The meeting was called to order by Chairperson L. MacRae at 6:34 PM.

I. Members present (P), absent (A) or excused (E): MacRae_P Klotz_P Neumyer_P Kinas_P Lemkuil_P Becker_E Voigt_P Deal_P Karrels_P

Late: M.A. Klotz at 6:35 pm

II. Motion by S. Kinas to accept minutes as presented. Second by J. Karrels

Motion carried 8-0

III. Citizen Comments not on the agenda

- Nothing Reported

IV. Old Business:

A. Elected Official’s Report

- Ald. Neumyer reported that he followed up with City Engineer Rob Vanden Noven regarding solar lighting on the Coal Dock. Vanden Noven told him that it is too expensive and not necessary like it is at the Mequon Nature Preserve
- Neumyer also reported that Duluth Trading is now open for business
- Neumyer reported that the former Lueptow’s building is being worked on by the new owners. The windows that were bricked over, are now again visible
- Neumyer reported that the alley between Schooner Pub and the former M&I Bank building will be turned into a pedestrian walkway

B. Planning Commission Rep Report

- Nothing Reported

C. Director’s Report

- Reviewed and Submitted
- Staff reported that the 3rd Annual City of Seven Hills Triathlon was a success
- Staff also reported that they are still looking to find a way to treat some ash trees in several parks. The Department will work in conjunction with the Street Department and look to treat them in house, starting May 2013
- Staff reported that the Waterpark was drained after a successful season
- Parks Maintenance Staff has been extremely busy this summer with various projects in a number of areas, including grass cutting and tree trimming
- Staff reported that Jim Jushka had retired and was thanked for his years of service to the City and Department
- Staff reported that a majority of programs have done well this summer, including the swim team and swim lessons, tennis and gymnastics
- Staff adjusted the start of flag football due to initial low numbers. Several parents of participants told staff that they were not quite ready for that program to start and appreciated the additional time

V. New Business

A. Review and Recommend Hiring of Staff

- Motion made by P. Lemkuil to approve the staff as presented. Seconded by R. Voigt.
  Motion carried 7-0. B. Deal abstained.

B. Review and Recommend Facility Use Requests

- Nothing Submitted
C. Discuss Fitness Programming with Form & Fitness
   • Ben Quist, owner of Form & Fitness, spoke in front of the Board in regard to offering fitness programming with the Department
   • Quist proposed a boot camp that keeps it safe and effective. It would be a generalized workout for any fitness level
   • The boot camp would be for 4 to 6 weeks, with classes offered 2 to 3 times per week
   • Quist stated that the classes would be designed by a certified physical therapist and run by certified instructors and would provide aerobic, strength and flexibility training
   • Quist would provide all of the equipment necessary, as well as installing some of it in the Recreation Center. Quist said that this equipment is worth over $1000 and would be provided at no cost to the Department
   • Form & Fitness would provide all outside advertising for the classes
   • Form & Fitness is also looking to eventually open a facility in Port Washington and Quist feels these classes will provide a good test market for them
   • The Board asked if these classes would compete with the existing Yoga & More programs or any other fitness center in the area. Quist stated that these classes would not as no other facility is offering the type and quality that they are providing. Additionally, he stated that no other facility has the certified instructors that Form & Fitness does for the boot camp. Also, he felt that this program would complement the current Yoga & More schedule
   • The classes are proposed to cost between $10 to $12 and would accommodate up to 20 participants
   • The Board requested that this item be placed on the October agenda

D. Review and Recommend 2013 Operations/Personnel Budget
   • Motion made by M.A. Klotz to approve the 2013 Operations/Personnel Budget as presented. Seconded by S. Kinas. Motion carried 8-0

E. Review and Recommend 5-Year Capital Equipment and Improvement Plan
   • Motion made by B. Deal to approve the 5-Year Capital Equipment and Improvement Plan as presented. Seconded by S. Kinas. Motion carried 8-0

VI. Any Other Business That May Properly Come Before the Board
   • Staff presented the Board with an update on an Eagle Scout project by Rowan Norman
     • The project is to provide a free-standing message board at the entrance to the Waterpark.
     • Norman’s intent is to have the sign completed and installed this fall
   • S. Kinas reported that she feels the lights from the WE Energies power plant excessively illuminate the South Coal Dock Bird Sanctuary
   • P. Lemkuil reported that she recently spoke with a gentleman in Upper Lake Park who was water some trees. He told Lemkuil that is helping Parks Maintenance by watering the memorial trees he asked to be planted and also appreciates all of the hard work and outstanding cooperation from Bob Poull
   • Staff mentioned that the idea of a foundation for the Parks & Rec Department has been brought up and will be discussed at the October meeting

VII. Motion to adjourn by P. Neumyer. Seconded by R. Voigt. Motion carried 8-0. Meeting adjourned at 8:10 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary