

**Ad-hoc Strategic Planning Committee
City of Port Washington-Adult Senior Community Center
Meeting Minutes**

March 3, 2015, 4:30 p.m.

Present Mary Fran Lepeska, Edie Webb, Director Catherine Kiener, John Sigwart, Chris Flint and John Jacque

Excused: Alderman Driscoll, Irene Taylor, Paul Ehrlich

Next regular Meeting: Tuesday, April 7

Meeting called to order at 4:37 and review of minutes. John Jacque was omitted as present on Feb. 9. Edie moved acceptance with that correction of Feb 3 and Feb 9 minutes, Chris second motion. Passed.

Update on Needs Assessment Timeline: Catherine has the contract which she will take to get signatures from Administrator Grams, Mayor Mlada, treasurer Miller after review by city attorney. Plans are to administer survey in April and May with final report completion by August 31. **MSA contact, Andrew Bremmer will present draft questions to the committee at a meeting to be scheduled between March 17-24.**

Survey will need to be available to surrounding communities of Fredonia, Saukville, Belgium. Information needs to be in the Ozaukee Press prior to survey distribution as well as during in order to get maximum exposure. John S. inquired about doing phone surveys which Catherine will ask MSA about. Suggested that survey and report develop list of programs to increase participation and revenue.

Additional 2015 committee Objectives:

Invite Mayor and Council members to do a walk-through of the center to see variety of groups, activities that take place on a normal Wednesday. Catherine will invite the group for Tuesday, May 5 at 5:30. John S. suggested visiting several more community centers, such as Hartford, McFarland, Middleton. A bus trip to the Waunakee Village Center for "movers and shakers" would be good also.

Catherine is hoping to attend the Senior Center summit in **Chicago, Hyatt, on March 27**. She invited committee members who can get away and are interested to attend with her. **Contact her ASAP if interested.**

Meeting with the Park and Rec Board. Catherine will ask to be on the agenda at the Thursday, April 9th, 6:30 pm meeting.

The center is now open to the public for 8-Ball pool, \$2 fee for non-members, on Tuesday evening from 6:30-8:30. Sheephead card playing is downstairs on Tuesday evening.

Meeting adjourned at 5:45.

Next meeting April 7, 4:30