DATE: June 14, 2012  LOCALE: Parks & Rec Office

The meeting was called to order by Chairperson L. MacRae at 6:35 PM

I. Members present (P), absent (A) or excused (E): MacRae_P  Klotz_P  Neumyer_P  Kinas_P  Lemkuil_P  Becker_E  Voigt_P  Deal_A  Karrels_P

Late: P. Neumyer at 6:45 pm

II. Motion by S. Kinas to accept minutes as presented. Second by P. Lemkuil

Motion carried 7-0

III. Citizen Comments not on the agenda

• Comments listed under Section VI

IV. Old Business:

A. Elected Official’s Report

• Ald. Neumyer reported on the status of the North Beach in regard to the bluff stabilization. Several options at correcting the seepage of mud on the entry path to the Beach could cost at least $100,000 or more or could cut back the bluff further into Upper Lake Park to offset the slumping. Neumyer said the thought is to look at using a method that wicks water away from the bluff and as a result, stabilizing the ground

• Neumyer also reported that the City may borrow $3 million to upgrade roads and the utilities buried underneath them. This would not start until 2016

B. Planning Commission Rep Report

• The façade update on the old M&I Bank building was recently completed

• Habitat for Humanity is building three new units on land at Moore and Park

C. Director’s Report

• Reviewed and Submitted

• Staff reported that May was primarily busy with preparations for the season opening of the Waterpark

• Staff reported that the walk-in registration on May 8th was slow this year. Unfortunately, there were a lot of other, competing, events going on that day. Staff will look into different options to allow for more flexibility for participant sign-up

• Staff reported that the show Aladdin had a great number of participants, was well attended and Diana Neumeyer did a fantastic job

• Staff reported that the Red Cross lifeguard certification for the 2012 Waterpark season was done in conjunction with the Cedarburg Community Pool staff. The cost saving venture was beneficial to both staffs

• Staff reported that all personnel, Department-wide, are doing extremely well in their job performance

D. Revisit Discussion on Fourth of July Celebration and Events

• P. Lemkuil gave brief update and stated that the parade starts at 11:00 am and activities will follow in Veteran’s Memorial Park

• Lemkuil also reported that the Yacht Club will serve beverages, Port Youth Baseball will serve the food and the Interfaith Caregivers will serve desert-type items

• Lemkuil stated that at 11:30 am there will be bike judging with the winners being announced, on stage, by Mayor Tom Mlada
• Lemkuil reported that at 3:30/4:00 pm there will be a speech on the military, followed by a moment of silence to honor veteran’s, past and present
• Lemkuil further stated there will be three bands, a bounce-house and games for kids

E. Update on Coal Dock Park Plans
• Staff reported that City Engineer Rob Vanden Noven is putting together plans to go out for bid for the Coal Dock improvements
• Staff presented Vanden Noven’s update on the possible use of solar lighting on the Coal Dock. Bollard lighting would include 13 lights at $3000 each versus the solar light price total of $78,000. On the promenade, there are 17 fixtures which would be $17,000 versus $102,000 with the use of solar. Additionally, Vanden Noven’s report indicated that the solar fixtures would have to be replaced every two years

V. New Business

A. Review and Recommend Hiring of Staff
• Motion made by M.A. Klotz to approve the staff as presented. Seconded by P. Lemkuil. Motion carried 7 -0

B. Review and Recommend Facility Use Requests
• Kevin Moase of Port Washington, Wisconsin
  • Rental of Veteran’s Memorial Park Bandshell and Greens, Saturday, June 16 and July 7th, 2012 from 4:00 pm to 9:00 pm for singing and playing of acoustical guitar with approximately 100 participants
  • This group will have amplified music
  • Crowd behavior is the responsibility of the applicant and any enforcement of local or state laws is therefore up to the applicant. The applicant or a representative must handle any requests by City staff or Police immediately
  • Volume of live or amplified music may not be such that it causes a nuisance to the surrounding area. The control of the volume is the responsibility of the applicant and if necessary will be controlled by City staff or Police
  • Lyrics or discussion over the amplified speaker system, which includes vulgar or inappropriate speech, will not be tolerated. As a public park the applicant must be aware that what is said or done is representative of the entire City and open to scrutiny by residents and visitors
  • Motion made by R. Voigt to approve request based upon stipulations set forth are met. Seconded by S. Kinas. Motion carried 7-0

• Paula Jaedes of Port Washington, Wisconsin on behalf of Christ the King Lutheran Church
  • Rental of Rotary Park on Sunday, August 26, 2012 from 8:00 am to 11:30 am for a church service with approximately 50 participants
  • This group will have amplified music. A small band will provide the music
  • Music must end by 9:30 pm and the park clear of all visitors by 10:00 pm
  • Crowd behavior is the responsibility of the applicant and any enforcement of local or state laws is therefore up to the applicant. The applicant or a representative must handle any requests by City staff or Police immediately
  • Volume of live or amplified music may not be such that it causes a nuisance to the surrounding area. The control of the volume is the responsibility of the applicant and if necessary will be controlled by City staff or Police
  • Lyrics or discussion over the amplified speaker system, which includes vulgar or inappropriate speech, will not be tolerated. As a public park the applicant must be aware that what is said or done is representative of the entire City and open to scrutiny by residents and visitors
• Motion made by S. Kinas to approve request based upon stipulations set forth are met. Seconded by P. Lemkuil. Motion carried 7-0

C. Discuss Upcoming Dates for Summer Events
• Staff distributed a list to Board which included the upcoming events for the summer of 2012
• L. MacRae informed the Board that on July 29 there will be an opportunity for adults to learn the basics of playing instruments. Additionally, there will be no City Band concert on August 12

D. Update on Park Signs
• Staff has not forgotten to order and install replacement and new park signs. Park maintenance has been extremely busy this spring and has not had time to focus on the signs
• Staff is looking at installing around 10 signs. Some are replacements and others are new installs. Upper Lake and Guenther Parks are the priorities
• Staff will install them as time permits

E. Update on Pirates’ Hollow Waterpark
• Staff has been pleased with attendance, which is somewhat related to the warm weather
• Staff has done some updates this spring, including landscaping, new awnings on Rec Center as well as mechanical repairs and servicing

F. Discuss Date and Time Change for July Board Meeting
• Board discussed and decided to move the July meeting to coincide with the Park Tour on Saturday, July 7, starting at 8:00 am
• Staff also asked the Board members stop in and view the summer musical rehearsals at the High School Auditorium on Thursday, July 12 at 6:30 pm

VI. Any Other Business That May Properly Come Before the Board
• S. Kinas expressed concern over cleanliness of Community Garden. Kinas feels there is too much clutter and also noted that the Garden banner is ripped and not secured completely
• L. MacRae expressed concern with the water meter in place on a hydrant on the corner of Hales Trail and Pierron Streets. MacRae wanted to make sure that the Community Garden Committee is paying for the water and that access is limited to use by Derek Strohl only
• Staff has already spoken to Derek Strohl about these issues as well as to get an update on the garden. Strohl reported that almost all of the 50+ plots are rented. Strohl also requested that he be able to install and properly bury a drain tile pipe to allow for concealment of the water hose. Staff has no problem with the request and has advised Board. Strohl will take meter reading to get estimate of current water usage

VII. Motion to adjourn by S. Kinas. Seconded by P. Lemkuil. Motion carried 7-0. Meeting adjourned at 7:50 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary