

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, JUNE 10, 2008**

**PLANT TOUR OF WASTEWATER TREATMENT PLANT:** Several members of the Board of Public Works were given a tour of the Wastewater Treatment Plant by Supt. Dan Buehler at 6:30 p.m.

**ROLL CALL:** Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 7:09 p.m. in the Conference Room of the Wastewater Treatment Plant. Members present: Alderman Chris Ross, Alderman Jim Vollmar, and Craig Czarnecki. Also present were: City Administrator Mark Grams, Wastewater Superintendent Dan Buehler, City Engineer Vanden Noven, and Water Supt./Street Commissioner Dave Ewig. Absent and excused: Alderman Paul Neumyer and John May.

**Chairman's Business:** Election of Chairman and Vice-Chairman. **Motion by Tom Veale and seconded by Alderman Chris Ross to nominate John May for Chairman. Motion by Tom Veale and seconded by Alderman Jim Vollmar to close nominations. Motion carried unanimously.** John May was elected Chairman. **Motion by Alderman Chris Ross and seconded by Craig Czarnecki to nominate Alderman Paul Neumyer for Vice-Chairman. Motion by Alderman Jim Vollmar and seconded by Craig Czarnecki to nominate Tom Veale for Vice-Chairman. Motion by Alderman Jim Vollmar and seconded by Craig Czarnecki to close nominations. Motion carried unanimously.** Tom Veale was elected Vice-Chairman.

**MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to approve the minutes from May 13, 2008. Motion carried unanimously.**

**Public Comments/Appearances:** There was none.

**New Business:**

**A. CONSIDER PURCHASE OF 2009 LOADER FOR STREET DEPARTMENT:** Street Commissioner Dave Ewig stated that a technical specification was developed and four quotations were requested pertaining to the purchase of a 2009 loader with a Monroe plow and wing assembly. Quotations were received with and without trade of our existing 1979 Case loader with plow and wing assembly. A proposal for an additional 4 in 1 bucket was requested. The Street Department personnel operated the four loaders under varying conditions and ranked them accordingly: 1) John Deere; 2) Volvo; 3) Komatsu; and 4) Case. While the Case 721E is offering the lowest cost, the Street Department personnel found several issues: 1) The Case does not offer differential lock for all four wheels and does not meet specifications; 2) The Case is only offering four spool valves to operate the wing and plow assembly. Six were specified. Two additional toggle switches are being proposed. This does not meet our specifications. Staff recommends purchasing the John Deere 624J from Brooks Tractor, Inc. including the additional 4 in 1 bucket. Standard warranty is 6 months. The cost without trade-in is \$208,800. The cost with trade-in is \$188,800. The price for the 4 in 1 bucket is \$13,300 and is included in these prices. Street Commissioner Ewig stated that he would like to purchase the John Deere without trade-in. Even though the 1979 Case loader is old and has a lot of miles on it, it still could be used if one of the other plows brake down. The Board members discussed this issue and

decided to keep the old loader, not purchase the 4 in 1 bucket and to purchase the 2009 John Deere loader at a cost of \$195,500.00. **MOTION BY CRAIG CZARNECKI AND SECONDED BY ALDERMAN CHRIS ROSS to recommend approval to the Common Council to purchase the 2009 John Deere loader with out trade-in at a cost of \$195,500 without the 4 in 1 bucket. Motion carried unanimously.**

**B. REVIEW 2007 DRINKING WATER QUALITY REPORT BROCHURE:** Water Supt. Dave Ewig reviewed the 2007 Drinking Water Quality Report Brochure with the Board members. He stated that this brochure is done in house and the cost for printing this brochure was the same as last year. The cost of mailing the brochures did increase slightly. Board members suggested looking into different type of paper for the brochure next year. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN CHRIS ROSS to approve the 2007 Drinking Water Quality Report Brochure as presented. Motion carried unanimously.**

**C. REQUEST APPROVAL OF 2007 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR):** Wastewater Supt. Dan Buehler reviewed the 2007 Compliance Maintenance Annual Report with the Board members. He stated that the Wastewater Treatment Plant received 7 out of 9 "A's" and one "D" in the Biosolids category and one "B" in the Collection Systems Category, both of which have been corrected. The Board members reviewed the annual report. **MOTION BY CRAIG CZARNECKI AND SECONDED BY ALDERMAN JIM VOLLMAR to recommend approval to the Common Council as presented for the resolution that is required. Motion carried unanimously.**

**D. CONSIDER NEW MERCURY POLLUTION MINIMIZATION PROGRAM:** Wastewater Supt. Dan Buehler stated that this program will be a requirement of our new Wastewater Permit which will be issued within the next 12 months. Some of the highlights of implementing a program will be to: 1) Meet with the local Dental community to implement Best Management Practices to remove mercury from their waste stream; 2) Meet with schools, clinics, hospitals, and industry officials to ensure that Best Management Practices are used for the goal of being mercury free; and 3) Informing the general public of the importance of proper recycling and the need to reduce the use of mercury containing products. The City will need to ensure that our City Ordinances are updated to cover the above requirements. The Board members reviewed and discussed this item. **THIS IS INFORMATIONAL ONLY.**

**E. CONSIDER HARBORWALK CONTRACT CHANGE ORDER #4:** City Engineer Rob Vanden Noven informed the Board members that Change Order #4 is required to close out the contract for the Harborwalk Project. The Change Order #4 includes: 1) Adding 63 LF of footing for walkway; 2) Adding 2 – 8" bollards, galvanized, painted, and installed; 3) Adding additional braces for 16' boards under boat platforms; 4) Open cut electrical in lieu of directional drilling; 5) Construct curbed planter on west end of walkway; and 6) Replace additional 5" sidewalk. City Engineer Vanden Noven reviewed the reasons for these changes. He recommends approving Change Order #4 with the exception of the electrical item from Miller Electric. The Board members reviewed and discussed this item and agreed to pay Miller Electric \$1,000.00. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN CHRIS ROSS to recommend to the Common Council to approve Change Order #4 subject to the Miller Electric invoice being reduced by \$2,192.00 and modifying Change Order #4 total cost to \$13,819. Motion carried unanimously.**

**F. CONSIDER FISHERMAN'S PARK BRIDGE DESIGN:** City Engineer Rob reviewed this item with the Board members. He stated that the DNR denied our Chapter 30 permit application for the

improvements to the crossing of Sauk Creek (Fisherman's Park Bridge). In an effort to reduce the cost of construction, Earth Tech submitted to the DNR a design where the bridge was supported by pilings rather than abutments. This was rejected as it will measurably impede the flow of Sauk Creek. City Engineer Vanden Noven concluded that it is not in the City's best interest to continue to pursue the piling option and he recommends repairing the north abutment at an estimated cost of \$16,000. Staff recommends that the bridge design include the reconstruction of the north abutment. The Board members discussed this item in detail. **MOTION BY CRAIG CZARNECKI AND SECONDED BY ALDERMAN JIM VOLLMAR to approve the bridge design to include the reconstruction of the north abutment and to send out bids. Motion carried unanimously.**

**G. CONSIDER POLICY REGARDING CONDO PONDS:** Alderman Chris Ross wanted to discuss the pond that his located near the Garay Condos on Garay Lane. Resident of those condos had concern regarding this pond. Staff informed Alderman Ross that the City does not have a policy for private ponds. Alderman Ross asked about the Lakeridge pond. Staff informed him that the pond in Lakeridge is owned by the City. Staff suggested that the City Building Inspector should take a look and the pond and review the plans. Staff will report back to the Board of Public Works with its findings.

**H. CONSIDER JOINING THE "MUNICIPAL ENVIRONMENTAL GROUP – WASTEWATER DIVISION":** Wastewater Supt. Dan Buehler informed the Board members that "MEG" is a relatively new state based group that has grown to over 90 municipalities. MEG is the only organization in the state whose mission is to advocate for municipal wastewater interests before the Legislature and DNR. The group is led by 2 attorneys, Paul G. Kent and Abigail C. S. Potts, of Anderson and Kent, S. C. The advantage to joining this group is that Wastewater Treatment Plants would have legal council and presentation before the Legislature and DNR. It is very important at this time for municipal wastewater treatment plants. New regulations regarding phosphorus and possibly ammonia could have significant economic impact for municipalities across the state. These regulations restrict the amount of phosphorus and ammonia that the City can discharge into the lake and new technology/equipment and a plant upgrade would be needed to contend with the rules. "MEG" will be taking a strong position to minimize the impacts for us. Membership includes a wastewater permit review. This is perfect timing for us as the issuance of our permit will be coming due. The MEG group is also holding meetings on developing mercury minimization programs for municipalities, which we will be implementing soon. The membership cost is \$1,097 per year. **MOTION BY ALDERMAN CHRIS ROSS AND SECONDED BY CRAIG CZARNECKI to approve joining "MEG" and paying dues of \$1,097.00 per year. Motion carried unanimously.**

**Old Business:** There was none.

#### **Project Updates:**

**A. STH 32 Project:** City Engineer Rob Vanden Noven stated that this project is on schedule. The downtown area is completed. The construction crew is starting work on Wisconsin Street between Jackson and Walters. Some of the pavement has been removed. The street lights have been strung for this area of construction.

**b. East Beutel Water Main Project:** Staff stated that curb and gutter have been constructed on Meadow Court. Water main work is completed. Staff has not received any complaints about this project and the Inspector on site, Jeff Holz, has received very few. Heartland is doing a great job with this project.

c. Harborwalk: City Engineer Vanden Noven reported that the Harborwalk is open for business.

**Forthcoming Events:** City Engineer Vanden Noven wanted to remind all the Board Members of the Rain Garden Seminar on Saturday, June 14, 2008 at the Street Department Garage.

**ADJOURNMENT: MOTION BY ALDERMAN CHRIS ROSS AND SECONDED BY ALDERMAN JIM VOLLMAR to adjourn the meeting at 9:32 p.m. Motion carried unanimously.**