

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, MAY 13, 2008**

ROLL CALL: Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 7:05 p.m. in the Lower Level Conference Room of the City Hall. Members present: Alderman Chris Ross, Alderman Jim Vollmar, Alderman Paul Neumyer, John May, and Craig Czarnecki. Also present were: Wastewater Superintendent Dan Buehler, City Engineer Vanden Noven, and Water Supt./Street Commissioner Dave Ewig. Absent and excused: City Administrator Mark Grams.

Chairman's Business: There was none.

MOTION BY CHRIS ROSS AND SECONDED BY JOH MAY to approve the minutes from April 8, 2008. Motion carried unanimously.

Public Comments/Appearances: There was none.

New Business:

A. Consider Special Assessments For Beutel/Lakeview/Wilson: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that in December 2007, after experiencing multiple water main breaks on and adjacent to East Beutel Road, it was decided that the water main needed to be replaced as soon as the frost was out of the ground. At the Public Information meeting, residents repeatedly voiced their concerns regarding drainage. In response, all residents were offered the opportunity to connect their sump pumps to the existing storm sewer at a cost of \$750/house. Thirteen residents have chosen to take advantage of that offer. Now that the snow is gone and the neighborhood could be inspected along with Ruekert and Mielke's project representative, it was determined that a least 5 or 6 more residents ought to connect but, have not requested it. These residents currently discharge their sump pumps either directly to the curb or sidewalk which can create a problem with ice in the winter on sidewalks, and a nuisance the rest of the year. In order to invoice those who have requested a storm sewer connection, the City will use the special assessment process. It is proposed to include those additional 5 or 7 residents in the special assessment which gives them to option of paying over 5 years at the City's interest rate. The Board discussed the residents' options and decided that those 5 – 6 residents must connect to the storm sewer or discharge their sump pumps to the rear yard with no run off on to their neighbor's property or onto City public right-of-way. **MOTION BY JOHN MAY AND SECONDED BY JIM VOLLMAR to approve the recommendation to have residents either connect sump pumps to the storm sewer or discharge their sump pumps to the rear yard with no run off on to their neighbor's property or onto City's public right-of-way. Motion carried unanimously.**

B. Consider STH 33 Amendment #4: City Engineer Rob Vanden Noven stated that this amendment is to include the design of two modern roundabouts at the Northwoods and Market Street intersections. This is beneficial to the City. At the completion of the design, the inter-municipal agreement will be amended so that this will be a zero cost change for the City of Port Washington. **MOTION BY JOHN MAY AND SECONDED BY CRAIG CZARNECKI to recommend to the Common**

Council to approve STH 33 Amendment #4 with DOT at zero cost to the City of Port Washington for two roundabouts at the intersections of Northwoods Road and Market Street. Motion carried unanimously.

C. Consider Request To Replace Existing RAS Control: Wastewater Supt. Dan Buehler is requesting to replace existing RAS Control. The RAS (Return Activated Sludge) control is one of the most important operating tools of any treatment plant. The existing RAS control is not functioning properly and the attempts to repair the controller have not been successful. A new controller will remedy the situation and give us additional operational flexibility that currently does not exist. Two quotes were received. Staff is requesting Energenecs to replace the controller at a cost not to exceed \$3,950. Allen Bradley equipment will transition well with any future plant upgrades. Energenecs also offers around the clock service. The monies would come from the Equipment Replacement Fund. **MOTION BY CRAIG CZARNECKI AND SECONDED BY PAUL NEUMYER to approve the quote from Energenecs to replace the controller at a cost not to exceed \$3,950.00 as presented. Motion carried unanimously.**

D. Consider Hiring Of Full Time Temporary/Seasonal Employee: Wastewater Supt. Dan Buehler is requesting to hire summer help for the Wastewater Treatment plant. These are budgeted wages. Wastewater Supt. Buehler is requesting to hiring Anthony J. Kaske. Mr. Kaske will be paid at the 1st year rate of \$8.00 per hour and will work less than 600 hours. He will start work on June 9th. **MOTION BY CHRIS ROSS AND SECONDED BY JIM VOLLMAR to approve hiring Anthony J. Kaske for the Wastewater Summer Help at \$8.00 per hour starting June 9th. Motion carried unanimously.**

E. Consider Hiring Of Part Time Seasonal Street Yard Employees: Water Supt. Dave Ewig is requesting to hire 3 employees for the Street Yard. Staff recommends re-hiring James Radloff at the 5th year rate of \$10.00 per hour, Hans Ehrlich at the 1st year rate of \$8.00 per hour and Frank Chopp at the 1st year rate of \$8.00 per hour. These are budgeted wages. **MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to approve hiring James Radloff at the 5th year rate of \$10.00 per hour and Hans Ehrlich and Frank Chopp at the 1st year rate of \$8.00 per hours as presented. Motion carried unanimously.**

