

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, JANUARY 9, 2007**

**ROLL CALL:** Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 6:46 p.m. in the Lower Level Conference room at City Hall. Members present: Alderman Karl Leicht, Alderman Armin Schwanz, Alderman Ed Johnson, John May, and Craig Czarnecki. Also present were: City Administrator Mark Grams, City Engineer Vanden Noven, Water Supt./Street Commission Dave Ewig and WWTP Supt. Kris August.

**MOTION BY ALDERMAN SCHWANZ AND SECONDED BY ALDERMAN LEICHT to approve the minutes as presented. Motion carried unanimously.**

**Chairman's Business:** There was none.

**Public Comments/Appearances:** There was none.

**New Business:**

**A. Consider Results Of Franklin Streetscape Committee:** City Engineer Vanden Noven informed the Board that last February, the Board appointed a Franklin Streetscape Committee to decide on amenities to be constructed as part of the STH 32 (Franklin/Wisconsin Streets) reconstruction in 2008. This committee consists of Sarah Grover, Cathy Wilger, Kathy Tank, Damon Anderson, and Andrew Weber. In August, the City was notified that we had successfully obtained a grant that will pay for 80% of the streetscape amenities on Franklin Street. The Streetscape Committee met once last Spring (prior to the grant application) and five times since receiving the grant. Each meeting lasted several hours and the committee was diligent in researching the available streetscape amenities to recommend a final product that will greatly improve the downtown. City Engineer Vanden Noven reviewed the Committees recommendations with the Board. These recommendations were on the street lighting, electrical outlets at each tree, benches, trash cans, bike racks, street trees, flower pots, pavers, historical markers, historical signs and kiosks. The total budget for streetscape improvements is \$471,800. The grant is for \$377,440, and the City Share is \$94,360. If actual costs exceed the budget, the Streetscape Committee recommends applying for grants from Tourism or other local sources. The Board members discussed the various items. City Engineer Vanden Noven informed the Board members that a public information meeting would be held on January 16, 2007 in the Common Council room. **MOTION BY ALDERMAN SCHWANZ SECONDED BY BOARD MEMBER CRAIG CZARNECKI to accept the Streetscape Committee's recommendations as presented. Motion carried unanimously.**

**B. Consider Request From Harry's To Build In The ROW:** City Engineer Vanden reviewed this item with the Board members. He stated that Mr. Dale Mahal, the owner of Harry's, is requesting to reconstruct his stairway on East Main Street. His current stairs are located entirely in the ROW (without a licensed agreement), and to widen the stairs, as he is proposing, would further encroach upon the ROW, and be fronting the adjacent property owned by Gus Wirth. The City has created license agreements for ROW encroachments for other businesses in the past, and the current stairs have been there for years. The new stairs would encroach by an additional 7", but staff thinks it is tolerable.

**MOTION BY BOARD MEMBER JOHN MAY AND SECONDED BY BOARD MEMBER CRAIG CZARNECKI to recommend to the Common Council to draft a license agreement to allow the stairs to encroach 7" into the ROW for stairs only, for a total width of 44" wide. The legal fees to be paid by the applicant. Motion carried unanimously**

**C. Consider 2007 Street Improvements:** City Engineer Vanden Noven reviewed this item with the Board Members. He stated that the Common Council had budgeted \$118,800 for street improvements in 2007. With such a relatively small budget, we should concentrate on streets that can be resurfaced, rather than those that need to be reconstructed. In 2006, Willow Drive was resurfaced at a cost of \$55,000 for 1,100 LF. That comes out to \$264,000/mile or \$26,400/tenth of a mile. With \$118,800, we can resurface approximately .45 miles. City Engineer Vanden Noven reviewed a spreadsheet and map of the Board's road tour from August of last year with the Members. City Engineer Vanden Noven would like input from the Members on deciding which streets to resurface next year, so staff can begin preparing contracts to do the work. Staff recommends resurfacing Pierre Lane as our first priority. Our DPW staff will be able to reconstruct manholes and perform spot curb replacement, thereby stretching our street improvement dollars. By stretching our dollars, we might be able to overlay one other street, such as Whitefish Road from Grant to Holden. Board members suggested several streets to be resurfaced such as East Whitefish from Wisconsin to Lakeview. Board member Czarnecki suggested doing only one street this year and saving the money until next year and doing more street resurfacing in 2008. **MOTION BY ALDERMAN JOHNSON AND SECONDED BY ALDERMAN SCHWANZ to approve resurfacing Pierre Lane, as a first priority, and possible Whitefish Road if funds are available. MOTION BY ALDERMAN JOHNSON AND SECONDED BY ALDERMAN SCHWANZ to amend the motion to read approving the resurfacing of only Pierre Lane and to carryover the leftover money into 2008. Motion carried unanimously.**

