The meeting was called to order by Chairperson L. MacRae at 6:32 PM

Late: M. Klotz at 6:33 pm; S. Kinas at 6:39 pm; B. Deal at 7:00 pm

II. Motion by B. Babcock to accept minutes as presented. Second by P. Lemkuil
Motion carried 5-0

III. Citizen Comments not on the agenda
• Nothing Reported

IV. Old Business:
A. Elected Official’s Report
• Ald. Babcock reported that a 1% wage increase was approved for all City employees
• Babcock also reported that the City is trying to put together a “bee-friendly” ordinance

B. Planning Commission Rep report
• Nothing Reported

C. Director’s Report
• Reviewed and Submitted
• Staff reported that the Polar Express joint special event with Cedarburg Parks, Recreation & Forestry and the Village of Grafton was held successfully at the Port Washington Fire House. There were over 350 tickets sold
• Staff reported that the Parks Maintenance crew was busy preparing for the upcoming winter
• Staff reported that the ice rink side boards and surrounding fence were installed in November. If and when the weather cooperates with freezing conditions for a minimum of 6 straight days, the liner and water will be put in place
• Staff reported that the 2012 4WD dump truck was ordered and should be arriving in about 4 to 6 weeks
• Staff also reported that the winter programs were starting successfully

D. Update on Community Garden with Derek Strohl
• Derek Strohl (765 W. Melin Street) presented revised rules and regulations which were up for discussion with the Board.
• L. MacRae stated that a preference for Port Washington residents be given when renting a plot
• MacRae also stated that she would like to change the amount of garden plot that may be covered with non-living, decorative features, such as gnomes, bird baths, etc., from 20% to 2%
• Strohl reported that the Ozaukee Master Gardeners are considering overseeing and fiscally supporting the community garden. They currently run the garden in West Bend
• Board expressed changes to the following, remaining rules: Rule #1, Item (a) should be changed to reflect that site is “managed” by the Community Garden Committee; Rule # 2, Item (c) should be changed so that the work requirements are more specific; and finally, Rule # 3, Item (d) should be changed to include any obstruction on the path
• Board requested that Strohl re-approach in February to approve rules and review the agreement document between the Community Garden Committee and the City
V. New Business

A. Discuss Upcoming Port Washington Youth Baseball/Softball (PWYB/S) Summer Season with Mike Goebel
   - Mr. Goebel gave an update on the program and stated that they had 523 kids participating last year. Goebel said there are different grade levels and one that covers 8th graders
   - Goebel believes that PWYB/S is a feeder program for the high school teams
   - Staff reported that the PWYB/S president, vice president and treasurer, along with the School District Maintenance Supervisor met to discuss working together through sharing equipment and maintenance practices
   - Goebel stated that PWYB/S and the Parks & Rec Department recently renovated all the TJ ballfields in a joint venture. PWYB/S also renovated fields at Lincoln School and behind St. Peter’s School
   - Goebel also informed the Board that PWYB/S has sold 7 banners to be hung on the TJ #1 fence. These banners are fund raisers for their program
   - Goebel also said that their tournaments are scheduled for this year. There will be two weekend-long tournaments comprised of teams from around the area. Goebel said these tournaments have a direct, positive impact on local Port Washington businesses
   - Goebel, along with Mayor Huebner, presented a proposal to use the land, formerly known as the Schanen Farm, as a baseball complex
     - The City Planner drew a plan showing a complex with four diamonds, a concession and scoring stand with pavilion as well as some surrounding plots for commercial and residential development. The Mayor said selling these plots would help to provide some of the money necessary for this development. PWYB/S would solicit sponsors and apply for grants to cover the additional costs. The residential plots would also help to provide sewer rights to the property, which the Village of Saukville currently owns
     - The Board will vote on an agreement drawn up by the City Attorney at the February meeting. This agreement will be between PWYB/S and the City regarding the proposed complex

VI. Any Other Business That May Properly Come Before the Board

- Andy Bortalotti (3539 E. Norport Drive) approached the Board as a representative of United for Youth – a student group from the High School
- Bortalotti said that the group was looking to do a community project and thought that lighting the outdoor basketball courts in parks would be a good plan
- Bortalotti stated that the initial obstacles would be cost, the number of courts, how many lights at the courts, as well as installation
- Staff provided an idea of costs, as well as an option for the group to contribute to a light, so it is not as hard to raise all of the necessary funds at once
- Bortalotti said the group would fund raise by holding a community-wide talent show as well as offering a coffee shop at the high school
- Staff offered to help with this project and asked to be kept informed of their progress

VII. Motion to adjourn by B. Deal. Seconded by A. Becker. Motion carried 8-0. Meeting adjourned at 7:40 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary