PORT WASHINGTON PARKS AND RECREATION DEPARTMENT
OFFICIAL BOARD MINUTES

DATE: December 9, 2010 LOCATION: Parks & Rec Office

The meeting was called to order by Chairperson L. MacRae at 6:30 PM

1. Members present (P), absent (A) or excused (E): MacRae_P Klotz_P Babcock_P Kinas_E Lemkuil_P Farnham_P Voigt_P Deal_E Johnson_P
   Late: B. Johnson (6:57 pm)

2. Motion by B. Babcock to accept minutes as presented. Second by R. Voigt
   Motion carried 6-0

3. Citizen Comments not on the agenda
   • Nothing Reported

4. Old Business:
   A. Elected Official's Report
      • The south beach is open and the City is working with We Energies to develop rules. The beach is owned by WE Energies; however, the City wants to have rules governing it. Specifically, the regulation of dogs. The Park & Rec Board would like to see that no dogs are allowed on the south beach, leashed or not. The board would like to allow dogs on the north beach only
   B. Planning Commission Rep report
      • Nothing Reported
   C. Director's Report
      • Reviewed and Submitted
      • Met with Cedarburg's Director of Parks, Recreation & Forestry and Recreation Supervisor as well as the Village of Grafton’s Director and Recreation Supervisor to finalize items for The Polar Express. Staff reported that this event has sold out and that volunteers are still needed
      • Staff reported that the Hometowne League for grades 4 through 8 is continuing successfully. The League for grades K through 3rd starts on January 8th and staff will follow-up with Bill Penkwitz and Dave Larson to ensure that this program is as successful as the other grades
      • Staff and Board discussed recent article in paper regarding community garden. Staff reported that plenty of additional information has been provided to Derek Strohl, regarding the garden, to better help his research and fact finding mission
      • Staff is still working with the City Administrator, City Engineer and the DNR to solidify the receipt of the first $250,000 grant for development of the Coal Dock
      • Staff reported that the ice rink liner has a hole in it. The hole was not discovered in the 60’ x 120’ liner until after filling had begun. Staff is hoping that will the recent cold weather, the water will freeze and block the hole. It is hoped that the rink will be open before the holidays

5. New Business:
   A. Review and Recommend Hiring of Staff
      • Nothing reported
B. Review and Recommend Sale of Beer At Freeport Music Concerts
   • Staff and Board discussed Bob Mittnacht of Freeport Music’s request to amend the current contract, with the City, to allow for the sale of beer during the Summer Concert Series. Board stated that only non-profit groups should be allowed to sell beer
   • Mr. Mittnacht presented Staff with two amendments to the current contract. Board stated that revised contract and amendments should be reviewed by City Attorney
   • Motion made by P. Lemkuil to amend the current contract between the City and Mr. Robert Mittnacht of Freeport Music to allow for the sale of beer by non-profit organizations during the Summer Concert Series. The Board will review and rate the success of this revision at the end of the 2011 Summer Concert Series. Seconded by R. Voigt. Motion carried 6-0

6. Any Other Business That May Properly Come Before the Board
   • Yvonne Klotz spoke in front of the Board as the new pool coordinator. Ms. Klotz informed the Board that she is currently seeking all of the certifications required for her position. She has also been working with Staff to prepare for the 2011 water park season, which includes sending out letters to all returning employees

7. Motion to adjourn by R. Voigt. Seconded by B. Johnson. Meeting adjourned at 6:58 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary