

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, JULY 10, 2007**

ROLL CALL: Vice-Chairman John May called the City of Port Washington Board of Public meeting to order at 7:10 p.m. in the Lower Level Conference Room of the City Hall. Members present: Alderman Chris Ross, Alderman Jim Vollmar, Alderman Neumyer (arriving at 8:09 p.m.), and Craig Czarnecki. Also present were: City Administrator Mark Grams, City Engineer Vanden Noven, and Water Supt./Street Commission Dave Ewig. Absent and excused: Chairman Tom Veale and Wastewater Superintendent.

Chairman's Business: There was none.

MOTION BY CRAIG CZARNECKI AND SECONDED BY JIM VOLLMAR to approve the minutes from May 8, 2007. Motion carried unanimously.

Public Comments/Appearances: There was none.

New Business:

A. Discuss Petitioning The DOT To Contract With Earth Tech For STH 32: City Engineer Vanden Noven reviewed this item with the Board Members. He stated that reconstruction of STH 32 will begin in March, 2008. In September/October, 2007, the DOT will select consultants to manage various construction projects for 2008 statewide. City Engineer Vanden Noven believes it is critical for the sake of continuity that Earth Tech is selected to manage the construction of this highly sensitive project. Earth Tech has been working with the City for 4 years on the development of the plans, making contact with business owners and residents, and they are acutely aware of the necessity to build this project on time, and to keep all stakeholders involved. A great deal of trust has been established between the City, Earth Tech, and the BID. It is essential that all 3 entities continue to work together to complete this complicated project. Earth Tech not only has all the background knowledge required for this particular project, the experience and qualifications of their personnel makes them eminently qualified to do the work. Staff is recommending that the Board ask the Common Council to pass a resolution that requests the DOT to select Earth Tech for all construction management services for the 2008 STH 32 project. There is no cost to the City. **MOTION BY CHRIS ROSS AND SECONDED BY CRAIG CZARNECKI to recommend approval to the Common Council to pass a resolution to request Earth Tech be contracted for all management services for the 2008 STH 32 project. Motion carried unanimously.**

B. Consider Street Lights On North Grant Street: City Engineer Vanden Noven informed the Board that Alderman Ross is requesting that staff investigate the possibility of installing 5 street lights on North Grant Street for approximately 1,500 LF south of West Norport Drive. The street, west of the playing field, are currently unlit. The present estimate is approximately \$21,150, not including restoration plus \$115 monthly charges. There may be a \$1,800 deduction if we can use existing conduit. The Board discussed this item and decided to recommend monies be budgeted for the street lighting. **MOTION BY JIM VOLLAR AND SECONDED BY CRAIG CZARNECKI to**

recommend to staff to budget monies in the 2008 Budget for 5 street lights for North Grant Street from West Norport Drive, south for 1500 LF. Motion carried unanimously.

C. Consider results On North Spring Street PIM: City Engineer Vanden Noven informed the Board that North Spring Street, between West Grand Avenue and Mallinger Drive, is scheduled to be reconstructed in 2009 using 80% DOT funds under the State Transportation Program – Outlying Area (STP-O). On June 19, 2007, a Public Information Meeting was held at City hall for the purpose of gathering information from residents of North Spring Street in the project area. The current project estimate is \$669,000. There are a few items to consider. The DOT representative insisted that we consider a bike lane. That would result in either cutting down the trees to widen the street or eliminate parking on one side. Neither option was well received. The majority of people favored a narrower road for the dual purpose of increasing the size of their front yards, and slowing the traffic down. It was noted that while there is not a great demand for parking, residents want to keep it. The overall lack of demand for on-street parking is one of the reasons the street appears overly wide. Staff recommends designing North Spring Street to a width of 38 feet (current width is 43 feet), with no dedicated bike lane, and continue to allow parking on both sides of the street. **MOTION BY JIM VOLLMAR AND SECONDED BY CHRIS ROSS to recommend approval to the Common Council that North Spring Street be narrowed to 38 feet with no bike lane and with parking on both sides of the street. Motion carried unanimously.**

