

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, DECEMBER 13, 2016**

**ROLL CALL:** Chairman Craig Czarnecki called the Board of Public Works meeting to order at 5:35 pm in the Lower Level Conference room at the City Hall. Members present: Kevin Rudser, Eric Ryer and Paul Neumyer. Also present were: City Administrator Mark Grams, City Engineer Rob Vanden Noven, and Water Supt. David Kleckner, Street Commissioner JD Hoile, and Wastewater Super. Dan Buehler. Absent and excused: Mike Ehrlich and Jason Wittek.

**Chairman's Business:** There was none.

**Approval of Minutes for November 8, 2016: MOTION BY PAUL NEUMYER AND SECONDED BY CRAIG CZARNECKI to approve the minutes as presented. Motion carried unanimously.**

**Public Comments/Appearances:** There was none.

**Old Business:** There was none.

**New Business:**

**A. Consider 2017 Street Improvements:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the PIM was held on December 6, 2016. The meeting began with an open house format prior to the formal presentation. About 30 residents attend this meeting and several residents had comments regarding this project. Some residents had concerns about putting sidewalks in and narrowing the street. Water mains will also be replaced on this project. Board members discussed the sidewalks, streets and terraces. Members also discussed parking on these streets. The Board members deciding on North Harrison that the Street should be 26 feet in width, a 2 ft. wide parkway/terrace and sidewalks. **MOTION BY KEVIN RUDSER AND SECONDED BY ERIC RYER to recommend approval of the 2017 Street Improvements plan, streets to be 26 feet in width, 2 ft. wide parkways/terraces, and sidewalks on the South Block of N Harrison Street as presented. Motion carried unanimously.**

**B. Consider Charging Fee For Barricades:** City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that at the November BPW meeting, Staff recommended that the Street Department change its policy on loaning barricades to private contractors and waste companies (who have dumpsters in the street). Staff's recommendation was to charge for barricades so that the service would still be available, but would add a component of responsibility to the contractors, haulers, etc. At the BPW meeting, Staff was asked to discuss this policy with the City Attorney, who concurred that loaning or renting barricades exposes the City to lawsuits if the barricades were improperly placed, unlit, etc. After this discussion, and given staff's preference that the Street Dept. cease the practice of loaning barricades entirely, Staff is recommending that the City no longer provide barricades to private contractors, waste haulers, etc. Barricades for block parties/special events will continue to be provided at no charge. **MOTION BY PAUL NEUMYER AND SECONDED BY KEVIN RUDSER to approve no longer providing barricades to private contractors, waste haulers, etc., as presented. Motion carried unanimously.**

**C. Consider Standby Generator For Lift Station #4:** Wastewater Super. Dan Buehler reviewed this item with the Board Members. He stated that we currently do not have standby backup power at Lift Station 4 or 5 in the City. A 1982 portable generator has served as a backup over the years and it is our intention to retire this piece of equipment if a generator is approved for Lift Station 4 and Lift Station 5. A controls project was recently approved for Lift Station 4 and the generator proposal is for \$23,047. \$65,000 was budgeted for Lift Station 4 in 2016, so with the purchase of the generator and the controls project we are still well within what was originally budget for 2016. We would like to purchase a Kohler Model 30 RCL-NG generator. **MOTION BY PAUL NEUMYER AND SECONDED BY KEVIN RUDSER to approve a new Kohler Model 30 RCL-NG generator not to exceed \$23,047 as presented. Also the City Attorney should review this item. Motion carried unanimously.**

**D. Consider Water Department Crews For Residential Sanitary Sewer Cross Connection Inspection (Illegal Connections):** Wastewater Super. Dan Buehler reviewed this item with the Board Members. He stated that State Legislature eliminated the City's ability to perform point of sale inspections of residential sanitary Sewer piping for illegal connections. The Water Department's employees are going to be starting a new program inspecting for proper water connections in homes when water meter replacements occur. What we are considering implementing is that during that inspection event, the Water Dept. employees also inspect for proper sanitary connections within the residence. The Board Members discussed using the Water Employees to check for clear water compliance. **MOTION BY KEVIN RUDSER AND SECONDED BY ERIC RYER to approve the Water Department employees to inspection for proper sanitary connections within a residence when replacing water meters. Motion carried unanimously.**

**E. Consider Purchase Of Sonetics Wireless Headsets For Sewer And Street Crews:** Wastewater Super. Dan Buehler reviewed this item with the Board Members. Members discussed this item and it was decided to table till the next meeting. **This item was tabled.**

**F. Consider Purchase Of Two Pickup Trucks For Water Utility:** Water Supt, David Kleckner reviewed this item for the Board Members. He stated that the technical specification were developed and four (4) quotations were requested pertaining to the purchase of two (2) 2017, ½ ton, 2WD pickup trucks for the Water Utility. Proposals were requested with and without trade on one (1) existing 2003 Ford ½ ton 2WD pickup truck. Two quotations were received. They were: EVS Chevrolet 500 WT for \$20,794.00 and with trade \$19,794.00; Schmit Bros. Dodge Ram 1500 for \$17,993.00 and with trade \$16,993.00. This is a budgeted item and \$52,000 was allocated. Staff recommends purchasing two (2) Dodge Ram 1500 trucks from Schmit Bros., both for the without trade price of \$17,993.00 for the total cost of \$35,986.00. The existing 2003 Ford truck would be purchased by the Street Department for the trade-in price of \$1,000. The warranty on the Dodge truck is 3 years/36,000 miles, and 5 years/60,000 miles on the powertrain. **MOTION BY PAUL NEUMYER AND SECONDED BY CRAIG CZARNECKI to approve the purchase of the two (2) Dodge Ram 1500 trucks for \$35,986.00 as presented. Motion carried unanimously.**

**G. Consider Approval Of UV Design For Water Treatment Plant:** Water Utility Super. David Kleckner reviewed this item with the Board Members. He stated installation of a UV disinfection system was budgeted for 2016 and was carried over into the 2017 Budget. Trojan UV has offered a 10% discount on equipment if purchased in the 1<sup>st</sup> quarter of 2017 if purchased in conjunction with a similar purchase by the Wastewater Utility. The Wastewater Utility is currently investigating an alternative system. Since Trojan is the only system compatible with the Water Utility's limited space requirements, it needs to be discussed whether we could proceed with the PSC and DNR submittals since they require a substantial amount of time to complete. Also to be considered is that the original budget numbers may need to be adjusted to include additional work needed for the PSC approval and

additional design work required due to installation issues. This is a budget item. \$425,000 was budgeted for the complete project. Since this project has been previously approved without the offer of the 10% discount, it would be recommended to proceed with the design portion of the project, with purchase delayed until the time when a decision has been made by the Wastewater Utility. **MOTION BY PAUL NEUMYER AND SECONDED BY CRAIG CZARNECKI to recommend to the Common Council to approve the design portion of the project and have the City Attorney review the contract. Motion carried unanimously.**

**Project Updates:**

- A. Matthaesus Farm Development: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that this is a new subdivision on the southwest side of the City. The new street is named Farmview Drive. Gas and Electric is in and the street is paved. This subdivision will consist of small lots with green homes.

**Forthcoming Events:** There was none.

**ADJOURNMENT: MOTION BY KEVIN RUDSER AND SECONDED BY PAUL NEUMYER to adjourn the meeting at 7:25 p.m. Motion carried unanimously.**