PORT WASHINGTON PARKS AND RECREATION DEPARTMENT
OFFICIAL BOARD MINUTES

DATE: August 12, 2010 LOCATION: Parks & Rec Office

The meeting was called to order by Chairperson R. Voigt at 6:30 PM

1. Members present (P), absent (A) or excused (E): MacRae_E Klotz_P Babcock_P Kinas_E Lemkuil_P Farnham_P Voigt_P Deal_A Johnson_P
   Late: N/A

2. Motion by P. Lemkuil to accept minutes as presented. Second by M.A. Klotz
   Motion carried 6-0

3. Citizen Comments not on the agenda
   • Nothing Presented

4. Old Business:
   A. Elected Official’s Report
      • Common Council had moved to deny changing of ordinance regulating dogs and cats
   B. Planning Commission Rep report
      • Nothing reported
   C. Director’s Report
      • Reviewed and Submitted
      • Staff gave update on triathlon planning. Staff has received help from the County with policing and course prep. Also received help from the Port Police and Fire personnel. This event will start at 7 am at Pirates’ Hollow Waterpark
      • Staff has asked I.E. Franks to provide, per contract, monthly reports and payment for concession sales. Staff has received several complaints regarding product quality and availability. These complaints were brought to the concessioner’s attention for correction
      • Staff is hopeful to have pool coordinator position solidified for next season. Current coordinator is leaving at the end of this season after 3 years in said position
      • Staff reported that Waterpark has been closed 7 times so far this season due to fecal accidents. Staff believes that the first 3 time were truly accidents and the remaining 4 are suspicious
      • Staff reported that despite closures, Waterpark has seen good attendance this season
      • Staff is working with Thomas Jefferson Middle School to avoid duplicate summer programming. Staff met with student leaders and principal to better offer a broader range of classes. Staff feels that Department cannot compete with programming when School offers it free of cost
      • Staff has met with the High School’s new Athletic Director
      • Staff has offered and held CPR/AED training for Wastewater Treatment Plant. Additionally, Staff has offered this service to other City Departments
      • Staff reported that Park Maintenance crew has been tasked with continual grass cutting this season. This is not typical as usually Staff gets a mid-summer break due to the dry heat
      • Staff gave update on programs and classes and their current class
      • Staff reported on The Wizard of Oz Musical which was held successfully with 1,764 attendees. This was the second highest attendance of all time. The last largest attendance (1,974) was in 1990 for the Wizard of Oz
      • Staff is looking into offering an acting class
• Staff also reported that swimming lessons, as always, are full this season. Accommodations have been made to allow for as many participants as possible. Additionally the Swim to Fit class has been well-attended and received.

5. New Business:

A. Review and Recommend Hiring of Staff
• Motion made by B. Babcock to approve the staff as presented. Seconded by K. Farnham. Motion passed 5-0, 1 abstention.

B. Review and Recommend Facility Use Requests
• Grand Avenue United Methodist Church
  • Rental of Lion’s Pavilion on Saturday, September 11th, 2010 from 9:00 am to 8:00 pm for a Christian concert and brat fry with approximately 100-200 participants
  • Will have amplified music
  • Crowd behavior is responsibility of renter, music must not be nuisance and any complaints will be used to process future requests
  • Motion made by R. Voigt to approve request. Seconded by P. Lemkuil. Motion carried 6-0

• Faith Baptist Church
  • Rental of Antoine Park basketball courts on Sunday, October 3, 2010 from 12 noon to 5:00 pm for a 3 on 3 basketball tournament 35-70 participants
  • Will have amplified music
  • No dunking on basketball hoops is allowed
  • Crowd behavior is responsibility of renter, music must not be nuisance and any complaints will be used to process future requests
  • Security deposit will be charged and returned if no extra clean-up by staff is necessary and no damage is found to park and facilities
  • Motion made by M.A. Klotz to approve request based upon said stipulations. Seconded by B. Babcock. Motion carried 6-0

• Ken Beiro
  • Rental of Lion’s Pavilion on Saturday, October 16th, 2010 from 6:00 am to 10:00 pm for a wedding with approximately 200 participants
  • Alcohol will be served
  • Will have tents
  • Will have amplified music
  • Must obtain and have approved alcohol permit
  • Speakers must be faced toward Lake. Music must end by 9:30 pm and all participants must be out of park no later than 10:00 pm
  • Crowd behavior is responsibility of renter, music must not be nuisance and any complaints will be used to process future requests
  • Digger’s Hotline must be called and have marked prior to setup of any tents
  • Motion made by K. Farnham to approve request based upon said stipulations. Seconded by P. Lemkuil. Motion carried 6-0

C. Review and Recommend 5-Year Capital Equipment and Improvement Plan
• Staff is currently updating and has requested Board input
• Motion made by B. Babcock to table discussion and approval until the September meeting. Seconded by B. Johnson. Motion carried 6-0

D. Discuss 2011 Goals and Objectives
• Staff reviewed preliminary items with Board and asked for suggestions. Final content will be available for approval at September’s meeting.
E. Discuss Park Development
   • Staff has requested Board’s help in creating master park plans for Misty Ridge/Fiduciary, Bielinski/Hidden Hills, White Pines and Bley Estates/Greystone subdivisions. Currently none exist and staff needs direction in these developments
   • Currently the Misty Ridge/Fiduciary Interurban Trail connecting spur is awaiting a final agreement with WE Energies to pass through their right-of-way. Also holding the project is final approval from Fiduciary’s mortgage lender. Once the final details are complete, staff will solicit bids for the work
   • This topic will be further discussed at the September meeting

6. Any Other Business That May Properly Come Before the Board
   • Bill Penkwitz and Dave Larson of the Port Hoops basketball program proposed combining with the existing house league
   • This program for grades 4th – 8th would focus more on the development of skills rather than just playing games.
   • The existing Parks & Rec program struggled from competition with Port Hoops
     • More “involved” parents were supporting the Port Hoops program
     • Participants in Parks & Rec league were becoming fewer, so as to not allow for the proper number of kids for teams
   • In combining with Port Hoops, Staff feels confident that a successful program would be the result
   • Both programs would also focus on developing better players, with some eventually playing for the high school teams
   • Board requested that similar program be put into place for grades K – 3rd

7. Meeting adjourned at 8:06 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary