

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, AUGUST 10, 2010**

ROLL CALL: Chairman Craig Czarnecki called the City of Port Washington Board of Public meeting to order at 5:44 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Alderman Paul Neumyer, and Board Member Kevin Rudser. Also present were: City Administrator Mark Grams and City Engineer Vanden Noven. Absent and excused: Alderman Jim Vollmar, Board Member Peter Herrmann, Wastewater Supt. Dan Buehler, and Water Supt./Commissioner Dave Ewig

Chairman's Business: There was none.

MOTION BY KEVIN RUDSER AND SECONDED BY ALDERMAN MIKE EHRLICH to approve the minutes from July 27, 2010. Motion carried unanimously.

Public Comments/Appearances: There was none.

New Business:

A. CONSIDER BIDS FOR PORTVIEW DRIVE IMPROVEMENT PROJECT: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that the bids for Portview Drive, between S. Spring Street and Willow Drive were opened today. This project involves pulverizing the existing asphalt, replacing all curb and gutter, maintaining the existing road width (40') east of Summit (ADT = 704), and reducing the road width between Willow and Summit from 43' to 36' (ADT = 471) with bump outs at each intersection. \$100,000 was budgeted for the water utility. \$340,000 was budgeted for the borrowing for a total of \$440,000. \$360,000 is for construction; \$30,000 is for Design and Staking; and \$20,000 for Inspection for a total of \$410,000. This project will reduce the street width which would reduce storm water run-off and improves water quality. The reduced width will also calm traffic. Staff recommends awarding the contract to the low bidder of Town and Country. They were the contractor on the 2009 project in the St. Mary's neighborhood and they performed well. The Engineer's estimate is \$346,815.00 and the low bid from Town and Country was \$360,906.70. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY KEVIN RUDSER to recommend to the Common Council to approve the low bid from Town and Country for \$360,906.70 as presented. Motion carried unanimously.**

B. CONSIDER PROPOSAL FOR INSPECTION OF PORTVIEW DRIVE IMPROVEMENTS: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that an inspector is needed for the Portview Drive Improvement Project. Staff is requesting to hire Marianne Hiltunen, of Ruekert and Mielke to inspect the 2010 Portview Dr. street improvement project. The rate of pay is \$65/hour plus mileage. The estimate hours of work will be approximately 50 hours/week x 6 weeks = 3,000 hours. With mileage and contingency, total cost is approximately \$20,000 to be split between the water and sewer utilities and the borrowing for street improvements. Staff recommends hiring Ruekert and Mielke to perform inspection services for 2010 Portview Drive Street Improvements. **MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY ALDERMAN MIKE EHRLICH to approve hiring Marianne Hiltunen of Ruekert and Mielke for the inspection**

service for the 2010 Portview Drive Street Improvements Project as presented. Motion carried unanimously.

C. CONSIDER CITY STORM WATER PERMIT ANNUAL REPORT: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that each year, the City is required by law to provide an annual report to the WDNR to comply with the terms of our *General Permit to Discharge Under the Wisconsin Pollutant Discharge Elimination System WPDES Permit No. WI – S050075-1*. The permit requires a review by the permittee's governing body. City Engineer Vanden Noven reviewed the permit with the Board Members. The cost of the permit is \$1,500 plus costs of compliance with the permit. The goal of this permit is to reduce pollutant loading carried by storm water. Staff recommends approving the annual report as presented. **MOTION BY ALDERMAN MIKE EHRlich AND SECONDED BY ALDERMAN PAUL NEUMYER to recommend to the Common Council to approve the City of Port Washington Storm Water Permit Annual Report as presented. Motion carried unanimously.**

Old Business:

A. DIRECTIONAL SIGN ON CTH C AT SUNSET ROAD: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that at the last BPW meeting, we discussed the potential for placing directional signage in addition to a "welcome" sign for northbound CTH C traffic at Sunset Rd. He has discussed this with Sara Grover, Main Street Director, and she indicated that Main Street would be focusing its energy on downtown signage, and the BPW could erect whatever directional signage on CTH C that it desired. City Engineer Vanden Noven has requested Ozaukee County Highway Commissioner, Bob Dreblow, to have his Public Works committee consider the sign for approval at the next meeting. The sign will be 30" wide by 36" tall and be on a blue background with white lettering, located 300' approximately south of the intersection. Staff will hold off on a City ID sign on the SE corner of CTH C/Wisconsin until the area develops further. The estimated cost of directional sign is approximately \$80 plus installation. Staff recommends approval. **MOTION BY KEVIN RUDSER AND SECONDED BY CRAIG CZARNECKI to approve the sign as present but with a bigger size arrow. Motion carried unanimously.**

Project Updates:

a. SOUTH WISCONSIN STREET: City Engineer Vanden Noven stated that first paved surface is complete from Chestnut Street to Sunset Road. The bike lane is paved. The road is shaping up. The light poles are on back order and the road will probably not be lit until October. The finish surface will be done by September. Staff is working on the ROW transfer with WE Energies.

b. 2010 STREET IMPROVEMENTS (DIVISION/CHESTNUT/WISCONSIN): City Engineer Vanden Noven stated that South Wisconsin Street should be done around the beginning of September. The road base went in today and will finish tomorrow. The pavement should follow, sidewalk and brick work should follow after that. Staff will work with WE Energies with striping the streets. The light poles will be the same as North Wisconsin Street and the STH 33 project. He also stated that the underground work is nearly done and the road building process is on schedule.

c. STH 33: City Engineer Rob Vanden Noven stated that Ayres and Associates have met their deadline. The project is on schedule. The estimates are right about where they should be and on budget.

Forthcoming Events: Alderman Mike Ehrlich asked when the lights on South Spring Street would be turned off. City Engineer Rob Vanden Noven stated that it cost money to turn them off and turn them back on, so he is waiting until we are closer to moving them to the Coal Dock to experiment with the lights.

ADJOURNMENT: MOTION BY CRAIG CZARNECKI AND SECONDED BY ALDERMAN PAUL NEUMYER adjourn the meeting at 6:25 p.m. Motion carried unanimously.