PORT WASHINGTON PARK AND RECREATION DEPT.
OFFICIAL BOARD MINUTES

DATE: May 14, 2009            LOCATION: Park & Rec Office

The meeting was called to order by Chairman G. Ewig at 6:33 PM

   Late: S. Kinas, B. Babcock – 6:36 PM; L. MacRae – 7:00 PM

2. Motion by B. Deal to accept minutes as presented/amended. Second by P. Lemkuil. Motion carried 6-0.

3. Citizen Comments not on the agenda
   N/A

4. Old Business:
   A. Elected Official’s Report
      • Spring Street Road repair is behind schedule
   B. Planning Commission Rep report
      • Nothing Reported
   C. Director’s Report
      • Submitted
      • Pool repairs will commence before pool opens
      • Bob Poull is back to work on limited duty
      • Getting ready for summer programs
   D. Review and recommend Memorandum of Understanding Between Parks and Recreation Department and Port Washington Youth Baseball/Softball (PWYB/S) Regarding Sponsor Signs on Outfield Fence at Thomas Jefferson Ballfield #1
      • Mesh signs will be put up April through August
      • No alcohol-related advertising
      • Motion made by B. Babcock to approve memorandum of understanding. Seconded by M.A. Klotz. Motion passed 8-0
   E. Update on Virginia Graeme Baker Pool and Spa Safety Act (VGBA) Compliance
      • Pool grates have been removed in preparation for engineering inspection
      • To date, special order, VGBA –approved grates are not available for purchase
      • Ramaker & Associates, Inc. completed VGBA and pool slide(s) inspection
      • Will take 3 – 4 weeks fro results of the VGBA inspection
      • Pool is slated to be filled June 1st to be ready for June 12th opening
   F. Update on Pool Concessionaire – I.E. Franks
      • Requested 20 oz. drink vending machine to serve patrons during non-concession staffed hours
      • Board (B. Babcock) requested non-soda alternatives to be included as choices
      • Stand will close when business is too slow
5. New Business:
A. Review and Recommend Facility Use Requests:
   Port Washington Festivals, Inc. – Port Pirate Fest; Marilyn Besasie Family Reunion
   • Rental of Rotary Park, Bandshell June 5 – 7, 2009 from 8:00 am to 11:00 pm for Port Pirate Fest
   • Camping will not be a part of the event this year
   • Crown behavior is responsibility of renter, music must not be nuisance and any complaints will be used to process future requests
   • Motion made by M.A. Klotz approve request. Seconded by P. Lemkuil. Motion passed 8-0
   • Marilyn Besasie Family Reunion
   • Rental of Lion’s Pavilion on June 13, 2009 from 12:00 to 10:00 pm for a family reunion with approximately 50 participants
   • Will have “fire twirling” as part of festivities
   • Previously performed this type of activity in Milwaukee County Parks with their approval
   • Have approval of City Fire Chief Mitchell
   • Sent out detailed letter requesting safety compliance and certificate of insurance listing the Park & Rec Department as additionally insured for $1 Million each occurrence
   • Crowd behavior is responsibility of renter, music must not be nuisance and any complaints will be used to process future requests
   • Motion made by M.A. Klotz approve request. Seconded by P. Lemkuil. Motion passed 8-0

B. Review and Recommend Hiring of Staff
   • Motion made by R. Voigt to accept and approve the staff as presented. Seconded by P. Lemkuil. Motion passed 8-0

6. Any Other Business That May Properly Come Before the Board
   • Staff will be offering “pickle ball” as a free, two-day program July 16 & 17, 2009 from 8:00 to 11:00 am. Will be taught by Mark Friedenberg

7. Motion to adjourn by M.A. Klotz, second by R Voigt. Meeting adjourned at 7:08 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary