

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, MARCH 13, 2012**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public Works meeting to order at 5:30 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Alderman Paul Neumyer, Alderman Jim Vollmar, and Board Member Peter Herrmann. Also present were: Water Supt./Commissioner Dave Ewig, City Engineer Vanden Noven, and Wastewater Supt. Dan Buehler. Absent and excused: Board Member Kevin Rudser and City Administrator Mark Grams.

Chairman's Business: There was none.

Approval of Minutes: **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN MIKE EHRLICH to approve the minutes from January 10, 2012 as presented. Motion carried unanimously.**

Public Comments/Appearances: There was none.

New Business:

A. Review 2011 Annual Street Department Report: Street Commissioner Dave Ewig reviewed this item for the Board Members. He reviewed various items in the 2011 Annual Street Department Report. The Board Members approve the 2011 Annual Street Department Report as presented.

B. Review 2011 Annual Water Utility Report: Water Utility Supt. Dave Ewig reviewed this item for the Board Members. He reviewed various items in the 2011 Annual Water Utility Report. The Board Members approve the 2011 Annual Water Utility Report as presented.

C. Consider Hiring Part-Time Seasonal Employees To Monitor The Street Department Yard Operators: Street Commissioner Dave Ewig reviewed this item with the Board Members. He stated that the Street Department yard will resume operations on Tuesday, April 3rd at 3:00 p.m. The hours of operation will again be: Tuesdays and Thursdays from 3:00 p.m. to 6:00 p.m. and Saturdays from 10:00 a.m. to 4:00 p.m. He would like to hire Don Ryer at the first year rate of \$8.00 per hour. Commissioner Ewig would like to re-hire Frank Chopp at the 4th year rate of \$9.50 per hour and Kathy LeMahieu at the 2nd year rate of \$8.50 per hour. Also, Hans Ehrlich will be re-hired as a substitute at the 4th year rate of \$9.50 per hour. These are budgeted wages for 2012. **MOTION BY JIM VOLLMAR AND SECONDED BY PAUL NEUMYER to approve the hiring and re-hiring of the part-time seasonal employees for the Street Department yard as presented. Motion carried unanimously.**

D. Consider Request For Private Well Permit: Water Utility Supt. Dave Ewig reviewed this item with the Board Members. Schmitz Ready Mix Inc., located at 775 Schmitz Drive is requesting permitting for the private well that is located on their property. The private well ordinance allows for wells to be permitted for five years if in compliance with the following conditions: 1) That the well and pump meet the requirements of Wisconsin Administrative Code NR 812; 2) That a bacteriological safe water sample is provided; 3) That no physical connection exists between the public water system and

the private well; and 4) That a \$25.00 permit fee is provided. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY ALDERMAN PAUL NEUMYER to recommend to the Common Council to approve the Private Well Permit as presented. Motion carried unanimously.**

E. Review 2011 Annual Wastewater Treatment Plant Report: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He reviewed various items of the 2011 Wastewater Utility 2011 Annual Report with the Board Members. The Board Members approved the 2011 Wastewater Utility Annual Report as presented.

F. Consider Completing Inflow/Infiltration Study: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that the Wastewater Treatment Plant can experience wet weather flows over 14 times greater than our dry weather flows. Inflow (sump pumps, eaves troughs, foundation drains) and infiltration (manhole covers, cracks in pipes, etc.) are the sources of clean water that enter the sewer system. Completing this study is the first step in reducing some of this clear water from entering the sanitary sewers. The study will identify problem areas and make recommendations for addressing the excess flow. In addition, the study will identify any areas that have capacity issues relative to pipe size and flow rate. We have obtained 1 quotation from Strand and Associates. Strand has a long history and background with completing sanitary sewer studies with the City. Andy Craven has been working with the City since 1996. The proposal total is \$32,500. This is a 2012 Budgeted item. Staff recommends retaining the services of Strand for this project. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN MIKE EHRLICH to recommend to the Common Council to approve retaining Strand and Associates on a time and materials basis not to exceed \$32,500. The City Attorney should review the contract before signing. Motion carried unanimously.**

G. Review 2011 Annual Engineering Report: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He reviewed various items of the 2011 Engineering Annual Report with the Board Members. The Board Members approve the 2011 Engineering Annual Report as presented.

H. Consider Bids For Sunset Road Watermain And Upper Lake Park Sanitary Sewer: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that on Monday, March 12, 2012 we opened bids for the replacement of 1,000 LF of 10" ductile iron water main with 1,000 LF of 12" of directionally drilled plastic pipe, located on the south side of Sunset Road between Park Street and Mineral Springs Drive. This pipe has had several breaks in recent years and is badly corroded. The sanitary sewer serving Upper Lake Park was discovered to have failed late last year. This project will replace the existing 4" line that runs from Upper Lake Park down to Guenther Park. The only bid that was received was from R. J. Underground, Inc. for \$237,720.00. This bid is over the Engineer's estimate of \$163,850. This project was discussed and the City Engineer suggested that the City should accept the bid for the 4" Sanitary Sewer for \$19,380.00 and the City Engineer negotiate a price with the contractor for mobilization. The City Engineer suggested that the water portion of the project should be re-bid. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY ALDERMAN JIM VOLLMAR to approve the unit price for the sanitary sewer of \$19,380.00 and have the City Engineer negotiate a price for mobilization for this project, for action at the next Board of Public Works meeting. The Water portion of the project will be re-bid. Motion carried unanimously.**

6. Old Business: There was none.

7. Project Updates:

a. Oakland Avenue Railroad Crossing: City Engineer Vanden Noven informed the Board Members that the City won their complaint with the repair of the Oakland Avenue railroad crossing. That railroad crossing should be repaired by Union Pacific by June 30, 2012.

b. Sauk Creek/Mineral Springs Creek Naturalization \$150,000 Grant From The Fund For Lake Michigan: City Engineer Vanden Noven informed the Board Members that the City has received a payment of \$75,000 towards the naturalization of the Sauk Creek/Mineral Springs Creek Project. He stated that the City planned to do as much in-house work as possible. An excavator will be hired for some work.

c. Hwy. 33 Project: City Engineer Vanden Noven informed the Board Members the STH 33 project is scheduled to begin this week. There is no schedule at this time and the project should be completed by late fall.

8. Forthcoming Events: City Engineer Rob Vanden Noven would like to schedule a Board of Public Works meeting on Thursday, March 29, 2012 at 5:00 p.m. Please let us know if you can attend. There will not be a meeting in April.

ADJOURNMENT: MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY ALDERMAN MIKE EHRLICH to adjourn the meeting at 6:30 p.m. Motion carried unanimously.