

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JANUARY 14, 2014**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:30 p.m. in the Lower Level Conference Room at the City Hall. Members present: Eric Ryer, Jason Wittek, Alderman Mike Ehrlich, Alderman Paul Neumyer, and Alderman Kevin Rudser. Also present were: City Administrator Mark Grams, City Engineer Rob Vanden Noven, Water Supt. /Commissioner Dave Ewig and Wastewater Supt. Dan Buehler. Absent and excused: None

Chairman's Business: There was none.

Approval of Minutes: **MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY ALDERMAN KEVIN RUDSER to approve the minutes of November 12, 2013 as presented. Motion carried unanimously.**

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. Consider Replacement Of 400 Ft. Of Water Main On North Benjamin Street: Water Super. Dave Ewig reviewed this item with the Board Members. He stated that in 2008 the Water Utility replaced 760 ft. of severely corroded ductile iron water main on North Benjamin Street between West Monroe Street and Theis Lane. While we had recorded four (4) main breaks in the next block to the north, between Theis Lane and West Norport Drive, we were of the opinion that replacement of that next block of main was not cost effective at that time. On Sunday and Monday of this week (01/05/2014 & 01/06/2014) we experienced three (3) catastrophic main breaks on North Benjamin Street, beginning in an area 100 ft. north of Theis Lane and extending 75 ft. north. In addition to lengthy disruption of service for several residents, our Water Utility staff worked long hours in -5 to -15 degree conditions to complete the repairs. Staff recommends the replacement of 400 ft. of main on North Benjamin Street between Theis Lane and West Norport Drive and bidding should be expedited to allow construction to begin as soon as the frost conditions permit. The estimated cost for this project would be \$50,000 to \$58,000 with the money coming from the Water Utility surplus funds. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY ALDERMAN KEVIN RUDSER to recommend to the Common Council to approve replacement of 400 ft. of water main on North Benjamin Street and to have Gremmer design this project and bid it out so that construction can begin by the end of March. Motion carried unanimously.**

B. Consider Purchase Of Trees: Street Commissioner Dave Ewig reviewed this item with the Board Members. Street Commissioner Ewig stated that a technical specification was developed and four (4) quotations were requested pertaining to the purchase of 366 trees. Wayside Nursery, McKay Nursery, Johnson Nursery and Meacham Nursery all sent quotes. The new trees will be used for the Coal Dock Project, State Hwy. 33 Project, Tree Replacement for EAB and Street Reconstruction. The City will purchase 148 trees from Meacham Nursery for \$10,753.50; 130 trees from McKay Nursery for \$9,042.50; 41 trees from Johnson's Nursery for \$5,087.00; and 47 trees from Wayside Nursery for \$5,442.00. The funds for purchasing these trees are budgeted in the 2014 Budget. Staff recommends approval. **MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY MIKE**

EHRlich to approve the purchase of 366 trees for various projects for a cost of \$30,325.00 as presented. Motion carried unanimously.

C. Consider Purchase Of A One (1) Ton Dump Truck For Street Department: Street Commissioner Dave Ewig reviewed this item with the Board Members. He stated that a technical specification was developed and three proposals were requested pertaining to the purchase of a 2014 one (1) ton truck chassis. Proposals were requested with and without trade of our existing 1999 GMC one (1) ton truck. These proposals were sent to Ewald Dodge-GMC-Ford; Schmit Bros Ford and Dodge; and Bob Fish GMC. Ewald and Schmit Bros declined to submit a quote. A technical specification was developed and two proposals were requested pertaining to the purchase of a plow assembly and dump box. This proposal was sent to Casper's Truck Equipment and Monroe Truck Equipment. Bob Fish GMC quoted a 2015 GMC Sierra HD truck chassis with trade-in for \$22,173.75. Casper's Truck Equipment quoted a Henderson dump box and the Western plow assembly for the proposed price of \$20,539.00 with deduct for not painting the stainless steel dump box. Total price for purchase would be \$42,712.75. Staff recommends purchasing the 2015 GMC Sierra HD truck chassis from Bob Fish GMC for the proposed with trade price of \$22,173.75 and recommend purchasing the Henderson dump box and the Western plow assembly from Casper's Truck Equipment for the proposed price of \$20,539.00 accepting the deduct for not painting the stainless steel dump box. Total price is \$42,712.75 which is a 2014 Budgeted item. **MOTION BY ALDERMAN MIKE EHRlich AND SECONDED BY CRAIG CZARNECKI to approve the bid from Bob Fish GMC for a 2015 GMC Sierra HD truck chassis for \$22,173.75 with trade-in and to approve the bid from Casper's Truck Equipment for a Henderson dump box and the Western plow assembly for the proposed price of \$20,539.00 with deduct for not painting the stainless steel dump box for a total price of \$42,712.75 as proposed. Motion carried unanimously.**

