

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, MAY 9, 2017**

**ROLL CALL:** Chairman Craig Czarnecki called the Board of Public Works meeting to order at 5:35 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Paul Neumyer, Eric Ryer, Jason Wittek, Alderman John Sigwart, and Alderman Mike Gasper. Also present were: City Engineer Rob Vanden Noven, David Kleckner, Dan Buehler, and JD Hoile. Absent and excused: City Administrator Mark Grams.

**Election of Chairman and Vice-Chairman: MOTION BY ERIC RYER TO NOMINATE CRAIG CZARNECKI FOR CHAIRMAN AND SECONDED BY JOHN SIGWART. CRAIG CZARNECKI ACCEPTED. MOTION BY JOHN SIGWART TO NOMINATE JASON WITTEK FOR VICE-CHAIRMAN AND SECONDED BY ERIC RYER. JASON WITTEK ACCEPTED.**

**Chairman's Business:** There was none.

**Approval of Minutes for March 7, 2017 and March 21, 2017: MOTION BY PAUL NEUMYER AND ERIC RYER to approve the minutes as presented. Motion carried unanimously.**

**Public Comments/Appearances:** Mr. Robert Pfeffer of 132 South Wisconsin Street wanted to discuss a sink hole that was forming next to the condos that he lives in. He was concerned with the integrity of the retaining wall by the creek. John Sigwart stated that he had looked into with Mr. Pfeffer. The City Engineering stated that the City would look into it.

**Old Business:** There was none.

**New Business:**

**A. Consider Hiring and Re-Hiring Street Department Summer Help:** Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that the Street Department typically hires three summer help employees per year. Due to the City taking over the Union Cemetery this year, we will be looking to hire two additional summer help employees to assist in maintaining the cemetery. These are 2017 Budgeted wages. Staff recommends re-hiring Jamison Soy for \$10.00 per hour, Bennett Fleischman for \$9.50 per hour and Ethan Heinecke for \$9.50 per hour. Staff also recommends hiring Alex Master for \$9.00 per hour and William Ernest for \$9.00 per hour. **MOTION BY PAUL NEUMYER AND SECONDED BY CRAIG CZARNECKI to approve re-hiring and hiring Jamison Soy for \$10.00 per hour, Bennett Fleischman for \$9.50 per hour, Ethan Heinecke for \$9.50 per hour, Alex Master for \$9.00 per hour and William Ernest for \$9.00 per hour as 2017 Street Department summer help as presented. Motion carried unanimously.**

**B. Consider Re-Hiring Wastewater Summer Help:** Wastewater Super. Dan Buehler reviewed this item with the Board Members. He stated that the Wastewater Treatment Plant would like to re-hire Brett Meredith for a summer position. The summer position has been budgeted for 2017. This employee would assist with a variety of jobs around the plant including painting, grass cutting, landscaping and janitorial type duties. This would be Brett's second year at the plant. He would be paid at the second year rate of \$9.50 per hour. **MOTION BY JOHN SIGWART AND SECONDED**

**BY PAUL NEUMYER to approve the hiring of Brett Meredith as Wastewater summer help for \$9.50 per hour as presented. Motion carried unanimously.**

**C. Consider Hiring Water Utility Summer Help:** Water Supt. David Kleckner reviewed this item with the Board Members. He stated that the Water Utility has traditionally hired summer help to assist with various maintenance tasks such as lawn and building maintenance, painting, and assisting the regular crew when needed. Staff is recommending Jordan Jentges for this summer help position. This is a 2017 Budgeted item. Mr. Jentges will be paid \$9.00 per hour and work 480 hours. **MOTION BY ERIC RYER AND SECONDED BY JASON WITTEK to approve the hiring of Jordan Jentges for \$9.00 per hour for the Water Utility Summer Help position as presented. Motion carried unanimously.**

**D. Discussed UV Disinfection System:** Water Super. David Kleckner reviewed this item with the Board Members. He stated that Tom Nennig of City Water, LLC was also present tonight. Water Super. Kleckner reviewed the timeline for this project starting with the December 13, 2016 Board of Public Works' approval to the April 2017, when City Water met with 2 UV system vendors. Mr. Nennig reviewed his memo to Water Super. Kleckner. Mr. Nennig and Water Super. Kleckner are asking for approval from the Board of Public Works for Tasks 2-4 of City Water's UV Disinfection Design Proposal. **MOTON BY PAUL NEUMYER AND SECONDED BY CRAIG CZARNECKI TO APPROVE Task 2-4 of City Water's UV Disinfection Design Proposal as presented. This is a 2017 Budgeted item of \$425,000.00. Motion carried unanimously.**

**E. Discuss Condition Of Sauk Creek Retaining Wall At Fisherman's Park Bridge:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that over the past 2 years, the retaining wall along Sauk Creek at Fisherman's Park Bridge has been undermined, presumably due to the rise in lake levels and the advancing deterioration of the wall itself. Last year, there was a sinkhole encompassing approximately half of the land immediately northwest of the north abutment for Fisherman's Park Bridge. The DPW crew patched the wall and filled the majority of the sinkhole with concrete. That area has remained intact so far, however, this year there is a massive undermining of the concrete sidewalk immediately north of the north bridge abutment. At least half of the concrete is unsupported. It appears that deterioration of the wall on the east side of the abutment may be the cause of this sinkhole. Staff will seek the opinion of the engineering firms that we contact regarding the north slip for what solutions they may propose. Staff is expecting proposals for a long term solution (i.e.-rebuilding the retaining wall for approximately 20 feet on either side of the north bridge abutment) to cost in the range of \$50,000 to \$100,000. Alternatively, our DPW could remove the concrete walkway, expose the sink hole, and attempt to plug the wall by backfilling with concrete. This would be a temporary solution that may or may not have lasting results. A temporary patch to be placed by the DPW would cost approximately \$2,000 in material. Design and build a new section of wall would cost approximately \$50,000 to \$100,000. Staff will seek the opinion of engineering firms and bring proposals back to the BPW at the June meeting. Staff will continue to monitor the sinkhole and provide a temporary solution if warranted for public safety and safeguarding the infrastructure. **This is informational only.**

**Project Updates:** City Engineer Vanden Noven reviewed several of the projects. He reviewed the Street projects and also the Alley projects with the Board Members. He stated that the contractors are ahead of schedule.

**Forthcoming Events:** Mother's Day and Community Fest.

**ADJOURNMENT:** MOTION BY PAUL NEUMYER AND SECONDED BY ERIC RYER to adjourn the meeting at 6:58 p.m. Motion carried unanimously.