

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, SEPTEMBER 8, 2009**

**ROLL CALL:** Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 7:16 p.m. in the Lower Level Conference Room of the City Hall. Members present: Alderman Mike Ehrlich, Alderman Jim Vollmar, and Kevin Rudser. Also present were: City Engineer Vanden Noven, Wastewater Supt. Dan Buehler, Water Supt./Street Commission Dave Ewig and City Administrator Mark Grams. Absent and excused: Craig Czarnecki and Paul Neumyer.

**Chairman's Business:** There was none.

**MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY ALDERMAN JIM VOLLMAR to approve the minutes from August 11, 2009 and August 18, 2009. Motion carried unanimously.**

**Public Comments/Appearances:** There was none.

**New Business:**

**A. CONSIDER REPLACEMENT OF LIFT STATION 1 AND 3 ELECTRIC SPACE HEATERS WITH SEALED COMBUSTION NATURAL GAS HEATING UNITS:** Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that the electric energy costs to keep these buildings at 50-55 degrees are relatively high when compared to heating with natural gas. He received two quotes for sealed combustion natural gas heating units. Dillett Mechanical's quote was \$8,445 and J & H Heating's quote was \$3,964. Despite the large difference in quotes, the gas combustion heaters were identical with regards to brand and size. Payback was calculated to be 2.3 years for this project with a projected annual fuel cost savings of \$1,560. We are ineligible for a Focus on Energy grant for this project due to the fast payback. The money for this project would come from the Equipment Replacement Fund. Staff recommends approving the quote from J & H Heating for \$3,964 to complete the project. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY KEVIN RUDSER to recommend to the Common Council to approve the quote from J & H Heating for \$3,964.00 to replace the electric space heaters with sealed combustion natural gas heating units for Lift Station #1 and #3 as presented. Motion carried unanimously.**

**B. CONSIDER GRANT APPLICATION FOR SAUK/MINERAL SPRINGS CREEK:** City Engineer Rob Vanden Noven informed the Board Members that the master plan for improving the Coal Dock and the entrance to the proposed park includes the naturalization of the Sauk Creek stream bank (south bank) from Wisconsin Street to the Fisherman's Park Bridge. To accomplish this, the existing box culvert over Meyer Lane would need to be replaced with a pedestrian bridge and path located approximately 50' south of its current location. The naturalization would improve the plant, animal and fish habitat, allow recreational access to the creek, and improve the appearance of the area. Relocation of the existing aerial utilities would also be included. Grants are available through the Sustain our Great Lakes Stewardship Grants Program. Applications are due by October 1, 2009. This project has been under consideration for several years, and a project description was provided by Miller Engineers and Scientists in 2007. The grant would be at 1:1 match, with a minimum of

\$150,000. The estimated cost would be: Pedestrian Bridge, \$100,000; New Path, \$100,000; Relocate Utilities, \$100,000; Stream bank Restoration/Naturalization, \$100,000; and Engineering/Contingency (20%), \$80,000; for a total of \$480,000. This project would improve plant, animal and fish habitat as well as improve water quality. Staff recommends apply for a \$240,000 grant with a \$240,000 match. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY KEVIN RUDSER to recommend to the Common Council to approve moving forward with applying for the \$240,000 grant with a \$240,000 match as presented. Motion carried unanimously.**

**C. CONSIDER HIRING CRACK FILLING SERVICE FOR STREET MAINTENANCE:** City Engineer Rob Vanden Noven informed the Board Members that at the last BPW meeting, it was recommended that the City hire a contractor to perform crack filling on eligible asphalt streets in the City. Because this is a service and not considered public construction many, if not most, municipalities simply hire a contractor to rout and seal their cracks year after year without a competitive bid. Staff's recommendation is to hire Crack Filling Service out of Cross Plains, WI to perform this service. Staff has worked with them in the past and their work has been very good. They currently perform this service for hundreds of government clients, including Saukville and Fredonia. The cost to rout and seal is \$1.50/LF. Although we have a list of streets, we have not measured all of the cracks. If \$25,000 was budgeted for this work, over 16,600 LF of cracks could be sealed. Staff recommended hiring Crack Filling Service at \$1.50/LF to rout and seal cracks in the asphalt streets. Board Members discussed this item. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY MIKE EHRLICH to recommend to the Common Council to approve hiring Crack Filling Service for routing and sealing cracks in the asphalt of the streets at \$1.50/LF subject to funds being available. Motion carried unanimously.**

**Old Business:** There was none.

**Project Updates:**

- a. **2009 Street Improvement:** City Engineer Rob Vanden Noven stated most of the concrete work around St. Mary's neighborhood was complete. The contractor had a deadline of August 31, 2009. The landscaping should be done next week. The brick crosswalks will take a couple of days to complete.
- b. **Upper Lake Park & Veterans Park Restrooms:** City Engineer Vanden Noven stated that Upper Lake Park Comfort Station would be completed by Friday. The landscaping looks good. Veterans Park Comfort Station should be completed by October 14, 2009.
- c. **Street Patching:** Street Commissioner Dave Ewig informed the Board Members that the street patching is about half completed. There is not much to be done on the west side of the City.

**Forthcoming Events:** There was none.

**ADJOURNMENT: MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY KEVIN RUDSER to adjourn the meeting at 8:15 p.m. Motion carried unanimously.**