

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, FEBRUARY 10, 2009**

**PUBLIC INFORMATION MEETING FOR PROPOSED IMPROVEMENTS TO CATALPA, VAN BUREN, JOHNSON, POWERS, WOODRUFF, AND DODGE STREETS WAS HELD AT 5:00 P.M. TO 7:00 P.M.**

**ROLL CALL:** Vice-Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 7:05 p.m. in the Lower Level Conference Room of the City Hall. Members present: Alderman Paul Neumyer, Alderman Chris Ross, and Alderman Jim Vollmar. Also present were: City Engineer Vanden Noven, Water Supt./Street Commission Dave Ewig and Wastewater Superintendent Dan Buehler. Absent and excused: Chairman John May, Craig Czarnecki, and City Administrator Mark Grams.

**Chairman's Business:** There was none.

**MOTION BY ALDERMAN CHRIS ROSS AND SECONDED BY ALDERMAN JIM VOLLMAR to approve the minutes from November 11, 2008. Motion carried unanimously.**

**Public Comments/Appearances:** Mr. Allen Bieber appeared before the Board to announce that he is running for Alderman for the 1<sup>st</sup> District and just wanted to attend a Board of Public Works meeting.

**New Business:**

**A. Consider Street Improvement Concepts And Review Public Input Regarding Catalpa, Van Buren, Johnson, Powers, Woodruff, and Dodge Streets:** City Engineer Rob Vanden Noven that prior to the regular Board of Public Works meeting, there was a PIM for the proposed improvements to the streets in the St. Mary's neighborhood. It is scheduled for construction between June 15 and September 1, 2009. City Engineer Vanden Noven will be soliciting comments from residents as well as the Board of Public Works members regarding existing deficiencies that may be corrected as part of the project. Items that will be specifically addressed include, traffic movements, pedestrian movements, parking, streetscape, safety, etc. The City Engineer is still reviewing the comment forms. \$742,330 has been budgeted for the street improvements, and the water utility has also budgeted \$200,000 for this project. More information will be forthcoming at the next Board of Public Works meeting.

**B. Consider Modification To Existing Oil And Grease Sewer Ordinance:** Wastewater Supt. Dan Buehler explained the background of this item to the Board of Public Works. The existing Oil and Grease Ordinance has been modified to add clarity and provide direction for existing sewer users. New additions to the existing ordinance include: 1) Requirement to submit grease trap information on manufacture, dimensions, flow design loading rate, and location at the time of construction. 2) A one year time limit to install a mandatory grease removal device if it is found through inspection that: a) the grease trap is inadequately sized, or b) that a grease trap does not exist. 3) Recommendations for cleaning frequency for indoor and outdoor grease traps at the owners' expense. 4) Reimbursement plan for the City in the event of a sewer pluggage/backup that would require City labor/equipment to remedy the problem. 5) Reference in the Grease Ordinance to written warnings and penalties. The

Board discussed this item and it was decided that the City Attorney should review this item and make changes if necessary. This will be brought back to the Board next month.

**C. Consider LED Upgrade For Traffic Signals:** Street Commissioner David Ewig stated that the City presently owns and maintains three (3) signalized intersections: 1) Grand Avenue and Spring Street; 2) Grand Avenue and Wisconsin Street; and 3) Wisconsin Street and Seven Hills Road. The conversion from incandescent to light emitting diode (LED) modules will provide a number of advantages. LED modules last up to ten (10) times longer than incandescent units. LED units appear overall brighter. The energy savings of an LED conversion is significant. WE Energies has calculated the cost savings. The annual average cost savings for two (2) of our signalized intersections combined is 91% or \$2,997. This is a 2009 budgeted item. \$12,000 has been allocated to it. Staff recommends purchasing 116 LED modules from Traffic and Parking Control Company for \$9,459. **MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY ALDEMAN JIM VOLLMAR to approve the purchase of new LED modules for \$9,459.00 from Traffic and Parking Control Company as presented. Motion carried unanimously.**

**D. Consider Hiring Part-Time Seasonal Employees To Monitor Street Department Yard:** Street Commissioner David Ewig informed the Board Members that the Street Department Yard will resume operations on April 2<sup>nd</sup>. The hours of operation are as follows: Tuesday, 3:00 p.m. to 6:00 p.m.; Thursday, 3:00 p.m. to 6:00 p.m., and Saturdays, 10:00 a.m. to 4:00 p.m. The wages for the Street Yard are budgeted. Staff recommends re-hiring James Radloff and Duane Halverson at the 5<sup>th</sup> year established rate of \$10.00 per hour. Staff recommends re-hiring Frank Chopp and Hans Ehrlich at the 2<sup>nd</sup> year established rate of \$8.50 per hour. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN CHRIS ROSS to approve re-hiring James Radloff and Duane Halverson at the 5<sup>th</sup> year rate of \$10.00 per hour and re-hiring Frank Chopp and Hans Ehrlich at the 2<sup>nd</sup> year rate of \$8.50 per hour as presented. Motion carried unanimously.**

**E. Review Annual Report For The Street Department:** Street Commissioner David Ewig reviewed the Annual Report for the Street Department with the Board Members. **MOTION BY ALDERMAN CHRIS ROSS AND SECONDED BY ALDERMAN PAUL NEUMYER to approve the Annual Report for the Street Department as presented. Motion carried unanimously.**

**F. Review Annual Report For The Water Department:** Water Supt. David Ewig reviewed the Annual Report for the Water Department with the Board Members. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN CHRIS ROSS to approve the Annual Report for the Water Department as presented. Motion carried unanimously.**

**G. Review Annual Report For The Engineering Department:** City Engineer Vanden Noven reviewed the Annual Report for the Engineering Department with the Board Members. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN PAUL NEUMYER to approve the Annual Report for the Engineering Department as presented. Motion carried unanimously.**

**Old Business:** Alderman Chris Ross inquired about the fence Cricket Communication was to install near the north side water tower. He also had concerns about a tree at the corner of Beutel and Benjamin Streets. Tom Veale stated that he wanted the drainage problem on Niesen Road fixed. City Engineer Vanden Noven stated he would inform the Building Inspector. There was none.

**Project Updates:**

- a. Fisherman's Park Bridge:**
- b. Coal Dock:** A Public Information Meeting will be held on February 16, 2009.

**ADJOURNMENT: MOTION BY ALDERMAN CHRIS VOLLMAR AND SECONDED BY ALDERMAN JIM VOLLMAR to adjourn the meeting at 8:45 p.m. Motion carried unanimously.**