

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JANUARY 8, 2008**

ROLL CALL: Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 7:06 p.m. in the Common Council Chamber of the City Hall. Members present: Alderman Paul Neumyer, Alderman Chris Ross, Alderman Jim Vollmar, John May, and Craig Czarnecki. Also present were: City Administrator Mark Grams, City Engineer Vanden Noven, Water Supt./Street Commission Dave Ewig and Wastewater Superintendent Dan Buehler.

Chairman's Business: There was none.

MOTION BY ALDERMAN CHRIS ROSS AND SECONDED BY JOHN MAY to approve the minutes from December 11, 2007. Motion carried unanimously.

Public Comments/Appearances: There was none.

New Business:

A. Review 2007 Pavement Ratings: City Engineer Rob Vanden Noven reviewed the pavement ratings with the Board Members. He stated that last year the Mayor requested that staff prepare a complete list of road ratings for the City, along with an estimated cost of repairs. Every municipality in Wisconsin is required by state law to perform this task on a biannual basis (by December 15). Every street segment in the City is rated on a scale of 1 (worst) to 10 (best). Staff has attached the listing of streets rated 1 to 4, and a map showing the location of streets rated 1 to 4. The streets with a rating of 3 or less have extensive alligator cracking, patching, rutting, and drainage problems. They are candidates for immediate repair. Streets with a rating of 4 have similar but less extensive defects, and need to be considered for long range planning. Streets tend to lose, on average, one rating point every 3 to 5 years. Typically, most of our streets can be improved by pulverizing the asphalt, re-grading, replacing curb, and resurfacing. Some require complete reconstruction (excavate and replace the base course), while others simply require a mill and overlay (no curb replacement). A rough estimate for the average cost per lineal foot of re-surfacing and replacing the curb is \$100/LF. The total length of streets in need of immediate repair is approximately 38,181. This amounts to approximately \$4 million (2008 dollars) that are needed to improve these streets, and it is recommended that this be accomplished over a 5 year period. If these streets are repaired over a 4 year period, it can be anticipated that the streets rated "4" will then be rated "3", and another \$6 million should be budgeted to cover the approximately 60,000 LF of roadways that are currently rated as a "4". Staff recommends repairing all streets rated "3" or less in the next 5 years.

B. PowerPoint Presentation on 2008 Planning/Constructing/Purchasing: City Engineer Vanden Noven prepared a PowerPoint presentation for the Board. The presentation included background information on the DPW and Engineering Department, as well as a summary of 2007 projects, plus projects planned for 2008-2010.

C. Consider Approval of Pre-Design Study For Remote Septage Receiving Station Upgrade (Mineral Springs Drive): Wastewater Super. Dan Buehler informed the Board that one of the budget

items for 2008 is the Remote Station upgrade. Before a potential design/construction phase can occur, it is important to fully understand the potential cost ramifications of various phases of the project. A pre-design study will examine different options the City can implement to address the deficiencies that exist within the current site. These deficiencies include: 1) Lack of security; 2) Absence of data monitoring; and 3) Lack of flow regulation from the site. Two quotes were obtained. Ruckert and Mielke bid \$3,500 to complete the study, and Donahue and Associates bid was for \$2,928. Upgrade of the site was budgeted for 2008. The pre-design study will contribute to the overall capital expense. Staff recommends Ruckert and Mielke to perform the study due to their significant experience in designing these types of installations. **MOTION BY ALDERMAN CHRIS ROSS AND SECONDED BY CRAIG CZARNECKI to recommend to the Common Council to accept the bid from Ruckert and Mielke for a pre-design study to examine the different options the City can implement to address the deficiencies that exist within the Mineral Springs Remote site. The cost not to exceed \$3,500 as presented. Motion carried unanimously.**

D. Consider Professional Services For Water Main Re-Lay On East Beutel, North Lakeview, Wilson and Meadow Court: City Engineer Rob Vanden Noven reviewed this item with the Board members. At the last meeting, Dave Ewig informed the Board of the numerous water main breaks the utility has experienced on East Beutel Road, North Lakeview Avenue, Wilson Avenue and Meadow Court. Since then, another 2 breaks have occurred and the total is now approximately 40. It is necessary to relay the water main in this area and improve the road. The construction must be completed by August 15 since Beutel is a planned part of the local detour route for the Wisconsin Street reconstruction project. Three engineering firms were invited to submit proposals. The project in this case is fairly straight forward. All three firms are capable of doing the work, and all three provided acceptable proposals. Staff would recommend that the cost be the largest determinant of the firm that is selected. The proposed fees are as follows: 1) Bonestroo bid \$26,400; 2) Clark Dietz bid \$32,535; and 3) Earth Tech bid \$47,453. The total estimated cost of the project is \$520,000, split 50/50 between the water utility and the City (2008 borrowing). This figure includes the cost of professional services. **MOTION BY JOHN MAY AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to accept the bid from Bonestroo for surveying, design and professional services for the Water Main Re-Lay project on East Beutel Road, North Lakeview Avenue, Wilson Avenue and Meadow Court as presented. The cost not to exceed \$26,400 as presented. Motion carried unanimously.**

E. Consider Access Agreement: City Engineer Vanden Noven informed the Board that a group of investors, led by Dennis Riley, is interested in a large scale redevelopment of the lakefront area which would include the construction of a subsurface parking structure in the parking lot behind Smith Bros. Before proceeding with their concept plan, they wish to determine the condition of the soils. A copy of their access agreement was attached to the agenda packet. Their access agreement is virtually identical to the one approved last month for the drilling work conducted by Harborview Cleaners in the alley adjacent to the Pebble House. The biggest difference is that this agreement is for geoprobes only, and does not include the construction of any monitoring wells. Staff recommends approval contingent on a review by the City Attorney and the Common Council. **MOTION BY CRAIG CZARNECKI AND SECONDED BY JOHN MAY to recommend to the Common Council to approve the Access Agreement with Mr. Dennis Riley and his investors for soil boring as presented contingent on this agreement being reviewed by the City Attorney. Motion carried (5 Ayes; 1 Abstain (Vollmar)).**

Old Business: There was none.

Project Updates: There was none.

ADJOURNMENT: MOTION BY ALDERMAN CHRIS ROSS AND SECONDED BY ALDERMAN JIM VOLLMAR to adjourn the meeting at 7:24 p.m. Motion carried unanimously.