CITY OF PORT WASHINGTON
PARKS & RECREATION BOARD MEETING & PARK TOUR
Thursday October 11, 2018
Kolbach Park
415 W. Whitefish Road

MINUTES

I. Members Present: President Ron Voigt called the meeting to order at 5:30pm.
   Michael Gasper, Jim Karrels, Aaron Paulin, Lori MacRae, Jeff Lamont, Kiley Schulte - Rec Director,
   Jon Crain - Parks Superintendent
   Excused: Jonathan Pleitner, Jen Verheyen & Sue Kinas
   Absent:

II. Approve Minutes: Motion to accept minutes by L. MacRae, seconded by J. Karrels. Passed 6-0.

III. Citizen Comments: N/A

IV. Old Business:
   A. Recreation Director’s Update: Fall, Winter & Spring programing is getting finalized and
      promoted. Met with the Port Youth Baseball/Softball Organization to improve fields
      conditions for the future. Working on creating more efficiencies in the office. Scheduled
      leak detection service to locate the pool leak.
   B. Parks Superintendent Update: City has been working to clean up after the flooding
      damages which is pushing fall tree planting and maintenance projects back. Franklin
      Energies had about 30 volunteers help to clean up at Veterans Park around playground
      and mulch the area. Working to winterize buildings and grass cutting is coming to an
      end for the season.

V. New Business:
   A. Review & Recommend Walker Malouf’s Eagle Scout Project: Walker proposed to do the
      fund raising, purchasing, building & assembling, and installation of 2 Bat & Helmet
      organizers for each baseball/softball field in Port Washington as well as repainting
      storage boxes as the associated fields. Overall cost is TBD. Will work with city staff to do
      proper installation at Thomas Jefferson field #1 and Kolbach Park field. Kiley will be
      working with him to complete his project. J. Lamont moved to approve, A. Paulin
      seconded. Passed 6-0.
   B. Review & Recommend Facility Use Requests for Events: Kiley has suggested to approve
      event only facility use request at the December meeting. Regular facility use request
      2019 applications will still be accepted on a first come first serve basis on the first
      working day in January 2019. No approval required.
   C. Review & Recommend Hiring of Staff: J. Lamont moved, L. MacRae seconded. Passed 6-
      0.
D. Park Tour - Kolbach Park, Antoine Park, Whitefish Park & Columbia Park

VI Any Other Business – N/A

VII Adjournment. Meeting adjourned at 7:40pm. Motion by J. Karrels seconded by J. Lamont.