D. Review Letter And Survey Being Sent To Grease Producing Establishments: WWTP Super. Dan Buehler reviewed this item for the Board Members. He stated that this past fall we had a blocked sanitary sewer downstream from Pizza Hut due to a greasy build up. A grease trap inside their facility was not performing properly and they had recently installed a new trap to solve the problem. In order to maintain a closer connection to all the grease producing facilities in the City, staff will be sending out a letter requesting that future cleaning reports be sent to the WWTP for review. Included with the letter will be a survey that requests information about the existing grease trap at each facility. This information will be valuable for making possible requests for increased cleaning frequency, grease trap replacement, or grease trap installations. The Board of Public Work members thought this was a great idea.

E. Consider Rebuild Of Grit Declassifier At WWTP: WWTP Super. Dan Buehler reviewed this item with the Board Members. He stated that the grit declassifier is in need of being repaired / rebuilt. Process Equipment Repair Services has submitted a proposal for \$23,500 to rebuild the unit to a like new condition. A new unit would cost \$50,000 to \$60,000. PERS has a lot of experience building these units from the ground up and that is why they are the only quote listed. LaMont Albers (owner of PERS) has over 35 years experience repairing / rebuilding wastewater treatment plant equipment. Staff recommends hiring PERS to complete the job of repairing / rebuilding the grit declassifier for \$23,500. **MOTION BY CRAIG CZARNECKI AND SECOND BY MIKE EHRlich to approve hiring Process Equipment Repair Services to complete the repair / rebuild grit declassifier as presented, subject to the City Attorney reviewing their contract. Motion carried unanimously.**

F. Consider Change Order 1 For 2013 Street Improvements: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that this change order is being generated as part of the final accounting and payment for the 2013 Street Improvement project. This will be the only

change order for this project. The increase cost is due to the raised elevation of the sidewalk on Parknoll Lane per the request of the Birchwood Hills Condo Association plus grading requirements for CTH LL between the bike trail and Parknoll Lane that were not specified on the original drawings. The new sidewalk grades required the contractor to bring in additional fill and provide erosion matting in two locations. The total added cost of \$3,010, an overall increase of 0.6% to the original contract. The total borrowing for 2013-2014 street improvements is \$1,908,000, leaving approximately \$1,408,000 for 2014 improvements. Staff recommends approval to Change Order 1 as presented. **MOTION BY PAUL NEUMYER AND SECONDED BY CRAIG CZARNECKI to recommend to the Common Council to approve Change Order 1 for the 2013 Street Improvement Project. Motion carried unanimously.**

Project Updates

- A. **2014 Street Improvements** – City Engineer Rob Vanden Noven stated that the PIM is scheduled for Tuesday, February 4, 2014 at 5:00 p.m. The Parking Lot PIM is scheduled for next Thursday.
- B. **North Beach Access** – City Engineer Rob Vanden Noven stated that he was meeting with the designers and no PIM has been scheduled yet.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY ALDERMAN KEVIN RUDSER to adjourn the meeting at 6:10 p.m. Motion carried unanimously.