1. **Members Present:** Chairman Gene Ewig called a duly noticed meeting of the Park & Recreation Board to order at 6:32 PM. Members present: L. MacRae, J. Quentin (student), R. Voigt, and Byran Deal. Excused: M.A. Klotz, B. Babcock, P. Lemkuil, S. Kinas. Also present representing Park & Rec. Dept.: Mark Grams, Diana Verheyen, Bob Poull and Juls Klumb.

2. **Approve Minutes:** Motion by L. MacRae to approve the minutes as presented; Second by Bryan Deal; Motion passed 5-0

3. **Citizen Comments:**
   Byran Deal, representing the Lakefront Society, asked if there would be a possibility of getting another mutt mitt station located near the west walkway to the beach. Also informed the Board that cleanup of the west path will take place on May 5th with a Grand Opening on May 18th.

4. **Old Business:**
   A. No elected officials report.
   B. Planning Commission and Park & Rec. are in agreement in regards to the All Access playground. Also noted by Ron Voigt that there is a possibility that Bley Park will consolidate with other developments to the south. They are looking at relocating Bley Park and making a regional park in the area near Raymond’s Driving Range.
   C. Diana distributed a monthly report for March. Other items that were brought up were the news release in the Thomas Jefferson parent newsletter from a student (Chase Hollander) regarding the Skateboard Park. Chase indicated that the skateboard park is old and rusty and in need of some improvements and new equipment. By donating empty ink cartridges, ink toners, ink jets, or cell phones, money could be generated to do repairs or buy equipment. This was done by the student without the knowledge of the Park & Rec. Dept. At this point, the dept. has not seen any money.

   A thank you letter was received from Port Catholic for the donation of swim passes for their Key Event.

   Also a correction was made to the agenda item regarding the increase in ticket prices for Summer Theatre. As noted in last months agenda notes, the prices had not been increased since 2002, which was in error. The prices were increased in 2006. In 2006 the advanced and door prices were raised by $1.00. The fee for seniors were not increased in 2006. The current prices for 2007 are: Advanced $9, Door $10, and Seniors (60+) and Kids (10 & under) $6.
5. New Business:
A. Playground Equipment for Oakland Green: The consensus was that it would not be necessary to put playground equipment in Oakland Green because Stacker Park is only a few blocks away. Mark noted that he didn’t think there were any restrictions regarding putting playground equipment at Oakland Green, but with Stacker Park so close, there would be no need. The Board would like to put Oakland Green on their park tour.

B. Facility Use Requests: Lion’s Fest regarding extended hours, Portview Christian Center regarding amplified music (do not start drums at 8 a.m. – wait an hour), EST Company regarding amplified music and tents, and Pirate Fest camping at the Band shell and Guenther Park. Ron Voigt moves to approve and seconded by Jordan Quentin. Motion passed 5-0.

C. Update on Playground Program: Juls Klumb, Playground Coordinator was present to discuss her leave of absence in July of 2007 and for the summer of 2008. She indicated that Sara Kimball (Assistant coordinator) will take over. When she comes back from Japan, she would like to continue as the playground coordinator. Another item she brought up was the need for a shed at Dunwiddie Park (Westport Meadows) for the storage of park supplies and for shelter from rain. Bob Poull indicated that he has some plans but noted that it probably wouldn’t be until June that he would be able to work on it. Juls also noted that she is finished with interviews and would like to recommend the people on the hiring list for employment.

D. Upcoming park projects: Bob Poull (maintenance) was present to discuss the shed at Westport Meadows that Juls is requesting. Bob indicated that he has the plans, and Mark was going to check to see if the Planning Commission needs to approve it. The shed will be similar to the shed at Stacker Park. Bob also would like to do some repairs and make improvements to the Kiwanis Pavilion area by removing some concrete and putting up a split rail fence with plantings. It was questioned whether Newport Shores is also putting up a fence to coordinate something with them.

Bob would also like to improve the hillside at the marina fish cleaning station by digging out the hill and terracing the area with timbers and plantings.

Next item Bob mentioned, was the need for a sheltered picnic table similar to the one at the Wisconsin St. Fish Cleaning Station to be installed at the horseshoe pits and upcoming bocce courts on Moore Road. He also noted that the west concession stand in Upper Lake Park will not get done this year due to other projects of greater priority.

The last item Bob discussed was the definite need for better park signs. The current ones are in terrible shape and need to be repaired and letters replaced. He would like to see new signs installed, maybe a few at a time, as the budget would allow. He brought pictures of signs from other communities for comparison. The new signs would be expensive and it was suggested that possibly organizations or
local businesses could donate to the cost. The board agreed to look at it and get things going.

E. Sprinkler System: Jim Jushka (maintenance) received two bids, one from Acme for $12,987 and one from Milwaukee Sprinkler for $15,150. The bid from Acme was recommended and a motion made by Lori MacRae to accept was seconded by Bryan Deal. Motion passed 5-0.

F. Update on All Access Playground: Mark reported that the Planning Commission and Council have approved it and a consultant will give the okay on the final location. Bob Poull noted that if this playground is going to be located in Upper Lake Park that the need for new rest rooms to accommodate handicapped people be considered.

G. Lion’s Park equipment: Playground equipment has been ordered and is scheduled to be installed around May 12th.

H. 2007 Wage scale for pool staff: The rates were raised to keep the staff we have and also to get qualified personnel. It was felt that we are now comparable to the indoor pool regarding the wage rates. Lori MacRae made a motion to accept the wage rates and seconded by Ron Voigt. Motion passed unanimously.

I. Flag pole at Thomas Jefferson municipal softball field: Jordan Quentin made a motion to accept the proposal by Mike Goebel to construct a flag pole at the municipal softball field and was seconded by Bryan Deal. Motion passed 5-0.

J. Hiring of staff: After reviewing the list, a motion was made by Bryan Deal to accept the list of potential staff, and was seconded by Jordan Quentin. Motion passed 5-0.

K. Open Space Fund: Mark indicated that the resolution to withdraw $90,000 for construction of the Upper Lake Park Road from the Open Space Fund was okayed by the Council but was not needed. A total of $54,483 was taken from the Open Space instead. There was discussion regarding what funds can be taken out of the Open Space Fund. Mark will get the ordinance describing the regulation of the Open Space Fund.

L. Director’s Job: It was noted that Jay Jansen is probably not going to be back to work and that an interim director should be hired. Mark will take care of this. It was suggested that this item be put on next months agenda.

M. Concession stand agreement with Goosey’s Galley: A motion was made by Ron Voigt to accept the agreement with Goosey’s Galley to run the concession stand at the pool and seconded by Lori MacRae. Motion passed unanimously.

6. Adjournment:
   Motion by Gene Ewig to adjourn, second by Ron Voigt; meeting adjourned at 8:15 PM.

Respectfully Submitted,

Diana M. Verheyen