D. Consider Bids For Resurfacing Of Pierre Lane: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that in January, 2007, the Board voted to resurface Pierre Lane from Orchard to Holden. The work is schedule to occur anytime prior to October 15, however, the contractor has only 5 days to place the first layer of asphalt after he begins milling. The project was publicly advertised, but only one bid was received. \$100,700 was budgeted for street overlays this year and the low bid by Payne and Dolan was for \$79,843.20. Staff recommends awarding the contract to Payne and Dolan. **MOTION BY CHRIS ROSS SECONDED BY CRAIG CZARNECKI to recommend approval to the Common Council to accept the bid from Payne and Dolan for \$79,843.20 for the Pierre Lane Project. Motion carried unanimously.**

E. Consider Change Order For Sewer Lining: City Engineer Rob Vanden Noven informed the Board that Visu-Sewer is expected to begin cleaning sewers on North Wisconsin Street and North Franklin Street in anticipated of lining them in early August. Staff is considering adding an additional line serving St. Mary's Hill. The current contract is for \$176,632.70 and \$250,000 has been budgeted for this work in the sewer utility. The Change Order being considered is for \$9,863.00. This includes a change an 8" pipe that was incorrectly identified as a 12" pipe and a transition from a 30" pipe to a 36" pipe that was not identified on the plans. There is a 12" pipe from Johnson Street to North Franklin Street that is in extremely poor condition and requires immediate lining to protect it from failure. The Board discussed the Change Order and agreed to the changes. **MOTION BY JIM VOLLMAR AND SECONDED BY CHRIS ROSS to recommend to the Common Council to approve Change Order No. 1 for \$9,863.00 from Visu-Sewer. Motion carried unanimously.**

F. Review 2006 Drinking Water Quality Report: Water Super./Street Commissioner Dave Ewig reviewed the 2006 Drinking Water Quality Report with the Board Members. The cost for this report is approximately \$3,200 which includes printing and postage. He informed the Board that this report was sent to every resident in the City of Port Washington and it is available in several locations through out the City. Notices were also placed on our City's website and Government Access Channel 25 on cable. This is informational only.

G. Consider Outside Dining In Right-Of-Way For Pasta Shoppe: City Engineer Vanden Noven reviewed this item with the Board Members. He informed the Board that Mr. Jim Kiesow of the Pasta Shoppe is requesting outdoor dining in the public right-of-way. Mr. Kiesow is requesting to place three small tables (approximately 29" in diameter) with two chairs each to be placed next to the front of his building. The Pasta Shoppe is located at 323 North Franklin Street. The tables and chairs will be placed outside during business hours of 4:30 p.m. to 10:30 p.m. The tables will not restrict the traffic lane of the sidewalk. He believes that the ambiance of the tables in front of the restaurant is very positive, and draws attention to the business. City Administrator Mark Grams reminded Mr. Kiesow that no alcohol is allowed on the public sidewalk. The Board agreed with Mr. Kiesow request. **MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to recommend approval to the Common Council to allow outdoor dining in the right-of-way. Motion carried unanimously.**

Old Business: There was none.

Project Updates:

A. Bielinski – Phase II: City Engineer Vanden Noven stated that Bielinski has started Phase II for their subdivision. Aster Street will continue through to the Didier Subdivision on CTH LL.

B. Norport/Holden: City Engineer Vanden Noven stated the North Holden Street/West Norport Project will be done by the City DPW employees. The City DPW employees are also doing a lot of work on the Pierre Lane Project. They will be doing all the curbs and manhole adjustments. Visu-Sewer will be starting the manhole lining project on North Wisconsin Street.

C. Review DPW Open House: City Engineer Vanden Noven stated that the DPW open house had a great turn out.

Forthcoming Events: Water Super./Street Commissioner Dave Ewig stated that there is a problem with the water main between West Norport Drive and West Monroe Street on North Benjamin Street. He would like to replace the mains on that street before the construction on North Wisconsin Street begins because this is a detour route. He will bring this up at the next meeting.

ADJOURNMENT: MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY JOHN MAY to adjourn the meeting at 8:33 p.m. Motion carried unanimously.