CITY OF PORT WASHINGTON
PARK & RECREATION BOARD MEETING
Thursday, March 10, 2016

MINUTES

I. **Members Present:** Vice Chairperson, P Lemkuil called a duly noticed meeting of the Park & Recreation Board to order at 6:00pm Members present: Lemkuil, M Ehrlich, MA Klotz, J Karrels, J Verheyen, K Rudser, B Deal and Charles Imig, Director or Parks and Recreation.  

II. **Approve Minutes:** Motion by J Verheyen to accept minutes as presented/amended, second by J Karrels; Motion passed 7-0.

III. **Citizen Comments:**

IV. **Old Business:**

A. **Director’s Report**
   A. Fredonia and Saukville partnering summer program
   B. Tour of America’s Dairyland

B. **Railing at Coal Dock**
   A. $50,000 Grant, $50,000 city money, $6,000 from Land Regatta funds. ½ the railing at coal dock will be able to be built.
   B. $200,000 for components and labor
   C. Will happen this summer
   D. Street projects are taking up more of the budget than expected.

V. **New Business:**

A. **Review and Recommend Hiring of Staff.**
   1. B Deal moves to approve staff as suggested, P Lemkuil seconds

B. **Review and Recommend Facility Use Requests.**
   A. June 4 - Veterans Memorial Park Graduation Party – amplified music, 80 people 6-10pm. M Klotz moves to approve facility use request with our usual request of done by 9:30, out by 10:00. M Ehrlich seconds Passes 7-0

C. **Review and Recommend 2016 Annual Report**
   A. B Deal moves to approve 2016 Annual Report; M Ehrlich seconds passes 7-0

D. **Review and Recommend Permitting Policies and Procedures for Outdoor Fitness Instruction**
   A. Groups charging fees for instruction of boot camp
      1. Certificate of insurance must be on file by P&R Dept.
      2. Fees collected by P&R
      3. Certified Instructor
      4. CPR certified
   B. Groups using equipment with no fees involved
      1. No charge
      2. Signage stating use at your own risk
   C. Charlie will bring suggested policies for us to look at next month

E. **Review and Recommend 2016 Beer Garden User Fees**
   A. $250 fee from each group using the beer garden area.
   B. Fees to be paid by April 1
   C. Fees to be used for Beer Garden improvements
   D. Suggested that in 2017 this fee schedule be re-visited
E. M Klotz moves to approve the fee schedule of $250/civic group for 2016 to be paid by April 1 with the understanding that this fee schedule be revisited for 2017. P Lemkuil seconds. Passes 5-2

VI. **Any Other Business That May Properly Come Before the Board**

   A. Caroline Ehrlich has started up a service organization and Mike is asking if we could help get the word out and help gain volunteers. April 29-30 are the dates of this service in conjunction with the Kiwanis day of service.

VII. Motion to adjourn by M Ehrlich, second by J Karrels, motion carries 7-0. Meeting adjourned at 7:10 pm

Respectfully Submitted,

Mary Ann Klotz