DATE: March 11, 2010 LOCATION: Park & Rec Office

The meeting was called to order by Acting Chair L. MacRae at 6:30 PM

1. Members present (P), absent (A) or excused (E): MacRae_P Klotz_P Babcock_E Kinas_E Lemkuil_P Farnham_P Voigt_P Deal_P Johnson_E
   Late: MA Klotz at 6:33 pm

2. Motion by B. Deal to accept minutes as presented. Second by K. Farnham
   Motion carried 6-0

3. Citizen Comments not on the agenda
   • Nothing Presented

4. Old Business:
   A. Elected Official’s Report
      • Nothing Reported
   B. Planning Commission Rep report
      • City is working on the 2035 plan. Not much affect on the Parks & Recreation Department
   C. Director’s Report
      • Reviewed and Submitted
      • Discussed work on Upper Lake and Veteran’s Memorial Park comfort stations’ punch list is still ongoing
      • Eagle Scout Henry Read will be building ADA accessible picnic tables for the Upper Lake Park comfort station pavilion
      • Reported on hiring of staff for upcoming summer season, yoga programs, maintenance and youth programs
   D. Review and Recommend Changes to Registration and Rental Forms
      • Discussion was again held regarding current and proposed registration and rental forms
      • Staff presented both City of La Crosse and Oconomowoc’s waivers as further examples of what other municipalities use
      • Board directed staff to use Department-revised forms as presented at last month’s Park & Rec Board meeting
      • Staff will report back to City Administrator with the Board’s directives
   E. Update on Upper Lake and Veteran’s Memorial Park Comfort Stations
      • Staff updated Board on continuing problems with motion sensors in both Upper Lake and Veteran’s Memorial Park restrooms/shelter. Sensors are affected by heaters in each room and reacted with “false ons.” This issue has allowed for lights and the air handler systems in both facilities to continually run as long as the heat is called for.
      • Staff has been working with both the City Engineer as well as project contractors to resolve this problem. A direct correlation with these problems has been higher than normal electricity use and the subsequent large bills for both facilities
      • Staff is also working with the both the City Engineer and project contractors to completely finish the remaining punch list of outstanding items
5. New Business:
   A. Review and Recommend 2009 Annual Report
      • Staff presented Board with Report and gave explanations on certain areas
      • Staff reported that despite a lack-luster year at the Waterpark due to early season repairs and colder than average weather, hopes were high for this year
   B. Review and Recommend Facility Use Requests
      • Balance, Inc.
         • Request for complimentary admission to Pirates’ Hollow Waterpark on July 27, 2010 approximately 50 people
         • This request is made annually for children with special needs to participate in a field trip to the waterpark
         • Balance, Inc. will provide their staff to assist with this rental as well as require any incontinent children to wear swim diapers
         • Motion made by MA Klotz to approve facility use request. Seconded by R. Voigt. Motion carried 6-0
   C. Review and Recommend Hiring of Staff
      • Motion made by R. Voigt to approve the staff as presented. Seconded by B. Deal. Motion passed 6-0

6. Any Other Business That May Properly Come Before the Board
   • L. MacRae stated that at the last City Band meeting, it was mentioned to have a movie shown at the bandshell after a Sunday night concert this summer. MacRae further stated that the topic could be music-related and that City Band would cover ½ the cost of the movie rental fee
   • Staff indicated that the fee for said rental would be roughly $300
   • MacRae said that the City Band was looking at Sunday, August 1 from 6:30 to 7:30 for the showing of the movie
   • Staff will investigate further to determine the logistics necessary to make this event happen

7. Motion to adjourn by P. Lemkuil. Seconded by K. Farnham. Meeting adjourned at 7:10 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary