PORT WASHINGTON PARKS AND RECREATION DEPARTMENT
OFFICIAL BOARD MINUTES

DATE: November 13, 2014  LOCATION: Parks & Rec Office

The meeting was called to order by Vice President M.A. Klotz at 6:00 PM

I. Members present (P), absent (A) or excused (E): Voigt_E_Klotz_P_Ehrlich_P_Kinas_P_ Lemkuil_E_Rudser_P_Deal_E_Karrels_P_Becker_P_Larson_P_Verheyen_P_
Late: N/A

II. Motion by K. Rudser to accept the September 11, 2014 minutes as presented. Second by M. Ehrlich. Motion carried 8-0

III. Citizen Comments not on the agenda
- Nothing Submitted

IV. Old Business:

A. Director’s Report
- Reviewed and Submitted
- The Polar Express Event is scheduled for December 13th. This year it is in Port at the fire House. Staff requested Board volunteers to help with the Event
- Staff participated in a conference call as part of the NOAA Coastal Storms: WI Working Group
- Port Pumpkin Mania was a first year success

B. Report from Other Boards, Commissions and Committees
- Comprehensive Outdoor Recreation Plan (CORP) was accepted by the Plan commission
- K. Rudser reported that there was storm damage to some of the life ring stations on the North Beach
- M.A. Klotz reported the Friends of Port Washington Parks & Recreation met and discussed ideas for fund raising

V. New Business

A. Review and Recommend Hiring of Staff
- Staff presented hiring list to Board
- Motion made by M. Ehrlich to approve the staff as presented. Seconded by J. Karrels. Motion carried 8-0.

B. Review and Recommend Request of Mike Kusserow from ZuZu Pedals
- Mike Kusserow (243 S. Colonial Parkway, Saukville) requested, on behalf of ZuZu Pedals, to use Coal Dock Park and South Beach for a fat tire bike race in January of 2015
- Kusserow said the race would be around a half mile down and back on the Beach
- Kusserow also stated that ZuZu Pedals would provide the City with liability insurance
- Kusserow said that Specialized would have demo bikes available for use and would need to set up tents in the South Beach parking lot
- Kusserow anticipated about 30 to 50 participants
- Staff relayed that the use of South Beach for an event like this would require the final approval of We Energies
- Motion made by J. Verheyen to approve the request as presented, provided that ZuZu Pedals provides a certificate of insurance listing the City of Port Washington as additionally insured and that We Energies gives final approval. Seconded by M. Ehrlich. Motion carried 8-0
C. Update on the Community Garden with Dan Stacey
   - Dan Stacey (925 Crestview) came in front of the Board to give an update on the Community Garden. Stacey replaced Derek Strohl as the point person in charge of the Garden.
   - Stacey reported that garden has been cleaned up for the year.
   - Stacey also reported that he is working to establish better rules regarding weeds and harvest.

D. Review and Recommend Port Washington-Saukville Jaycees Purchase and Installation of Outdoor Fitness Equipment in Upper Lake Park
   - Christina Brickner (220 Nautica) spoke on behalf of the Jaycees and said that they no longer have an interest in sponsoring the Land Regatta Race. Brickner said a new group, Be3, would be in charge of the race.
   - Brickner reported that the proceeds of the 2015 race would go to the installation of an adult fitness park in Upper Lake Park.
   - Brickner had reported that they (Be3) wanted a location of the fitness park to be close to the Possibility Playground.
   - Brickner said that there would be no City money requested for this project.
   - Board requested that Be3 also sponsor a contingent fund for future repair and maintenance of the park, since upon dedication the City will have to maintain it without dedicated monies.
   - Board expressed concern about the use of a concrete pad as a base for the equipment. Suggestions include safety surfacing or wood chips.
   - Board did not like proposed location of park (across road from Playground) and asked Be3 to come back at a later date for project update and park location approval.
   - Motion made by M. Ehrlich to acceptance of adult fitness park with discussion on safety surfacing and location to be had at a later date. Seconded by K. Rudser. Motion carried 8-0.

E. Discuss Future of Waterfront Safety Advisory Committee
   - Mayor Mlada and K. Rudser presented a proposal to move the Waterfront Safety Advisory Committee (WSAC) under the jurisdiction of the Parks & Rec Board.
   - Rudser reported that the hope is to keep the educational component alive and keep the community safe.
   - Rudser also said that the plan is to keep the WSAC as is for 2015 and then move it under the Board in 2016.
   - Mayor Mlada requested that a Parks & Rec Board member be a part of the WSAC at all times. Staff is already a part.

F. Update on the North Breakwater Lighthouse with Mayor Mlada
   - Mayor Mlada reported that the Port Washington Lighthouse will be up for sale in 2015.
   - The Mayor reported that there would need to be funding in place to maintain the structure.

G. Review and Recommend Ozaukee County Municipal Outdoor Pool “Super Pass”
   - Staff presented the Board with a proposal that would allow season pass holders (resident and non-resident) of the Port Washington, Grafton, Cedarburg and Mequon pools to use each of these facilities by purchasing an additional pass.
   - Staff said that each community receives 50% of their Super Pass sales and the remaining 50% goes into a fund that is then disbursed back to the communities based upon users coming to the pools. For instance if Port had 40% of the Super Pass users visit our pool, we would keep 40% of the remaining funds.
   - Staff reported that the add on pass would be $15 for resident individual, $30 for resident family, $25 for non-resident individual and $45 for non-resident family.
   - Motion made by S. Kinas to approve the Oz Super Pass as presented. Seconded by J. Karrels. Motion carried 8-0.

H. Discuss Kiwanis Club Service Project
   - M. Ehrlich stated that the Kiwanis Club wants to adopt a section of the Ozaukee Interurban Bike Trail in Port, from Jackson Street to Hales Trail.
• Ehrlich said they would clean the trail 1 to 2 times a year
• Ehrlich said they would like to put up signs along the trail stating that it is maintained by the Club

I. Discuss Adopt-A-Beach Signs Sponsored by Kleen Test Products
• Staff presented Board with a concept drawing of Adopt-A-Beach signs designed by Kleen Test. Kleen Test has adopted the North Beach for cleanup
• Motion made by M. Ehrlich to approve the Adopt-A-Beach signs as designed. Seconded by K. Rudser. Motion carried 8-0

VI. Any Other Business That May Properly Come Before the Board
• Nothing Submitted

VII. Motion to adjourn by M. Ehrlich. Seconded by K. Rudser. Motion carried unanimously. Meeting adjourned at 7:36 PM.

Respectfully Submitted,

Sue Kinas
Secretary