**D. Consider Purchase Of Effluent Reuse Pumps:** Wastewater Super Kris August informed the Board members that the existing effluent pumps do not provided adequate pressure and volume for plant reuse, as a result the plant switches to City water. Upgrading the plant reuse pumps can save 40% to 70% of the City water use at the plant on a daily basis. Currently, we average \$12,000 a year for City water. We set the design point at 180 GPM and 203' TDH and quantity of 2 pumps. Prices do not include wiring and channel modification width. This would be done by plant personal. Staff received two quotes: L. W. Allen for \$15,000 with shipping and Crane Engineering for \$10,225 with out shipping. This is a capital item for 2007 under account number 04-04-64620-820 with \$20,000 budgeted. Staff recommends accepting the quote from L. W. Allen for \$15,000 with shipping. **MOTION BY ALDERMAN SCHWANZ AND SECONDED BY BOARD MEMBER JOHN MAY to approve the quote from L. W. Allen for the amount of \$15,000 including shipping for the purchase of effluent reuse pumps. Motion carried unanimously.**

**E. Consider Repair of Belt Thickener:** Wastewater Super Kris August informed the Board members that the belt thickeners are used for the de-watering of our sludge. Unit 1 is in need of new rollers, decking, doctor blades and bearings. The rollers are the most important piece to have rebuilt, because they are rubber coated and the coating is starting to separate. The cost savings on having them recoated verses new is about \$15,000. Doctor blades and bearings have to be replaced if the rollers come off. The decking is a wear item and reaching the end of efficiency. Plows and influent box would be problems and would also have to be addressed at the same time. Three quotes were received: Process Equipment Repair Services, Inc. for \$25,780.72; Andritz Factory for \$68,495 (this is installing different grid system and would only have new rollers. \$10,920 would be deducted if we stay with old grid style); Crane Engineering did not offer a quote. They would work with a factory to cut the labor

cost. Staff recommends going with Process Equipment Services for a cost of \$25,780.72. This will be a replacement-funded item from account number 04-04-44510-100. \$104,467 was budgeted in this account for 2007. **MOTION BY BOARD MEMBER JOHN MAY AND SECONDED BY ALDERMAN LEICHT to approve the quote from Process Equipment Repair Services, Inc. for \$25,780.72 to replace the belt thickeners. Motion carried unanimously.**

**Old Business:** There was none.

**Project Updates:**

**A. DPW Building:** City Engineer Vanden Noven stated that the staff has moved into the municipal garage and there are a few minor items that still need to be completed.

**C. Sauk Road:** City Engineer Vanden Noven stated that the Sauk Road project is complete. There was a problem with the water main; it was not constructed per the plan. The contractor had to make repairs to the water main to correct the problems.

**H. Update on Installation of Screw Pumps:** Wastewater Super. Kris August stated that the screw pumps were being installed. It will take about three months for all three-screw pumps to be installed. He invited the Board to stop down and watch.

**Forthcoming Events:** Chairman Tom Veale stated that he would not be at the February meeting and that Vice-Chairman John May would run the meeting.

**ADJOURNMENT: MOTION BY ALDERMAN LEICHT AND SECONDED BY ALDERMAN SCHWANZ to adjourn the meeting at 9:25 p.m. Motion carried unanimously.**