

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, SEPTEMBER 9, 2014**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 6:01 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Alderman Kevin Rudser, Alderman Paul Neumyer, Board Members Jason Wittek, and Eric Ryer. Also present were: City Engineer Rob Vanden Noven, Water Supt./Commissioner Dave Ewig, City Administrator Mark Grams, and Wastewater Supt. Dan Buehler.

Election of Chairman: Kevin Rudser nominated Craig Czarnecki for Chairman. **MOTION BY KEVIN RUDSER AND SECONDED BY MIKE EHRLICH to approve the nomination of Craig Czarnecki. Motion carried unanimously.**

Election of Vice-Chairman: Kevin Rudser nominated Paul Neumyer for Vice-Chairman. **MOTION BY KEVIN RUDSER AND SECONDED BY MIKE EHRLICH to approve nomination of Paul Neumyer. Motion carried unanimously.**

Chairman's Business: Chairman Czarnecki is requesting that Board of Public Works meeting packets be mailed out.

Approval of Minutes For March and April 2014: **MOTION BY PAUL NEUMYER AND SECONDED BY KEVIN RUSER to approve the minutes as presented. Motion carried unanimously.**

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. Consider Reduction in Water/Sewer Bill for Homeowner at 1314 Husting Street: Water Supt. Dave Ewig stated that the owner of 1314 Husting Street had a water leak at this location that went undetected for several months. The result of this leak ended up having a water/sewer bill of over \$9,000. One of the reasons the leak went undetected for so long was that the Water Department estimated reading for several months back in the beginning of 2014. Also, the water leak was in an area where the water ran down the wall and into a sink. So this leak was not noticed until the June 2014 bill. Ms. Victoria Sherwan, the granddaughter and agent of Marguerite Sherwan was present at the Board meeting to present her case. The Board Members reviewed this item and agreed to only bill her for two regular bills and no penalties. **MOTION BY MICHAEL EHRLICH AND SECONDED BY CRAIG CZARNECKI to approve forgiving the \$9,000 water/sewer bill and only charging 2 regular water/sewer bills with no penalties for 1314 Husting Street. Motion carried unanimously.**

B. Consider Purchase of Portable Flow Meter: WWTP Super. Dan Buehler reviewed this item with the Board. WWTP Super. stated that he would like to purchase a portable flow meter for \$3,831.50. He stated that occasionally there is a need at the plant for flow verification in lines or checking the accuracy of a flow meter. Purchasing this meter will give a quick verification that a pump is working properly or a flow meter is maintaining its accuracy. WWTP Super. Buehler received a quote for a portable flow meter for \$3,831.50. This would be a 2014 expense item. **MOTION BY KEVIN**

RUDSER AND SECONDED BY MIKE EHRLICH to approve the purchase of a Portable Flow Meter for \$3,831.50 as presented. Motion carried unanimously.

C. Consider Change Order 1 for Parking Lot Improvements Project: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that the Parking Lot Project was completed in June and it has only one change order from this project. The change order costs were split \$1,692.50 for the Water Utility and \$733.70 was for the TIF. Included in the change order was the final cost of the entire project of \$356,444.76. The original contract price was \$362,487.50, so the overall construction project came in under bid by over \$6,000. **MOTION BY KEVIN RUDSER AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve the Change Order 1 for Parking Lot Improvement Project as presented. Motion carried unanimously.**