F. Consider Temporary Lighting For Phase 2 Of The STH 32 Improvements: City Engineer Rob Vanden Noven informed the Board Members that beginning June 2, it is anticipated that Zignego will be removing the pavement in Phase 2 of the Wisconsin Street improvement project, beginning at Jackson Street and ending at Walters Street. Staff anticipates that the removal of the pavement will damage the existing street lighting, as it appears to be located immediately adjacent to the curb, if not attached to the concrete. This will result in the street lights being out until August 15. During Phase 1, the City and WDOT agreed to split the cost of temporary lighting downtown, costing \$7,500/each. Staff has since been told by the DOT finance office that while they will honor that agreement, any further temporary lighting will be a 100% City cost. On Franklin Street, it was felt that temporary lighting was necessary because of the many restaurants and bars downtown. Wester Electric informed the City that the cost for temporary lighting on Wisconsin Street (Phase 2) will be approximately \$7,500 (time and material). This is not a budgeted item but could be taken out of the 2008 borrowing for contingency. Staff recommends providing the temporary lighting for the purpose of public safety at a cost not to exceed \$7,500. **MOTION BY ALDERMAN CHRIS ROSS AND SECONDED BY JOHN MAY to approve the temporary lighting by Wester Electric on North Wisconsin Street**

(Phase 2) at a cost not to exceed \$7,500. (This would be wire to wire lighting). Motion carried unanimously.

G. Consider Hiring Engineering Firm To Manage The Design/Construction Of Septage Receiving Station: Wastewater Supt. Dan Buehler informed the Board Members that all proposals to manage the design, bidding, and construction related tasks of the septage receiving station upgrade have been received. Three of the proposals are close to \$29,000 and we are waiting for more definitive costing on the fourth proposal. Staff recommends hiring Donahue and Associates for a cost of \$18,976. This was the lowest bid and they will do the data collection, the design, and all the prep work. They will also have 2 meetings. Donahue is familiar with our plant and have done work with us before. **MOTION BY JOHN MAY AND SECONDED BY CRAIG CZARNECKI to approve the bid from Donahue and Associates for \$18,976.00 as presented. Motion carried unanimously.**

H. Consider Solid Waste Contract: City Engineer Rob Vanden Noven informed the Board Members that at the end of 2008, our solid waste collection contract with Veolia will expire. We anticipate large cost increases in this item next year due to the increases in fuel prices. The current price for weekly collection of refuse is \$6.36/month per residential unit. Recycling costs are \$1.47/month for bi-weekly collection. 2 cy dumpsters for businesses are \$29.97/month for weekly collection. Veolia would like to negotiate another 5 year agreement. They indicated an increase of 18% is likely for the status quo. They also recommended that Port switch to a 95 gallon cart system. If we would switch to a cart system, Veolia would provide the carts at their expense, however, all garbage must fit into the cart, and the cost increase would be closer to 30%. If we send this contract out for bidding, it is a near certainly that Waste Management and Veolia will be the only 2 bidders. Waste Management was our hauler prior to Veolia. Both companies provided generally satisfactory service. Staff recommends a status quo contract, and obtaining sealed bids. The Board Members did not want the cart system. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to recommend a status quo contract and to obtain sealed bids. Motion carried unanimously.**

I. Consider Request For Banner For Lion's Club Annual Derby Days Celebration From July 21 Through August 3rd: Street Commissioner Dave Ewig received a request for the Port Washington Lion's Club to place a banner on the Hill Street School fence for their Annual Derby Days Celebration. The club is requesting that the banner be placed on the fence from July 21st through August 3rd. **MOTION BY JOHN MAY AND SECONDED BY CRAIG CZARNECKI to approve the banner request from the Lion's Club. Motion carried unanimously.**

Old Business: There was none.

Project Updates:

A. STH 32 Project-Public Information Meeting For Phase 2-Tuesday, May 20, 2008 At 6:00 P.M.: City Engineer Rob Vanden Noven stated that this project is on schedule. There are lots of men working on this project. The sidewalks are coming along, the bands are being placed next to the buildings and pavers are being placed in the streets. There will be 25 flower pots, 24 trees, the electrical lines are being placed on the east side trees and street lights. The concrete pavers are complete at Smith Bros. and they look great. The Public Information Meeting for Phase 2 will be held on Tuesday, May 20, 2008 at 6:00 p.m.

B. Franklin Street Community Festival: City Engineer Vanden Noven reported that the Franklin Street Community Festival will be held on Sunday, June 1 at noon. The street will be closed and there will be food, beverages, live music and other events. Everyone is invited to attend.

C. Grand Opening Of Harbor Walk On June 3, 2008 At 7:00 P.M. –Rotary Park: City Engineer Vanden Noven informed the Board Members that the Harbor Walk Grand Opening will be held on June 3 at 7:00 p.m. at Rotary Park. There will be a ribbon cutting ceremony. The walk is almost completed, the only item left is some railings at the docking station and that should be completed this week or next.

D. Rain Barrels: A report on the rain barrels was given. Citizens have been submitting their names for the free rain barrel as well filling out the application to purchase rain barrels. The rain barrels costs \$45.00 and applications are available at City Hall and the Ozaukee Bank. The drawing for the rain barrel will be held June 14 at the Rain Garden presentation at the DPW garage.

E. East Beutel Water Main Project: Water Supt. Dave Ewig stated that the services were being moved and laterals were being placed on this project. The water main was completed on Meadow Court. Storm laterals and new curb inlets are being completed.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to adjourn the meeting at 8:48 p.m. Motion carried unanimously.