

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, OCTOBER 8, 2013**

ROLL CALL: Vice-Chairman Paul Neumyer called the City of Port Washington Board of Public Works meeting to order at 5:45 p.m. in the Lower Level Conference Room at the City Hall. Members present: Eric Ryer, Jason Wittek and Alderman Kevin Rudser. Also present were: City Engineer Rob Vanden Noven, Water Supt. /Commissioner Dave Ewig and Wastewater Supt. Dan Buehler. Absent and excused: Craig Czarnecki, Alderman Mike Ehrlich, and City Administrator Mark Grams.

Chairman's Business: There was none.

Approval of Minutes: **MOTION BY ALDERMAN KEVIN RUDSER AND SECONDED BY JASON WITTEK to approve the minutes of September 10, 2013 as presented. Motion carried unanimously.**

Public Comments/Appearances: There was none.

Old Business: There was none.

New Business:

A. Review Of Symbiont Engineering Digester Report: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that some WWTP's in Wisconsin have installed turbines to convert methane gas to electricity. Money saving potential can be significant. Symbiont Engineering performed a brief examination of our plant's potential to generate additional methane and convert that gas to electricity. They estimated our total potential revenue to be \$280,850 per year. A full blown study would cost \$7,000 to \$10,000. Wisconsin Focus on Energy grant money is now available for these projects up to a maximum of \$500,000 per project. Grant money is not available for studies. Wastewater Supt. Buehler reviewed the pros and cons of this project. Board Members discussed this item and reviewed the pros and cons. They would like to see another engineering survey and would like to bring this item back next month.

New Business

B. Review 2014 Engineering Budget: City Engineer Rob Vanden Noven reviewed his budget with the Board Members. He stated that only the wages and fringes were increased. He also stated that the wages consist of 75% of his wages, 65% of Ross Kroeger's wages, 25% of Judy Klumb's wages, and 10% of Linda Baumann's wages.

C. Review 2014 Wastewater Treatment Plant Budget: Wastewater Supt. Dan Buehler reviewed his budget with the Board Members. He stated that his budget was going up 1.6%. There will be no rate increase for sewer in 2014, hopefully there would not be an increase in 2015, and he is not sure of 2016. He also discussed the revenue between 2013 and 2014 and he reviewed the capital outlay with the Board Members.

D. Review 2014 Street Department Budget: Street Commissioner Dave Ewig reviewed his budget with the Board Members. He reviewed the 2013 – 2014 comparison with the Board Members. He is only increasing his budget by 2%. He also reviewed the wages and fringes; allocations to different

departments, the line items for Street Repair – Supplies, Salt, Sign Supplies, Tree and Brush, and Garbage and Recycling. Mr. Ewig also reviewed his Capital Outlay. He also stated that he would be hiring 3 summer seasonal employees next year.

E. Review 2014 Water Utility Budget: Water Supt. Dave Ewig reviewed his budget with the Board Members. He reviewed the 2013-2014 Allocations with the Board Members. He also informed the Board of the Water Main Replacement Project that will cost \$800,000. This project will be funded by the Water Utility Investments which at this time has 1.4 million dollars in the fund. Mr. Ewig also stated that there will be no water rate increase in 2014 and 2015. He reviewed his Capital Outlay with the Members and also reviewed several line items such as: Meter Replacements, New Software System, and a new Leak Tech Survey.

Project Updates:

A. 2013 Sidewalk Replacement Project: City Engineering Vanden Noven reviewed the 2013 Sidewalk Replace Project with the Board Members. He stated that this project was approved by the Common Council last week. TP Construction will start work this month and finish by the end of the year. The project borders North Wisconsin Street, the bike trail, Prospect Street and Antoine Drive. Some sidewalks will be replaced on Second Avenue and Summit Drive. These are areas that were done in the first year of the Sidewalk Replacement Project back in 1994 to 1997.

B. Boerner Alley Improvements: City Engineering Vanden Noven stated that the Boerner Alley is done today. It is a huge improvement.

9. Forthcoming Events: Halloween will be Saturday, October 26, 2013 4:00 p.m. to 7:00 p.m.

ADJOURNMENT: MOTION BY KEVIN RUDSER AND SECONDED BY ERIC RYER to adjourn the meeting at 6:35 p.m. Motion carried unanimously.