PORT WASHINGTON PARKS AND RECREATION DEPARTMENT
OFFICIAL BOARD MINUTES

DATE: October 14, 2010 LOCATION: Parks & Rec Office

The meeting was called to order by Vice President R. Voigt at 6:30 PM

1. Members present (P), absent (A) or excused (E): MacRae_P Klotz_P Babcock_P Kinas_P
   Lemkuil_P Farnham_P Voigt_P Deal_P Johnson_P
   Late: L. MacRae, S. Kinas, B. Babcock

2. Motion by P. Lemkuil to accept minutes as presented. Second by S. Kinas
   Motion carried 6-0

3. Citizen Comments not on the agenda
   • Nothing Reported

4. Old Business:
   A. Elected Official’s Report
      • On October 20th, the newly reconstructed section of Division and Chestnut Streets will open
   B. Planning Commission Rep report
      • Nothing Reported
   C. Director’s Report
      • Reviewed and Submitted
      • Met with City Engineer and WDNR officials to discuss final acceptance of a Stewardship
        Grant in the amount of $250,000 for Coal Dock improvements
      • Staff brushed out and cleared areas the South Beach area in preparation for the City taking
        control of property from We Energies
      • Staff reported that Flag Football started successfully with (26) 1st & 2nd graders and (48) 3rd
        & 4th graders. This is the first year for the 1st & 2nd grade level
      • Staff finished restoration of Upper Lake Park around Possibility Playground and that the
        water feature is in
      • Staff is still taking registrations for the Hometown League

5. New Business:
   A. Review and Recommend Hiring of Staff
      • Motion made by B. Deal to approve the staff as presented. Seconded by K. Farnham.
        Motion carried 9-0
   B. Review and Recommend Facility Use Requests
      • Port Washington Chamber of Commerce
        • Rental of Rotary Park on June 15, 29; July 13, 27; and August 10 & 24, 2011 11:30 am
          to 1:00 pm for approximately 100 participants
        • Request is for summer music series to benefit Port Washington and its Downtown
        • There will be amplified music
        • Motion made by R. Voigt to approve request based upon stipulations set forth are met.
          Seconded by S. Kinas. Motion carried 9-0
• Devon Wenndt
  • Rental of Lion’s Pavilion on July 30, 2011 from 7 am to 9:00 pm for a wedding reception with approximately 150-200 participants
  • There will be no alcohol
  • Will have amplified music
  • Crowd behavior is responsibility of renter, music must not be nuisance and any complaints will be used to process future requests
  • Will have tents
  • Digger’s Hotline must be called by applicant and have utilities marked 2 weeks prior to setup of any tents
  • Motion made by B. Deal to approve request based upon said stipulations. Seconded by R. Voigt. Motion carried 9-0

C. Discuss Community Garden
  • Derek Strohl (765 W. Melin) approached the Board with an idea of a community garden
  • Mr. Strohl would like to see it placed on the east side of Westport Meadows Park, toward Dunwiddie School
  • Mr. Strohl has been in contact with Steve Sandlin, who is also interested in a community garden
  • Additionally Mr. Strohl has been in contact with Dunwiddie School. The School has a garden; however, it is contained within their courtyard because, Mr. Strohl stated, they have a fear of vandalism
  • Mr. Strohl stated that his goal is to break ground with two years. He will send out letter to neighboring residents and will also talk with Dave Ewig of the City to get an estimated cost of running water to the site
  • The Board asked about deer and also had concerns with impact on Parks & Recreation Department’s budget. Staff has no money available to supply water or maintenance
  • Mr. Strohl concluded by stating that he would look into grants for the project as well as applicable by-laws to govern plots and garden itself

6. Any Other Business That May Properly Come Before the Board
  • Nothing Submitted

7. Motion to adjourn by R. Voigt. Seconded by B. Johnson. Meeting adjourned at 7:02 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary