CITY OF PORT WASHINGTON
PARK & RECREATION BOARD MEETING
Thursday, July 13, 2016

MINUTES

I. Members Present: P Lemkuil called a duly noticed meeting of the Park & Recreation Board to order at 6:07pm. Members present: Patti Lemkuil, Mary Ann Klotz, Jonathan Pleitner, Michael Gasper, Sue Kinas, Aaron Paulin, Jeff Lamont and Charlie Imig, Director or Parks and Recreation.
   A. Excused: Ron Voigt, Jen Verheyen.
   B. Absent: Jim Karrels
   Late: N/A

II. Approve Minutes: Motion by J. Pleitner to accept minutes as presented/amended, second M Gasper; Motion passed 7-0.

III. Citizen Comments: None.

IV. Old Business:
   A. Director’s Report: Submitted
      1. Met about Duathlon, Ride for Hope, working on getting pool open.

V. New Business:
   A. Review and Recommend Hiring of Staff.
      1. MA Klotz moves to accept new staff as recommended; seconded by S Kinas. Passes 7-0
   B. Review and Recommend Facility Use Requests.
      1. Complimentary admission, Tues, July 17 – estimated # = 50 requested. Kiley recommends $3/person to cover supervision by staff and use of facilities. Because there is not a lot of notice either way, Jonathan recommends that we honor the request for free use of the pool in 2017 with more discussion J. Pleitner moves, S Kinas seconds passes 7-0
      2. VFW would like to cover Park Rental for Bags for Buczek at Band shelter and Park on September 16. M Gasper moves, S Kinas seconds passes 7-0
      3. Ansay company party Aug 10 S Kinas moves to approve, J Pleitner seconds Passes 7-0
   C. Update and Discussion of Birchwood Hills Nature Preserve Management Plan
      1. Derek Stroll 765 W Melin St, John Crane and Tom Mlada is here to discuss doing more at Birchwood Hills. Students at UWM put together a plan for this park area. It was more detailed than expected or needed at this time. Derek recommends that we use the plan as a reference and simplify some of the ideas. Goal is to make the site more functional for hiking and nature watching and educational engagement.
         a. Trail possibly from East to West entrance with a circle around the field with a possible trail into a portion of the woods.
         b. Signage to show topography and trails
         c. Habitat. Get rid of invasive species – garlic mustard, reed canary grass. Introduce field planting. Rip out drain tiles to re-introduce wet lands. It might cause a couple acres of saturated fields
         d. Education – work with local schools to discuss where to put trails. Water monitoring, Building, watching, maintaining bird houses. Restore monarch butterfly plantings (milkweed). Make this area better for birds.

      2. Implement plan over a longer amount of time? Derek feels we can start sooner, do items concurrently and we need more fund raising. We will need to use plan to implement a more
specific plan that will better fit the city’s desires and needs. Derek has an outline of the plan and will put together a summary plan to bring to us. Charlie recommends we have a public informational meeting to make sure community is all on board. Talking of putting in seedlings to replace all of the ash trees that will need to be taken out. Summary Plan Aug meeting for approval, PIM Sept and work to start in Fall.

D. Review and Recommend Rental Fees for Lions Centennial Pavilion
   1. $150 for rental of Lion’s Centennial Pavilion. M Gasper moves, J Pleitner seconds Passes 7-0

E. Review and Recommend August Meeting Location and Time, as well as Park Tour Sites
   1. Aug 10. Lion’s Pavilion/Bluff, Birchwood Hills, Off-road bike trail, Westside Park, City Park, Bley Park, Hidden Hills. MA Klotz moves to approve choice of Parks with start time 6:00 at Lion’s Centennial Pavilion. P Lemkuil seconds. Passes 7-0

F. Review and Recommend Purchase of Replacement Bollard Lighting for Coal Dock and Fisherman’s Parks
   1. The ballasts are going; we need to replace lights. Thinking to replace with LED lights – looking at $4500. J Pleitner moves to approve replacement of lights as recommended, P Lemkuil seconds Passes 6-1

VI. Any Other Business That May Properly Come Before the Board
   A. Canopies over benches at Coal Dock were damaged; looking into replacing
   B. Having a difficult time moving along without Bob. Pool issues.
   C. Charlie to send pdf of report to board members

VII. Motion to adjourn by A Paulin, second by S Kinas, motion carries 7-0. Meeting adjourned at 7:26 pm

Respectfully Submitted,

Mary Ann Klotz