DATE: September 10, 2009
LOCATION: Park & Rec Office

The meeting was called to order by Chairman G. Ewig at 6:30 PM

   Late: S. Kinas – 6:37 pm, B. Deal – 7:27 pm

2. Motion by M. Klotz to accept minutes as presented/amended. Second by P. Lemkuil. Motion carried 6-0.

3. Citizen Comments not on the agenda
   - Nothing Presented

4. Old Business:
   A. Elected Official’s Report
      - Construction is continuing on the Upper Lake and Veteran’s Park restrooms
   B. Planning Commission Rep report
      - The Simplicity Monument is being considered for placement in West Side Park. The Simplicity Foundation gives scholarships to employee’s families and has contributed to the City of Port Washington
   C. Director’s Report
      - Submitted
      - Restroom construction in Upper Lake Park has been plagued with contractor issues; however, the building as a whole is beautiful
      - Fall softball has started for the first time in Park & Rec history. Seven teams are participating
   D. Revisit, Review and Recommend Updated Changes to Park Area & Facility Use Application
      - Motion made by L. MacRae to approve changes to Park Area & Facility Use Application as presented at last month’s Park & Rec Board meeting. Seconded by S. Kinas. Motion passed 8-0
   E. Update on Pool Concessionaire – I.E. Franks
      - Sam Izhiman reported that he did this better financially that last year
      - Overall, he reported being closed 26 times this year as compared to 10 times last year
      - Mr. Izhiman reported $8600 in sales, which includes the soda machine and candy dispensers
      - Per the agreement with the City of Port Washington, Mr. Izhiman has the option to extend his lease for one more year. This must be approved by the city, first. Mr. Izhiman expressed his willingness to return for the 2010 season
      - Motion made by B. Babcock to approve a one-year extension on the city’s lease with Sam Izhiman to run concessions for Pirates’ Hollow Waterpark. Seconded by S. Kinas. Motion passed 8-0
F. Update on Pirates’ Hollow Waterpark
• Staff has received the State of Wisconsin’s Department of Commerce approved construction plans to comply with Virginia Graeme Baker Pool & Spa Safety Act.
• Staff will solicit a joint RFP to perform these modifications with Cedarburg and Grafton
• The repairs will be completed by a State of Wisconsin-authorized pool company
• Staff reported that the Waterpark finished the season with just over $60,000 in revenue. This is roughly $17,000 short of the 2009 budget projection and can be mostly attributed to poor weather and closure due to repairs

5. New Business:

A. Review and Recommend Character Counts Signs – Police Chief Richard Thomas
• Chief Richard Thomas, as a representative of the Port Washington/Saukville Character Counts Organization would like to see the Six Pillar principle in high-visibility places such as the City’s parks
• Chief Thomas suggested the parks because of the diverse age of the users
• Specifically, he would like to see signs at or near the Possibility Playground and other high-use parks
• Chief will follow up with staff once concept is designed

B. Review and Recommend Donation of Benches for Veteran’s Memorial Park
• Aggie and Larry Watry would like to donate 5 benches, for each of the Armed Forces, to be placed in Veteran’s Memorial Park
• Aggie and Larry will speak with the Van Ells-Schanen American Legion Post #82 to get description of the service insignias
• Staff will order the benches and will do their best to have them installed by Memorial Day

C. Review and Recommend 2010 Operations Budget
• Staff presented two 2010 budget summaries for Park & Rec Board to review and comment. One summary reflected a 0% increase and the other a 2% increase
• The 0% summary did not include staff wage increases, with the exception of the fulltime maintenance workers. Their wage was previously negotiated by the union with a 0% increase for the first year; 3% increase for the next and a 2% increase for the third and final year

D. Review and Recommend 5-Year Capital Improvement Plan
• Staff presented the 5-year Capital Improvement Plan
• No capital items were completed this fiscal year

E. Review and Recommend Facility Use Requests:
• Robert Scibby
  • Rental of Veteran’s Memorial Park Bandshell & Greens on September 19, 2009 from 12 noon to 10 pm for approximately 75 participants
  • Request is for a 7 band concert to raise funds for the American Cancer Society
  • These groups will have amplified music and tents
  • Mr. Scibby has assured staff that there will not be inappropriate language
  • Park & Rec Board mandates the concert ends at 9:30 pm, the rented area cleaned thoroughly and all participants out of the Park by 10 pm. Additionally, the clean-up bond has been raised to $100. This will be refunded if the area is left clean and without damage
  • Motion made by B. Deal to approve request based upon stipulations set forth are met. Seconded by G. Ewig. Motion passed 8-0
F. Review and Recommend Hiring of Staff
   • Motion made by L. MacRae to accept and approve the staff as presented. Seconded by G. Ewig. Motion passed 8-0

6. Any Other Business That May Properly Come Before the Board
   • Nothing Submitted

7. Motion to adjourn by S. Kinas, second by M. Klotz. Meeting adjourned at 7:38 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary