I Members Present: President Ron Voigt called the meeting to order at 6:04pm. Jen Verheyen, Michael Gasper, Jim Karrels, Jonathan Pleitner, Aaron Paulin, Jeff Lamont, Sue Kinas, Kiley Schulte - Recreation Director, Jon Crain - Parks Superintendent
Excused: 0 Absent: 0

II. Approve Minutes: Motion to accept minutes by J. Lamont, seconded by J. Karrels. Passed 8-0

III. Citizen Comments:

IV Old Business:
A. Recreation Director Report
   1. Summer Rec brochure will be printed the week of May 16 and posted online.
   2. Working on training supervisory staff.
   3. Interviewing and hiring for remaining summer positions.
   4. The Antoine playground replacement plan was approved and in the capital plan. Request for proposal will be sent out to playground equipment companies shortly.
B. Park Superintendent Report
   1. Ongoing cold weather has hampered spring work. Working on park signage with the goal to make sure all signs are consistent.
   2. Doing playground inspections and redoing the equipment replacement plan to make sure things get done and are safe for the community.

V. New Business:
A. Review & Recommend Hiring of Staff: Motion to approve S. Kinas, second J. Pleitner. Passed 8-0.
B. Review & Recommend Facility Use Requests
   1. Open Door Bible Church, Mon-Fri, Bible School, June 11-15, 8:00am-12:00pm. Total rental fee request $187.50. J. Pleitner moved, seconded A. Paulin. Passed 8-0.
   2. Paramount Music Festival-Kris Raymound-Moving to Veterans Park for 2018. Event is free to the public. Group not aware of rental fees in place and is hoping to have them waived as this event brings tourism into the city, Labor Day weekend. Proposed to offer them resident rate, $150/day along with request for the Park & Rec staff to keep track of their time spent on prep, during event and clean up. J. Lamont moved, J. Verheyen seconded contingent upon completed rental application. Passed 8-0.
C. Review and Recommend Memorial Bench Request-Upper Lake Park-Kelly Wick Bartesch-Presented a photo of a special bench her family would like to pay for which would be placed in Upper Lake Park by Possibility Playground. Item tabled until the May meeting.

D. Update on Memorial Tree Donations and Plaques- Add as action item to the May agenda for board decision on memorial program.

E. Review & Recommend City Band Plaque Request for Bandshell-A design for a historical plaque for City Band was requested. Components as presented approved with final approval on design. J.Pleitner motioned, J. Verheyen seconded. Passed 8-0.

F. Review & Recommend Park Fee Structure for Other Park Areas-Moved to table until add on fees can be presented. M. Gasper motioned, J. Pleitner seconded. Passed 8-0.

VI Any Other Business
Patti Lemkuil has resigned from the Parks & Rec Board. Her service to Port Washington through the board will be missed and she was thanked for her numerous contributions to moving Port Washington forward.

The 4th of July event will need a new leader. Local organizations will be contacted to see if someone could take over the overall organization of the parade and festivities.

VII Adjournment. Meeting adjourned at 7:38pm. Motion by J. Pleitner seconded by A. Paulin.