The meeting was called to order by Vice President R. Voigt at 6:30 PM


Late: A. Becker @ 6:35 pm

II. Motion by M. Klotz to accept minutes as presented. Second by P. Lemkuil
Motion carried 7-0

III. Citizen Comments not on the agenda

- John Norman (1306 W Grand) addressed the Board regarding a youth cycling club. Mr. Norman reported that Wisconsin has the largest state-wide mountain bike race series in the US. He would like to create an interscholastic bike competition by forming a community-based cycling club. Mr. Norman already has about 25 kids that are interested in competing. The ages for the club would be middle and high school. Norman will follow up with Staff to advertise and build the program

- Michele Norman (1306 W Grand) addressed the Board regarding an update on a project that the First Congregational Church has been working on. The Church is undertaking a landscape project with an area that abuts Webster Street and Sauk Creek. The area would include a path, benches, sculptures, a meditation area, an overlook, an amphitheater and natural vegetation. Norman stated that the area would be made available to residents, library patrons and whoever wants to visit a quiet place within the city. Norman also stated that the area is planned to be named “Creekside Commons,” and is hopeful construction will start this year. She will keep the Board informed of the progress

IV. Old Business:

A. Elected Official’s Report

- Mayor Mlada addressed the Board regarding the new appointments. The Mayor stated that he takes these appointments very seriously. Additionally, the Mayor added that he appreciates the Board’s service and thanked them

- Ald. Neumyer reported that at the Common Council approved plans for a new festival the weekend of June 7th. Additionally, Neumyer reported that the Common Council canceled any festival through Port Pirate Festivals. The Grafton Blues Association will be putting on a music festival that weekend instead. They will have family-oriented entertainment.

- Neumyer reported that the Coal dock grand opening is still scheduled for June 22nd

B. Planning Commission Rep Report

- R. Voigt reported that there are plans, to be approved, for the beautification of the parking lot behind Schooner Pub and the Duluth Trading Co. building. These plans include a walkway between Schooner and the Historical Society as well as other enhancements

- Voigt also reported that the City will not be swapping parking lots with the owner of the Boerner Building

C. Director’s Report

- Reviewed and Submitted

- Staff met with representatives from the Grafton Blues Association to discuss the possibility of bringing a music festival to Port Washington. Staff reported about having them provide entertainment for the weekend of June 7th
Staff reported the boot camp class, run by Form & Fitness, now has 7 participants. This is enough people to ensure that the class will run. Staff will work with reps from Form & Fitness to install the necessary equipment for the class.

D. Update on Coal Dock Park
- Staff provided an update on the Coal Dock progress and plans
  - Staff reported that, once the weather permits, work will start on the boardwalk
  - Staff also reported that there is a public information meeting scheduled for April 16th from 5 to 7 pm
  - Staff reported that the grand opening party is coming together. The Coal Dock Committee has been hard at work securing entertainment
  - Staff reported that the Committee is working on plans for the main entrance park sign
  - Staff again reported that the plans are coming together for the pavilion which is to be located on the south end of the north dock

E. Update on Waterfront Safety Ad-Hoc Committee
- Staff reported that the Committee will be placing signs at the entrances to both the North and South Beaches. These displays will hold the beach rules, riptide information as well as any other beach signage
- Staff also reported that the Committee is looking to place life ring stations on both beaches and behind the filtration plant
- Ald. Neumyer reported that the committee is looking to provide, in conjunction with an upgrade to the Marina’s existing system, free Wi-Fi to the North Beach all the way to “mile rock”
  - Staff reported that the Committee is hosting to waterfront safety events. The first will be hosted at T.J Middle School on April 16th from 6:30 to 7:30 pm. The second event will be at Veteran’s Memorial Park and the North Beach on June 23rd, starting at 1 pm

V. New Business

A. Review and Recommend Hiring of Staff
- Motion made by B. Deal to approve the staff as presented. Seconded by A. Becker. M.A. Klotz and P. Lemkuil abstained. Motion carried 5 -0

B. Review and Recommend Facility Use Requests
- Kris Raymond on behalf of the Grafton Blues Association
  - Rental of Rotary Park for the dates of June 7 and 8, 2013 from 6 am to 11 pm for approximately 2,000 + participants
  - Request is for the Port Harbor Family Festival
  - Will have live bands with amplified instruments
  - Will have tents
  - Digger’s Hotline must be called and have utilities marked 2 weeks prior to setup of any tents
  - Volume of live or amplified music may not be such that it causes a nuisance to the surrounding area. The control of the volume is the responsibility of the applicant and if necessary will be controlled by City staff or Police
  - Lyrics or discussion over the amplified speaker system, which includes vulgar or inappropriate speech, will not be tolerated. As this is a public park, the applicant must be aware that what is said or done is representative of the entire City and open to scrutiny by residents and visitors
• Crowd behavior is the responsibility of the applicant and any enforcement of local or state laws is therefore up to the applicant. The applicant or a representative must handle any requests by City staff or Police immediately
• Motion made by B. Deal to approve request based upon said stipulations. Seconded by P. Lemkuil. Motion carried 7-0

C. Discuss 2013 Pirates’ Hollow Community Waterpark Season
• Staff submitted and was awarded a grant from Focus on Energy. The grant was for 30% reimbursement of the purchase and installation of a variable frequency drive (VFD) for the pool’s main pump motor. Staff reported that the VFD will save money by slowing the motor down at night and running at a lower, within State Code, gallon per minute rate
• Staff reported being hopeful that the foul weather breaks, so that pool basin repairs can be performed. There are several areas in the pool that need masonry work. Drier and warmer weather are needed

D. Discuss Park Tour and Set Date and Time
• The following parks were decided by the Board to be included in this year’s tour: The Coal Dock, Lake Ridge Subdivision Potential Park sites, Wind Rush Park, Hidden Hills Park and the Westside Park
• Tour will be on Saturday, July 13th at 8:00 am

VI. Any Other Business That May Properly Come Before the Board
• Nothing Reported

VII. Motion to adjourn by B. Deal. Seconded by J. Karrels. Motion carried 7-0. Meeting adjourned at 8:15 PM.

Respectfully Submitted,
Mary Ann Klotz
Secretary