; and 4) That a \$25.00 permit fee is provided. This property is in compliance with the four conditions and has paid their fees. **MOTION BY JOHN SIGWART AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve the Private Well Permit for 1501 North Wisconsin Street as presented. Motion carried unanimously.**

D. Consider Request For Private Well Permit-1237 West Grand Avenue: Administrative Assistant Judy Klumb reviewed this item for the Board. She stated that this property is requesting a permit for a private well that is located on their property. The private well ordinance allows wells to be permitted for five years if in compliance with the following conditions: 1) That the well and pump meet the requirements of Wisconsin Administrative Code NR 812; 2) That proof of a bacteriological safe water sample is provided; 3) That no physical connection exists between the public water system and the private well; and 4) That a \$25.00 permit fee is provided. This property is in compliance with the four conditions and has paid their fees. **MOTION BY JOHN SIGWART AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve the Private Well Permit for 1501 North Wisconsin Street as presented. Motion carried unanimously.**

E. Consider Request For Private Well Permit-817-819 Glenlyon Lane: Administrative Assistant Judy Klumb reviewed this item for the Board. She stated that this property is requesting a permit for a private well that is located on their property. The private well ordinance allows wells to be permitted for five years if in compliance with the following conditions: 1) That the well and pump meet the requirements of Wisconsin Administrative Code NR 812; 2) That proof of a bacteriological safe water sample is provided; 3) That no physical connection exists between the public water system and the private well; and 4) That a \$25.00 permit fee is provided. This property is in compliance with the four conditions and has paid their fees. **MOTION BY JOHN SIGWART AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve the Private Well Permit for 1501 North Wisconsin Street as presented. Motion carried unanimously.**

F. Consider Request For Private Well Permit-775 Schmitz Drive: Administrative Assistant Judy Klumb reviewed this item for the Board. She stated that this property is requesting a permit for a private well that is located on their property. The private well ordinance allows wells to be permitted for five years if in compliance with the following conditions: 1) That the well and pump meet the requirements of Wisconsin Administrative Code NR 812; 2) That proof of a bacteriological safe water sample is provided; 3) That no physical connection exists between the public water system and the private well; and 4) That a \$25.00 permit fee is provided. This property is in compliance with the four conditions and has paid their fees. **MOTION BY JOHN SIGWART AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve the Private Well Permit for 1501 North Wisconsin Street as presented. Motion carried unanimously.**

G. Consider Request For Private Well Permit-324 North Lake Street: Administrative Assistant Judy Klumb reviewed this item for the Board. She stated that this property is requesting a permit for a private well that is located on their property. The private well ordinance allows wells to be permitted for five years if in compliance with the following conditions: 1) That the well and pump meet the requirements of Wisconsin Administrative Code NR 812; 2) That proof of a bacteriological safe water

sample is provided; 3) That no physical connection exists between the public water system and the private well; and 4) That a \$25.00 permit fee is provided. This property is in compliance with the four conditions and has paid their fees. **MOTION BY JOHN SIGWART AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve the Private Well Permit for 1501 North Wisconsin Street as presented. Motion carried unanimously.**

Project Updates:

- a. City Engineer Vanden Noven reviewed the 2017 Street Improvements. He stated that the underground utilities for Pierre, Montgomery and Walters are done. Next week, pavement should be done on Pierre and Montgomery. Holden and Walters should be paved by the end of August.
- b. City Engineer Vanden Noven reviewed several of the projects. He stated that the Breakwater Gateway project is finished for now.
- c. City Engineer Vanden Noven reviewed several of the projects. He stated that the Coal Dock Park railing is finished for now.

Forthcoming Events: Fish Day

ADJOURNMENT: MOTION BY PAUL NEUMYER AND SECONDED BY MIKE GASPER to adjourn the meeting at 7:04 p.m. Motion carried unanimously.