D. Consider 2014 Street Improvements-Contract Change Order: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that this is an information item only. City Engineer Vanden Noven gave an accounting of items that will be included in the final cost of the street improvement project under a change order. The majority of the items are minor and he reviewed them with the Board Members. One item which will significantly affect the total cost of the project and that was the cost of the Excavation Below Subgrade (EBS) and placement of 3" limestone Break Run. This was due to the presence of poor subsoils or non-structural fill that was used when the area was first developed (primarily around the high school). Under a separate agreement with Stark Asphalt, we will mill and resurface Sunrise Drive between Hales Trail and Crestview Drive in conjunction with the work to be done on Prospect Court. This work will be performed at contract unit prices but will not be handled as a change order to avoid additional prime contractor costs and to avoid time extensions on contract completion. City Engineer Vanden Noven reviewed the costs with the Board Members. EBS-Contract Price was \$10.70/CY; 3" Breaker Run had a price submitted by the contract at \$15.76/ton. Quantities calculated thus far: 4,120 CY EBS @ \$10.20/CY = -\$44,085; 6,904 Tons of Break Run = -\$108,806.25. The current balance including change order for this project is +\$293,000. Staff recommends this change order open ended because the contractor has not yet begun road base excavation on North Milwaukee Street or on East Prospect Street, so the quantities could increase and likely will. This item is for informational purposes only.

E. Consider Pavement Rating: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that recently, all street ratings were updated using the PASER system, a method which rates pavement on a scale of 1 – 10 (10 being the best). Streets rated 1 – 4 generally require total reconstruction or mill and resurface. The liability to perform this work is approximately \$20,000,000. Staff recommends budgeting an average of \$1,000,000/year to reconstruct, mill and resurface, and crackfill/patch as maintenance on an annual basis. The Board Members discussed this item. They discussed a possible 20 year plan and various street reconstruction projects. This is informational only.

F. Consider Crackfilling Work For 2014: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that the last time crackfilling was performed was in 2009, so the City is overdue to have this work performed again. Staff is recommending that we crackfill all streets with a PASER rating of 7 – 9. This amounts to approximately 75,000 LF of cracks. In 2009, the City solicited bids for a \$35,000 contract for routing and sealing cracks. Asphalt Seal and Repair out of DePere, Wisconsin and Fahrner from Kaukauna, Wisconsin both submitted bids for \$1/LF. Asphalt Seal and Repair was awarded the contract because of a more favorable schedule. Staff contacted Asphalt Seal and Repair about the work we wish to perform this year, and they are willing to perform the work again at \$1/LF for rout and seal, and \$.60/LF of sealing along curb lines (where the asphalt meets the flange). The cost of the crackfilling will be paid out of the refinancing savings (currently estimated at

\$239,000). Staff recommends executing an agreement for crackfilling with Asphalt Seal and Repair at the 2009 contract price of \$1/LF of rout and seal and \$.60/LF for sealing curb flange, not to exceed \$75,000 total. The Board Members discussed this item. **MOTION BY CRAIG CZARNECKI AND SECONDED BY MICHAEL EHRLICH to approve the contact with Asphalt Seal and Repair for \$1/LF contingent on money being available after the 2014 Street Reconstruction project is complete. Motion carried unanimously.**

G. Discuss Woods At White Pine Subdivision: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that the streets in this subdivision have been paved. The Didiers have done a great job with the roads. The Greystone Subdivision is only 70% to 75% completed. Sidewalks are in there and resurface still needs to be done. The Bielinski Subdivision is 62% completed and Misty Ridge will have paving done the week of September 22nd. The New Port Vista Subdivision paved as they built. The Board Members discussed the sidewalks at Woods At White Pine along Hwy. LL and at various other places in the City.

6. Project Updates:

a. Parking Lot Improvements: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that the parking lot is a little tight. The curbing will be moved in a foot in some areas. The contractor will be back to correct this problem and should be completed by the end of October beginning of November. The Board Members discussed this item.

b. 2014 Street Improvements: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that the landscaping is almost finished. Phase I, landscape and paving around the high school is finished. We received good feedback from the high school, good traffic flow. Van Buren Street reconstruction is good well. Concrete should be poured next week. The week after that, landscaping should be in. Milwaukee Street should have gas in around September 26; excavating on September 29, paving end of October. Prospect Street is starting soon, that should be completed at the end of October.

8. Forthcoming Events: The Beer Gardens were brought discussed and also the Tough Man Race.

ADJOURNMENT: MOTION BY PAUL NEUMYER AND SECONDED BY MICHAEL EHRLICH to adjourn the meeting at 7:25 p.m. Motion carried unanimously.