CITY OF PORT WASHINGTON
PARK & RECREATION BOARD MEETING
Thursday, March 9, 2016

MINUTES

I. Members Present: Chairperson Ron Voigt called a duly noticed meeting of the Park & Recreation
Board to order at 6:05 pm Members present R Voigt, MA Klotz, S Kinas, J Karrels, J Verheyen, J
Pleitner, A Paulin and Charles Imig, Director or Parks and Recreation.

Late:

II. Approve Minutes: Motion by MA Klotz to accept minutes as presented/amended, second by J Karrels
; Motion passed 6-0.

III. Citizen Comments:

IV. Old Business:

A. Director’s Report
   A. Met with Piratefest for the 8k run. Getting ready for the summer, hiring, etc. Programs
      are doing well. A number of applicants are being considered. Might need a special
      meeting at the end of the month to look through candidate for approval. Need approval
      ahead of time. Charlie will look into having Patti Lemkuil join him for interview next
      week Tuesday evening.

B. Report from Other Boards, Commissions and Committees
   A. Coal Dock committee meeting – rail going in – electrical needs to go forward, but no
      funds. Sue suggest we look into alternate energy and see if WE Energies has any kind
      of grant to help fund

V. New Business:

A. Review and Recommend Hiring of Staff.
   A. No staff to approve

B. Review and Recommend Facility Use Requests.
   A. Guy and O’Neil Co out of Fredonia 9/9 Company picnic, music, inflatables, S Kinas
      moves to approve. J Pleitner seconds passes 6-0
   B. Laura Peters, Belgium Birthday party Lions Pavilion Aug 27 9am – 7pm. S. Kinas
      moves to approve, J Pleitner seconds, passes 6-0
   C. Kiwanis Pavilion wedding music tents August 19 9am – 9pm MA Klotz moves to
      approve J Verheyen seconds, passes 6-0
   D. Tracy Frank fundraiser for Alzheimer’s Association fund raiser. 12-9pm Rotary Park
      Seconds, passes 6-0.

C. Discuss Donation from Port Washington Lions Club for a Pavilion in Upper Lake Park
   A. Dave Perren 658 W. Pierre Ln Claude Simmerman 367 Michael Ct, Dave Mueller 913 W
      Webster St welcomed to the meeting
   B. Similar to Kiwanis Pavilion placed next to service drive north of the bathrooms
   C. Paved pad with electric and lights. Must have a sign with Lion’s centennial on it.
   D. A rendering of plan will be emailed to board members.
   E. City will bid for contractors, Lion’s members will donate electric and signage work
   F. Looking for a loan to cover the pavilion with an annual $5000 repayment from the Lion’s
      Club
   G. We will look bring back for final approval at the April meeting

D. Review and Recommend Elaina Wichmann’s Girl Scout Gold Project
A. Providing Safe Housing for Animals with Dwindling Populations
B. Bird or Bat Houses in Coal Dock Park
C. Bat population diminishing due to loss of habitat and disease. Also, purple martins need houses to increase population lowered by competition from other
D. 12-20 Houses ft above ground. 6 bat houses. 2 Purple Martin houses.
E. Maintenance – Bat house has minimal maintenance – remove wasp nests or reg maintenance. Purple Martin houses more work intensive.
F. J Karrels moves that Elaina Wichmann install 6 bat houses as brought before the board. S. Kinas seconds. Passes 6-0.

E. Review and Recommend 2016 Annual Report
A. Charlie walked the board through all of the park improvements and programs. Great work on keeping our parks a great place and great job by Kiley creating this extremely informative report.
B. S Kinas moves to approve J Pleitner seconds passes 6-0
F. Review and Recommend 2017 Pirates’ Hollow Community Water Park Program, Night Admissions and Rental Fees
A. Rental rates do not cover costs of staff. Rental is now $125/hr, Charlie is thinking $50 increase/hr across the board for resident/non-resident, etc as disclosed in Park Plus.
B. $60 resident, $70 non-resident for swim team, 7-week program with 3 meets. This is less expensive than Grafton
C. Swim lessons are currently $30/$40. Would like to raise to $40/$50.
D. Raise night-time fees to match daytime fees
E. S Kinas moves to approve as presented. J Pleitner seconds, passes 6-0

VI. Any Other Business That May Properly Come Before the Board
Need Park Maintenance workers and Life Guards
Jen attends Aces meetings – promoting activity. Henderson ride, distance between key spots in town. QR codes to connect to the parks and how we are a walkable community.

VII. Motion to adjourn by S Kinas moves, second by MA Klotz, motion carries 6-0. Meeting adjourned at 7:06pm

Respectfully Submitted,

Mary Ann Klotz