PORT WASHINGTON PARKS AND RECREATION DEPARTMENT
OFFICIAL BOARD MINUTES

DATE: June 11, 2015 LOCATION: Parks & Rec Office

The meeting was called to order by Board Vice President P. Lemkuil at 6:03 PM


II. Motion by B. Deal to accept the May 14, 2015 minutes as presented. Second by J. Karrels. Motion carried 7-0

III. Citizen Comments not on the agenda
- Nothing Submitted

IV. Old Business:
A. Director’s Report
   • Reviewed and Submitted
   • Staff has been busy with readying Water Park for opening June 8th

V. New Business
A. Review and Recommend Hiring of Staff
   • Staff presented hiring list to Board
   • Motion made by B. Deal to approve the staff as presented. Seconded by M. Ehrlich. Motion carried 8-0

B. Review and Recommend Facility Use Requests
   • Balance, Inc.
     • Request for complimentary admission to Pirates’ Hollow Waterpark on July 30, 2015 from 12:00 noon to 3:00 pm for approximately 50 children
     • This request is made annually for children with special needs to participate in a field trip to the Waterpark
     • Balance, Inc. will provide staff to assist with this rental as well as require any incontinent children to wear swim diapers
     • Motion made by P. Lemkuil to approve request based upon stipulations set forth are met. Seconded by B. Deal. Motion carried 9-0

   • Jim Kliese on behalf of the Stars and Stripes Honor Flight
     • Rental of Coal Dock Park on Saturday, July 25, 2015 from 6 am to 11 pm for the Stars and Stripes Tour of Honor with approximately 2000 participants
     • This group will have amplified music, tents and overnight camping
     • Stars and Stripes Honor Flight will have to provide a certificate of insurance, listing the City of Port Washington Parks and Recreation Department as additionally insured, with a minimum coverage of $1 million for each occurrence
     • Stars and Stripes must coordinate with Parks Maintenance before installing any tents
     • Crowd behavior is the responsibility of the applicant and any enforcement of local or state laws is therefore up to the applicant. The applicant or a representative must handle any requests by City staff or Police immediately
     • Volume of live or amplified music may not be such that it causes a nuisance to the surrounding area. The control of the volume is the responsibility of the applicant and if necessary will be controlled by City staff or Police
• Lyrics or discussion over the amplified speaker system, which includes vulgar or inappropriate speech, will not be tolerated. As a public park the applicant must be aware that what is said or done is representative of the entire City and open to scrutiny by residents and visitors.

• Complaint calls will be monitored and will be used to process future requests.

• Motion made by B. Deal to approve request based upon stipulations set forth are met. Seconded by M. Ehrlich. Motion carried 9-0.

C. Discuss Fourth of July Celebration and Events

• P. Lemkuil gave an update on the Go Fourth events. The parade starts at 11 am with the bike decorating contest following. There will be music, food, drink and other activities in Veteran’s Memorial Park.

• Lemkuil asked Board to either volunteer or find help for this event which will run from 11 am to 3 pm.

D. Update on Pirates’ Hollow Community Water Park

• Staff gave an update on Pirates’ Hollow including status of the pool heater, as well as repairs and renovations. There was some significant freeze-thaw damage in the basin and piping over the winter. Additionally, the 5 year pool pass printer died in the middle of the season sales. Staff was able to replace it in a short amount of time.

E. Update on Active Community Environments (ACEs) Family Five Miler

• Staff reported that the ACEs Committee was offering a 5 mile free family fun bike ride on Saturday, June 27th. Staff also requested Board participation as either entrants or volunteers.

VI. Any Other Business That May Properly Come Before the Board

• Board discussed possibility of having an electric message sign at Hill School Park. The idea would be to have a sponsor for the signboard.

• Board congratulated Abby Becker as part of being a student rep, as this was her last meeting.

VII. Motion to adjourn by B. Deal. Seconded by M. Ehrlich. Motion carried unanimously. Meeting adjourned at 6:43 PM.

Respectfully Submitted,

Sue Kinas
Secretary