

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, OCTOBER 13, 2009**

ROLL CALL: Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 7:20 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Jim Vollmar, Alderman Mike Ehrlich, Board Member Craig Czarnecki, and Board Member Kevin Rudser. Also present were: City Administrator Mark Grams, City Engineer Vanden Noven, Wastewater Supt. Dan Buehler, and Water Supt./Street Commissioner Dave Ewig. Absent and excused: Alderman Paul Neumyer.

Chairman's Business: There was none.

MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY KEVIN RUDSER to approve the minutes from September 8, 2009. Motion carried unanimously.

Public Comments/Appearances: There was none.

New Business:

A. CONSIDER PURCHASE OF NEW PLANT AUTO DIALER: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that the plant auto dialer provides 24 hour per day monitoring/notification of plant operating issues. The current dialer is nearly 20 years old and has served the plant well. Recently, we have had minor operating issues where the dialer should have been making calls and did not call out. The current model is obsolete and we feel we would be best served by replacing the unit. In addition to replacing the dialer, we are requesting the addition of two alarm conditions that would be programmed into the new dialer: 1) Aeration basin dissolved oxygen (blower outage); and 2) RAS (return activated sludge) system. These are two key operational controls not currently in the system. We have received two quotes on these items. One was from Energenecs for an Antx 16 channel dialer for \$4,610.00 and one from Greg Martin Instrumentation for an Antx 16 channel dialer for \$4,535.00. The monies would come from the Equipment replacement fund. Staff recommends awarding the project to Energenecs due to the better overall service for a cost of \$4,610.00. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN MIKE ERHLICH to approve the purchase of an ANTX dialer from Energenecs for \$4,610.00 as presented. Motion carried unanimously.**

D. REVIEW DEPARTMENT HEAD'S 2010 BUDGETS: Water Supt. Dave Ewig reviewed his 2010 Budget with the Board members. Street Commissioner Dave Ewig reviewed his 2010 Street Department Budget with the Board members. Wastewater Supt. Dan Buehler reviewed his 2010 Budget with the Board members. City Engineer Rob Vanden Noven reviewed his 2010 Engineering Department with the Board members. The Board Members reviewed each budget and discussed various items.

Old Business: There was none.

Project Updates:

a. 2009 STREET IMPROVEMENTS: City Engineer Rob Vanden Noven stated that this project has been completed. The Board Members stated that the looks very nice. City Engineer Vanden Noven stated the Port Washington Historical Society is very pleased with their new viewing area. The Street Department did a nice job on the retaining wall.

b. UPPER LAKE PARK AND VETERANS PARK RESTROOMS: City Engineer Rob Vanden Noven stated that the punch list for the Upper Lake Park Comfort Station is complete. There are a couple of items that need to be discussed. One issue is the lock on the Family restroom door. A final walk thru will be done on October 23, 2009.

c. UPPER LAKE PARK STAIRS: City Engineer Vanden Noven stated that this project is underway. The posts are in for the stairs and the project is off to a good start. This project should be completed in about a month.

d. LEAF COLLECTION: Street Commissioner Dave Ewig stated that they have started collecting leaves throughout the City. There is three pieces of equipment working on the leaves. The Street Department will continue to chip brush until the last week in October.

Forthcoming Events: City Engineer Rob Vanden Noven stated that crack sealing will be brought up at the next Common Council meeting on Tuesday, October 20, 2009 for a decision.

ADJOURNMENT: MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY KEVIN RUDSER adjourn the meeting at 8:45 p.m. Motion carried unanimously.