

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, FEBRUARY 11, 2014**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:36 p.m. in the Lower Level Conference Room at the City Hall. Members present: Eric Ryer, Jason Wittek, Alderman Mike Ehrlich, Alderman Paul Neumyer, and Alderman Kevin Rudser. Also present were: City Administrator Mark Grams, City Engineer Rob Vanden Noven, Water Supt. /Commissioner Dave Ewig and Wastewater Supt. Dan Buehler. Absent and excused: None

Chairman's Business: There was none.

Approval of Minutes: MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY ALDERMAN KEVIN RUDSER to approve the minutes of January 14, 2014 as presented. Motion carried unanimously.

Public Comments/Appearances: Mr. and Mrs. John Legaj of 174 E Prospect Street had concerns regarding sidewalk on Prospect Street. Their house is very close to the curb and placing a sidewalk in front of their house would have people almost walking on their porch. The thought of placing sidewalks that close to their house would not be an improvement. Mr. Jorgen Hansen of 161 E Prospect Street was concerned about Kissinger's loading zone. The street up by the store is very narrow if you have two vehicles parked on either side of the street without having the loading zone area. He also stated that 163 and 174 E. Prospect Street have very mature trees on their property and to take down the trees just to put sidewalks there, does not make sense.

Old Business: There was none.

New Business:

A. Consider 2014 Street Improvements: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that on Tuesday, February 4th, a Public Information Meeting for the proposed 2014 Street Improvements was held at City Hall. A notice of the meeting was mailed to each abutting property owner. While residents were given until February 18th (the date of the next Council meeting) to submit written comments, all verbal comments received at the meeting are summarized in the meeting minutes. In addition to the PIM, Gremmer's engineers and City Engineer Vanden Noven have met twice with the Port Washington High School staff and once with the bus company to discuss proposed improvements in front of the high school. City Engineer Vanden Noven reviewed the proposed changes to the current street configuration and comments with the Board Members. Board Members discussed the changes and made several suggestions to some of the streets. Preliminary estimates for construction (include staking and inspection cost) exceed budget by approximately \$150,000. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY ALDERMAN PAUL NEUMYER to recommend to the Common Council to approve the plan as present subject to the following changes: Van Buren Street will be 27 feet wide from Webster to Harrison; No Parking on Van Buren from Webster St to the 2nd driveway of the south side of the street going east; No parking on the north side of Van Buren from Webster to Harrison, and no parking on Van Buren on both side of the street from Harrison to Wisconsin; Rob will be contacting Freiden's Church to discuss street plans; Gremmer will be contacting Kissinger's Appliances to discuss loading zone on Prospect Street; Prospect Street from Prospect Court to cul-de-sac will be 28 feet wide; Prospect Street from Lakeview to the cul-de-sac will not add sidewalks to the cul-**

de-sac area; Van Buren approve replacement of 400 ft. of water main on North Benjamin Street and to have Gremmer design this project. Motion carried unanimously.

B. Consider Approval Of Sanitary Sewer Smoke Testing And Review Of 2012-2013 Strand Sanitary Sewer I & I (Inflow/Infiltration): Wastewater Super. Dan Buehler informed the Board Members that Strand Engineering was retained in 2012 to do a City wide Sanitary Sewer flow study to determine peaking factors and the effect of inflow/infiltration in the sewer system. In 2013, the work continued, targeting the two worst areas in the City with regards to I&I. Manhole assessments and smoke testing were performed to uncover possible trouble spots that would require eventual follow up maintenance. Some of the maintenance has been performed with more to occur this year. This year Strand has recommended further smoke testing in the area of the City with the oldest network of sanitary sewer. This would be the downtown area. Board Members discussed this item and recommends approval. **MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY MIKE EHRLICH to recommend to the Common Council to approve the Sanitary Sewer Smoke Test and Review of 2012-2013 Strand Sanitary Sewer I & I as presented. Motion carried unanimously.**

Project Updates

- A. **Parking Lot Improvements** – City Engineer Rob Vanden Noven discussed the Parking Lot Improvement project. He discussed the Smith Bros. parking lot. He stated that parking spaces trump loading zones and discussion was held on trash enclosures and transformers. There will be a cul da sac at the end of East Main Street and it will be used as a gathering plaza. There was also a request for bike racks.
- B. **North Beach Access PIM On February 18th** – City Engineer Rob Vanden Noven stated that the North Beach Access PIM will be held on Tuesday, February 18th, 5:00 p. m. to 7:00 p.m.
- C. **Update On Grit Declassifier:** WWTP Super. Dan Buehler stated that they will need to completely rebuild the Grit Declassifier. There was too much wear under the screws. This will cost approximately \$5,000 to \$10,000 more and take 8 to 10 days.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY ALDERMAN MIKE EHRLICH to adjourn the meeting at 7:25 p.m. Motion carried unanimously.